

NOTICE OF A COMMITTEE MEETING

The Board of Library Trustees of the Barrington Public Library District will hold a Personnel Committee Meeting on Monday, May 13, 2019 at 5:30 p.m. in the Conference Room of the Barrington Area Library, 505 N. Northwest Highway, Barrington, Illinois.

Secretary

BARRINGTON PUBLIC LIBRARY DISTRICT
AGENDA FOR A PERSONNEL COMMITTEE MEETING
MAY 13, 2019
5:30 P.M.

Order of Business

- I. CALL TO ORDER
President
- II. ROLL CALL
Secretary
- III. AUDIENCE RECOGNITION AND PUBLIC COMMENT
- IV. CONSIDERATION OF THE EMPLOYEE HANDBOOK
- V. PERFORMANCE APPRAISAL OF EXECUTIVE DIRECTOR
- VI. ADJOURNMENT

NOTICE OF A REGULAR MEETING

The Board of Library Trustees of the Barrington Public Library District will hold a Regular Meeting on Monday, May 13, 2019 at 7:00 p.m. in the Conference Room of the Barrington Area Library, 505 North Northwest Highway, Barrington, Illinois.

Secretary

BARRINGTON PUBLIC LIBRARY DISTRICT
AGENDA FOR A REGULAR MEETING OF MAY 13, 2019
7:00 P.M.

I. CALL TO ORDER

President

II. ROLL CALL

Secretary

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

- a. Public Comment
- b. Libraries of Illinois Risk Agency Presentation
 - i. Consideration of Resolution 2019-2 Authorizing Membership in the Libraries of Illinois Risk Agency (*Action Required*)
 - ii. Consideration of the Libraries of Illinois Risk Agency's Authorization to Bind (*Action required*)

IV. APPROVAL OF MINUTES

Regular Meeting of April 8, 2019 (*Action Required*)

Personnel Committee Meeting of April 8, 2019 (*Action Required*)

V. MISCELLANEOUS REPORTS/BUSINESS

President

President's report

Abstract of Votes for the Barrington Public Library District Trustee Election

Staff anniversaries

Recognition of Barbara Pintozzi

Treasurer

Financial Report – April (*Action Required*)

Treasurer's report/Bills for Payment (*Action Required*)

Executive Director

Executive Director's Report

Consideration of Building Services Purchase Request (*Action Required*)

VI. REPORTS OF COMMITTEES

Personnel Committee Update

Update on Executive Director's Performance Appraisal

Consideration of the 2019 Employee Handbook Revision (*Action Required*)

VII. OLD BUSINESS

VIII. NEW BUSINESS

- a. Consideration of 2019 pay grade table and salary line request *(Action Required)*
- b. Engagement of McClure, Inserra, and Company as auditor for the FY19 Financial Statements Audit *(Action Required)*
- c. Consideration of Call One Service Order Agreement *(Action Required)*
- d. Consideration of Library Market Service Level Agreement for use of LibraryCalendar *(Action Required)*
- e. Consideration of New Peak Solutions Professional Services statement of Work *(Action Required)*

IX. GENERAL INFORMATION

Written correspondence

X. ADJOURNMENT

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES OF THE BARRINGTON
PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on April 8, 2019, at 7:00 p.m. in the Conference Room of the Barrington Area Library pursuant to notices sent to the board and the press on April 5, 2019.

Present and acting as trustees were:

Don Minner, President
Carolyn Welch Clifford, Vice President
Carrie F. Carr, Treasurer
Barbara Pintozzi, Secretary
Denise Peters
Bill Pizzi
Denise Tenyer

Also in attendance were:

Jan Miller, Barrington resident
Jesse Henning, Executive Director
Lisa Stordahl, Office Manager

I. CALL TO ORDER

President Minner called the meeting to order at 7:02 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

No public comments were made.

IV. APPROVAL OF THE MINUTES

The minutes from the March 11, 2019 Regular Meeting were reviewed. President Minner asked if there were any questions or corrections to the minutes. A spelling error was discovered and corrected. A motion to approve the corrected minutes of the March 11 Regular Meeting was made by President Minner, seconded by Ms. Pintozzi. All voted in favor. The motion passed unanimously.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

President Minner welcomed Ms. Miller to the meeting and congratulated all candidates who ran for the board. Final results from the Consolidated Election should be released mid-April, and the new board will be sworn in and seated at the June 10th Regular Meeting. The board recognized two staff members for their recent milestone anniversaries. Maripat Olson, Head of Technical Services, recently celebrated twenty-five years with the library, while

Jamie Wyskochil, Material Services, has been with BAL for five years. The board is thankful for their service.

Treasurer's Report

Ms. Carr presented the Treasurer's report. Beginning balance was \$8,213,215.48 with receipts of \$1,308,547.35 and expenditures of \$475,790.11; leaving an ending balance of \$9,040,417.92. Nine months into the fiscal year, revenues are 78.37% of anticipated and expenditures are 63.77% of the budget.

Ms. Carr reported that revenue was higher than expected this month due to the arrival of Cook County taxes and a payment from the Sears' TIF. Ms. Clifford asked that Sawyer Falduto be invited to an upcoming meeting to discuss the library's investments, and requested that the library's Finance Manager attend the meeting as well.

Ms. Carr moved to approve the Treasurer's Report and bills for payment as presented. Mr. Pizzi seconded the motion.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

Executive Director's Report

Director Henning was delighted to share that the library's new app has been released, replacing the old Stacks app. One of the features of the new app allows customers to load their library card number to checkout library materials. We are currently working on getting the app to integrate with the library's Overdrive/Libby service.

Director Henning noted that the Local Author Fair was a success with thirty-four authors participating this year, including BAL staff member, Alyssa Wees, who recently released her first book, The Waking Forest, with a positive review from Kirkus.

Kate Mills, Adult Services Librarian, was one of the winners of the coveted Character Counts Award from the Barrington Junior Women's Club. Nominated by our Community Engagement Librarian, Sam Adams-Lanham, the Character Counts award is presented to someone whose strong character has a positive impact on the community around them. Kate will receive her award on April 22nd at the Barrington Village Hall.

Director Henning shared that the library just finished installing permeable pavers on the path between the Garlands and the Library, which will help prevent flooding in low-lying areas between the two buildings.

The revised Employee Manual will be presented to the board for approval at the May 13th Regular Meeting. Director Henning will provide a report of additions and deletions to the manual prior to the start of the meeting. President Minner asked that all board members

review the material before the meeting so that everyone is prepared to discuss any questions they may have.

Director Henning reported that he had recently visited Indian Trails Library where they use white noise technology to help reduce noise in their study rooms. This might be something for us to consider to provide a better customer experience for individuals who book our study rooms hoping to find a quiet space to work. President Minner asked if white noise might work in the Adult Services computer area. Director Henning said that it would not work in a big open space like that; however, he has plans to meet with our architect to design a better confluence between the Youth Services and Adult Services Business and Technology area to help provide a quieter working environment.

Director Henning noted that he is continuing to work on the annexation of the old AT&T Property with the library's attorney, Mr. Friker.

VI. REPORTS OF COMMITTEES

The Personnel Committee met prior to the start of the Regular Meeting to discuss Director Henning's accomplishments throughout his first year as Director. Committee Chair, Carolyn Clifford, proposed a second meeting to take place at 6:00 p.m. prior to the start of the next Regular Board Meeting on May 13, 2019. The focus of the meeting will be to finish the review of Director Henning and make a benefit and salary recommendation to the full board. Ms. Clifford asked that Director Henning prepare a salary pool report for the rest of the library staff, and invited all members of the board to attend this committee meeting.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

President Minner directed the board's attention to the Change Order #001. Director Henning noted that the bid came in lower than we had originally budgeted. President Minner made a motion to approve the change order as detailed in PCO #001 in the amount of \$47,959.26 and to authorize Director Henning to sign the contract. Ms. Pintozzi seconded the motion.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The board discussed a two-tiered marketing campaign at the Arboretum of South Barrington. The first campaign will promote all the library resources that can be utilized remotely. The second campaign will advertise our summer reading program. President Minner made a motion to approve the contract with Blue Outdoor, LLC and authorize the Executive Director to sign. Ms. Clifford seconded the motion.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer

Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

IX. GENERAL INFORMATION

VI: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by Ms. Tenyer and seconded by Mr. Pizzi.

Ayes: Carr, Clifford, Minner, Peters, Pintozzi, Pizzi, Tenyer
Nays: None
Abstain: None
Absent: None
Motion: CARRIED.

The meeting adjourned at 7:49 p.m.

Secretary

ABSTRACT OF VOTES

Barrington Public Library District Trustee (Vote For 3)

I do hereby certify that on April 18, 2019 I canvassed the returns of the Consolidated Election held on April 2, 2019. I proclaim that a total of 50,844 ballots were cast. I further certify that the following candidates received the number of votes herein recorded.

Candidate Name	Party	Lake	Cook	McHenry	Kane	Total	Elected
Barbara A. Pintozzi		1789	1328	181	0	3298	
Jan Miller		1655	1465	180	0	3300	✓
Carrie F. Carr		2020	1514	215	0	3749	✓
Daniel Goitein		1282	1181	119	0	2582	
Carolyn Welch Clifford		1935	1345	188	0	3468	✓

I further certify that the above is a true and complete Abstract of Votes recorded by the Elections Department of the Lake County Clerk's office on the 18th day of April, 2019.



Robin M. O'Connor
Lake County Clerk



April 29, 2019

Board of Trustees and Management
Barrington Public Library District
505 North Northwest Highway
Barrington, Illinois 60010-3399

Dear Board Members and Management:

We are pleased to confirm our understanding of the services we are to provide Barrington Public Library District for the year ended June 30, 2019. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Barrington Public Library District as of and for the year ended June 30, 2019.

We have also been engaged to report on supplementary information that accompanies Barrington Public Library District's financial statements. We will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements.

There will also be other information accompanying the financial statements that will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of Barrington Public Library District's financial statements. Our report will be addressed to the Board of Trustees of Barrington Public Library District. We cannot

provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or may withdraw from this engagement.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements and related matters.

Audit Procedures – Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal

control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Barrington Public Library District's compliance with applicable laws and regulations and the provisions of contracts and agreements.

However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will prepare the financial statements of Barrington Public Library District in conformity with the modified cash basis of accounting based on information provided by you. We will perform the service in accordance with applicable professional standards. As part of our engagement, we will also prepare the Annual Financial Report required to be filed with the Office of the Comptroller of the State of Illinois for the year ended June 30, 2019. The other services are limited to the services previously mentioned. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting. Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government

involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the modified cash basis of accounting. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report there on or make the audited financial statements readily available to users of the supplementary information no later than the date of the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the representation letter that (a) you are responsible for presentation of the supplementary information, in accordance with the modified cash basis of accounting; (b) that you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (c) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (d) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for financial statement presentation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices selected by us for testing. The fee estimate is based on the premise that your personnel will be instructed to provide us with assistance in the preparation of various schedules, which we will request prior to our arrival. This will enable us to spend a minimum amount of time performing clerical tasks and thus concentrate strictly on audit functions. You recognize that and acknowledge that the failure of District personnel to provide such information on a timely basis will delay our completion of the engagement and increase our fees and costs.

We expect to begin our audit in August 2019 and issue our report in October 2019. Paul V. Inserra is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these services will be based on the actual time spent at our standard hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our invoices for these fees will be rendered each month as work progresses and are payable on

presentation. Based on the estimates, the fee for our services will be \$12,000 for audit financial statement preparation, the annual financial state report and management letter (if necessary). This estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you prior to billing.

We appreciate the opportunity to be of service to Barrington Public Library District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign below and return it to us.

Sincerely,



McClure, Inserra & Company, Chartered

RESPONSE:

This letter correctly sets forth the understanding of Barrington Public Library District.

Management Signature: _____

Title: _____

Date: _____

**BARRINGTON PUBLIC LIBRARY DISTRICT
FINANCIAL STATEMENT
April 30, 2019**

Beginning Balance March 31, 2019

Operational Checking Account	539,567.50	
Merchant Checking	10,715.55	
Payroll Checking Account	2,441.97	
Cash on Hand	800.00	
Sawyer Falduto Management	1,027,790.14	
Barrington Bank – MAXSafe Savings	7,459,102.76	
		9,040,417.92

Receipts:

Revenue	91,619.66	
		91,619.66

Expenditures:

Bills Paid via Check	328,527.49	
Salaries & Reimbursements paid via wire transfer	258,358.42	
	586,885.91	

Total Expenditures

Adjustments to Expenditure Accounts (651.28)

Net Amount Expended by Library in April **586,234.63**

Ending Balance April 30, 2019

Operational Checking Account	632,063.68	
Merchant Checking	10,515.87	
Payroll Checking Account	2,441.97	
Cash on Hand	800.00	
Sawyer Falduto Management	1,030,157.26	
Barrington Bank – MAXSafe Savings	6,869,824.17	
		8,545,802.95

YTD Revenues \$5,642,849.82= 79.67% of Anticipated (10 months)

YTD Expenditures \$5,265,286.05=71.24% of Budget (10 months)

Barrington Public Library District

Asset Balance Analysis

<u>Fund Balances</u>	<u>April 30, 2019</u>	<u>April 30, 2018</u>	<u>Change</u>
Operational Checking Account (.69%)	\$632,063.68	\$5,869,085.73	(\$5,237,022.05)
Merchant Checking Account (previously included with Operational Checking)	\$10,515.87	\$0.00	\$10,515.87
Payroll Checking Account	\$2,441.97	\$2,463.20	(\$21.23)
Petty Cash -Administration	\$200.00	\$200.00	\$0.00
Petty Cash –Circulation	\$600.00	\$600.00	\$0.00
Sawyer Falduto Management	\$1,030,157.26	\$1,009,500.00	\$20,657.26
Barrington Bank-MAXSafe CD's	\$0.00	\$249,043.42	(\$249,043.42)
Barrington Bank – MAXSafe Savings (2.58%)	\$6,869,824.17	\$0.00	\$6,869,824.17
Total Fund Balances	\$8,545,802.95	\$7,130,892.35	\$1,414,910.60

Barrington Public Library District
Treasurer's Report
As of April 30, 2019

	General	Working Cash	I M R F	Audit	Special Reserve	Building	Liability Insurance	Workers Comp- Unemployment	Donations/ Grants	Total
Assets										
Operational Checking-Barrington Bank	\$632,063.68	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$632,063.68
Payroll Checking-Barrington Bank	\$2,441.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,441.97
Merchant Account-Barrington Bank	\$10,515.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,515.87
Petty Cash - Administration	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
Petty Cash - Circulation	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00
Sawyer Falduto	\$1,030,157.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,030,157.26
Barrington Bank - MAX safe Saving	\$6,869,824.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,869,824.17
Due To/From Other Funds	(\$2,718,371.39)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,718,371.39)
Due To/From Other Funds	\$0.00	\$541,237.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$541,237.28
Due To/From Other Funds	\$0.00	\$0.00	\$753,787.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$753,787.13
Due To/From Other Funds	\$0.00	\$0.00	\$0.00	\$17,207.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,207.28
Due To/From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$456,744.11	\$0.00	\$0.00	\$0.00	\$0.00	\$456,744.11
Due To/From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,489.30	\$0.00	\$0.00	\$15,489.30
Due To/From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$507,666.77	\$0.00	\$0.00	\$0.00	\$507,666.77
Due To/From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,003.13	\$0.00	\$28,003.13
Due To/From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$398,236.39	\$398,236.39
Total Assets	\$5,827,431.56	\$541,237.28	\$753,787.13	\$17,207.28	\$456,744.11	\$507,666.77	\$15,489.30	\$28,003.13	\$398,236.39	\$8,545,802.95
Liabilities and Fund Balance										
Fund Balance										
Fund Balance	\$5,827,431.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,827,431.56
Fund Balance	\$0.00	\$541,237.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$541,237.28
Fund Balance	\$0.00	\$0.00	\$753,787.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$753,787.13
Fund Balance	\$0.00	\$0.00	\$0.00	\$17,207.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,207.28
Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$456,744.11	\$0.00	\$0.00	\$0.00	\$0.00	\$456,744.11
Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,489.30	\$0.00	\$0.00	\$15,489.30
Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$507,666.77	\$0.00	\$0.00	\$0.00	\$507,666.77
Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28,003.13	\$0.00	\$28,003.13
Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$398,236.39	\$398,236.39
Total Fund Balance	\$5,827,431.56	\$541,237.28	\$753,787.13	\$17,207.28	\$456,744.11	\$507,666.77	\$15,489.30	\$28,003.13	\$398,236.39	\$8,545,802.95
Total Liabilities and Fund Balance	\$5,827,431.56	\$541,237.28	\$753,787.13	\$17,207.28	\$456,744.11	\$507,666.77	\$15,489.30	\$28,003.13	\$398,236.39	\$8,545,802.95
BEGINNING BALANCE WITH CURRENT YEAR ADJUSTMENTS	\$5,506,071.72	\$541,237.28	\$753,406.79	\$23,209.92	\$450,000.00	\$519,553.84	\$6,050.51	\$45,878.38	\$322,830.74	\$8,168,239.18
NET SURPLUS/(DEFICIT)	\$321,359.84	\$0.00	\$380.34	(\$6,002.64)	\$6,744.11	(\$11,887.07)	\$9,438.79	(\$17,875.25)	\$75,405.65	\$377,563.77
ENDING FUND BALANCE	\$5,827,431.56	\$541,237.28	\$753,787.13	\$17,207.28	\$456,744.11	\$507,666.77	\$15,489.30	\$28,003.13	\$398,236.39	\$8,545,802.95



Schwab One® Account of
BARRINGTON PUBLIC LIBRARY DIST

Account Number
9383-4772

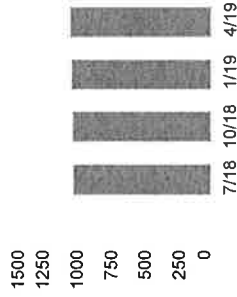
Statement Period
April 1-30, 2019

Account Value as of 04/30/2019: \$ 1,030,157.26

Change in Account Value

This Period Year to Date Account Value [in Thousands]

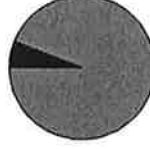
Starting Value	\$ 1,027,790.14	\$ 1,016,749.62
Credits	766.09	5,627.54
Debits	(258.00)	(513.00)
Transfer of Securities (In/Out)	0.00	0.00
Income Reinvested	(22.70)	(70.12)
Change in Value of Investments	1,881.73	8,363.22
Ending Value on 04/30/2019	\$ 1,030,157.26	\$ 1,030,157.26
Accrued Income ^d	5,705.61	
Ending Value with Accrued Income^d	\$ 1,035,862.87	
Total Change in Account Value	\$ 2,367.12	*2.76%
Total Change with Accrued Income^d	\$ 8,072.73	\$ 13,407.64



Asset Composition

Cash and Money Market Funds	Market Value	% of Account Assets
[Sweep]	\$ 58,155.16	6%
Fixed Income	972,002.10	94%
Total Assets Long	\$ 1,030,157.26	
Total Account Value	\$ 1,030,157.26	100%

Overview



6% Cash, MMFs [Sweep]
94% Fixed Income

*Annualized, as calculated by Finance Manager

SAWYER FALDUTO
ASSET MANAGEMENT, LLC

Your Independent Investment Advisor is not affiliated with or an agent of Schwab and Schwab does not supervise or endorse your Advisor.



Schwab One® Account of
BARRINGTON PUBLIC LIBRARY DIST

Account Number
9383-4772

Statement Period
April 1-30, 2019

	Realized Gain or (Loss) This Period		Unrealized Gain or (Loss)
	Short Term	Long Term	
All Investments	\$0.00	\$20.00 ^b	\$1,512.92 ^b

Values may not reflect all of your gains/losses.

Gain or (Loss) Summary

	This Period		Year to Date	
	Federally Tax-Exempt	Federally Taxable	Federally Tax-Exempt	Federally Taxable
Money Funds Dividends	0.00	22.70	0.00	70.12
Certificate of Deposit Interest	0.00	509.89	0.00	3,451.67
Treasury Bond Interest	0.00	0.00	0.00	593.75
Agency Security Interest	0.00	233.50	0.00	1,512.00
Total Income	0.00	766.09	0.00	5,627.54

Cash Transactions Summary

	This Period	Year to Date
Starting Cash*	\$ 5,647.07	\$ 96,040.62
Deposits and other Cash Credits	0.00	0.00
Investments Sold	52,000.00	52,000.00
Dividends and Interest	766.09	5,627.54
Withdrawals and other Debits	0.00	0.00
Investments Purchased	0.00	(95,000.00)
Fees and Charges	(258.00)	(513.00)
Total Cash Transaction Detail	52,508.09	(37,885.46)
Ending Cash*	\$ 58,155.16	\$ 58,155.16

*Cash (includes any cash debit balance) held in your account plus the value of any cash invested in a sweep money fund.

Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. Please see "Endnotes for Your Account" section for an explanation of the endnote codes and symbols on this statement.



Schwab One® Account of
BARRINGTON PUBLIC LIBRARY DIST

Account Number
9383-4772

Statement Period
April 1-30, 2019

Realized Gain or (Loss)

Long Term	Quantity/Par	Acquired/ Opened	Sold/ Closed	Total Proceeds	Cost Basis Adjusted	Realized Gain or (Loss) Adjusted
ALLY BANK CORP. 1.35XXX**MATURED** US: 02006LZK2	12,000.0000	08/22/16	04/01/19	12,000.00	12,010.20	(10.20)
FARM CREDIT SYST 1.03XXX**MATURED**; 3133EGJW6	15,000.0000	03/20/17	04/05/19	15,000.00	14,848.65	151.35
FEDERAL NTNL MORT 2.5%19**CALLED** @100 EFF: 04: 3136G3ZA6	25,000.0000	08/16/16	04/26/19	25,000.00	15,000.00	0.00 ^b
Total Long Term				52,000.00	51,838.85	161.15
Total Realized Gain or (Loss)				52,000.00	51,838.85	161.15
					51,980.00	20.00^b

Schwab has provided accurate realized gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. If all data for a given investment is not available, the investment will not be listed here.
 Option Customers: Realized gain/loss of underlying securities is adjusted to reflect the premiums of assigned or exercised options. Please consult IRS publication 550, Investment Income and Expenses, for additional information on Options.

Transaction Detail - Purchases & Sales

Fixed Income Activity

Settle Date	Trade Date	Transaction	Description	Par	Unit Price	Total Amount
04/01/19	04/01/19	CD Maturity	ALLY BANK CORP. 1.35XXX **MATURED** : 02006LZK2	(12,000.00000)		

Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. Please see "Endnotes for Your Account" section for an explanation of the endnote codes and symbols on this statement.



Schwab One® Account of
BARRINGTON PUBLIC LIBRARY DIST

Account Number
9383-4772

Statement Period
April 1-30, 2019

Transaction Detail - Purchases & Sales (continued)

Fixed Income Activity (continued)

Settle Date	Trade Date	Transaction	Description	Par	Unit Price	Total Amount
04/01/19	04/01/19	CD Maturity	ALLY BANK CORP. 1.35XXX **MATURED**: 02006LZK2			12,000.00
04/05/19	04/05/19	Full Redemption	FARM CREDIT SYST 1.03XXX **MATURED**: 3133EGJW6	(15,000.00000)		
04/05/19	04/05/19	Full Redemption	FARM CREDIT SYST 1.03XXX **MATURED**: 3133EGJW6			15,000.00
04/26/19	04/26/19	Redemption	FEDERAL NTNL MORT 2.5%19 **CALLED**: 3136G3ZA6	(25,000.00000)		
04/26/19	04/26/19	Redemption	FEDERAL NTNL MORT 2.5%19 **CALLED**: 3136G3ZA6			25,000.00
Total Fixed Income Activity						52,000.00
Total Purchases & Sales						52,000.00

Transaction Detail - Dividends & Interest (including Money Market Fund dividends reinvested)

Transaction Date	Process Date	Activity	Description	Credit/(Debit)
04/01/19	04/01/19	CD Interest	ALLY BANK CORP. 1.35XXX: 02006LZK2	81.22
04/05/19	04/05/19	Bond Interest	FARM CREDIT SYST 1.03XXX: 3133EGJW6	77.25
04/14/19	04/15/19	CD Interest	WELLS FARGO & CO 3.25%21: 949763VW3	138.01
04/15/19	04/15/19	Dividend	SCHWAB GOVT MONEY FUND: SWGXX	22.70
04/17/19	04/17/19	CD Interest	HANMI FINL CORP 2.8%21: 410493DK3	107.01
04/21/19	04/22/19	CD Interest	COMENITY CAPITAL 2.25%20: 20033AMR4	76.44
04/26/19	04/26/19	Bond Interest	FEDERAL NTNL MORT 2.5%19: 3136G3ZA6	156.25

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Schwab One® Account of
BARRINGTON PUBLIC LIBRARY DIST

Account Number
9383-4772

Statement Period
April 1-30, 2019

Transaction Detail - Dividends & Interest (including Money Market Fund dividends reinvested) (continued)

Transaction Process Date	Activity	Description	Credit/(Debit)
04/30/19	CD Interest	AMERICAN EXPRESS 2.15%19: 02587CCG3	107.21
Total Dividends & Interest			766.09

Transaction Detail - Fees & Charges

Transaction Process Date	Activity	Description	Credit/(Debit)
04/04/19	Advisor Fee*	MGMTFEE TO ADVISOR	(258.00)
Total Fees & Charges			(258.00)

Total Transaction Detail 52,508.09

Money Market Fund (Sweep) Detail

SCHWAB GOVT MONEY FUND Activity

Settle Date	Transaction	Quantity	Unit Price	Purchase/Debit	Sale/Credit
Opening # of Shares: 5,647.0700					
04/02/19	Purchased	12,081.2200	1.0000	12,081.22	
04/05/19	Redeemed	258.0000	1.0000		258.00
04/08/19	Purchased	15,077.2500	1.0000	15,077.25	
04/15/19	Dividend	22.7000	1.0000	22.70	
04/16/19	Purchased	138.0100	1.0000	138.01	
04/18/19	Purchased	107.0100	1.0000	107.01	
04/23/19	Purchased	76.4400	1.0000	76.44	

Schwab has provided accurate gain and loss information wherever possible for most investments. Cost basis data may be incomplete or unavailable for some of your holdings. Please see "Endnotes for Your Account" section for an explanation of the endnote codes and symbols on this statement.

Barrington Public Library District
Revenues - All Funds
For the Period Ended April 30, 2019

	Month Actual Total Funds	Y-T-D Actual Total Funds	% Collected	Budgeted Receipts	Uncollected Receipts
Revenue					
Property Tax					
Tax Levy Cook County 2017	\$54,014.26	\$3,366,884.68	100.50%	\$3,350,146.92	\$16,737.76
Tax Levy Lake County 2017	\$0.00	\$1,387,008.17	43.97%	\$3,154,327.55	(\$1,767,319.38)
Tax Levy McHenry County 2016	\$0.00	\$1,742.05	0.00%	\$0.00	\$1,742.05
Tax Levy McHenry County 2017	\$0.00	\$167,470.77	44.14%	\$379,409.66	(\$211,938.89)
Tax Levy Kane County 2017	\$0.00	\$1,771.50	51.55%	\$3,436.69	(\$1,665.19)
Total Property Tax	<u>\$54,014.26</u>	<u>\$4,924,877.17</u>	<u>71.51%</u>	<u>\$6,887,320.82</u>	<u>(\$1,962,443.65)</u>
Other Taxes					
Personal Property Tax	\$10,280.92	\$33,327.77	95.22%	\$35,000.00	(\$1,672.23)
Tax Increment Financing District	\$0.00	\$218,383.44	0.00%	\$0.00	\$218,383.44
Total Other Taxes	<u>\$10,280.92</u>	<u>\$251,711.21</u>	<u>719.17%</u>	<u>\$35,000.00</u>	<u>\$216,711.21</u>
Impact Fees					
Impact Fees- Barrington	\$0.00	\$329.35	0.00%	\$0.00	\$329.35
Impact Fees- Lake Barrington	\$0.00	\$3,656.00	0.00%	\$0.00	\$3,656.00
Impact Fees- Other	\$0.00	\$3,384.72	676.94%	\$500.00	\$2,884.72
Total Impact Fees	<u>\$0.00</u>	<u>\$7,370.07</u>	<u>1474.01%</u>	<u>\$500.00</u>	<u>\$6,870.07</u>
Operating Revenue					
Fines	\$7,302.85	\$84,195.81	73.21%	\$115,000.00	(\$30,804.19)
Copies	\$766.91	\$6,368.08	127.36%	\$5,000.00	\$1,368.08
Coffee Service Receipts	\$0.00	\$18.04	0.00%	\$0.00	\$18.04
Total Operating Revenue	<u>\$8,069.76</u>	<u>\$90,581.93</u>	<u>75.48%</u>	<u>\$120,000.00</u>	<u>(\$29,418.07)</u>
Grants					
Per Capita Grant	\$0.00	\$55,196.25	162.34%	\$34,000.00	\$21,196.25
Total Grants	<u>\$0.00</u>	<u>\$55,196.25</u>	<u>162.34%</u>	<u>\$34,000.00</u>	<u>\$21,196.25</u>
Donations					
Donations- Other	\$500.00	\$130,255.43	8683.70%	\$1,500.00	\$128,755.43
Total Donations	<u>\$500.00</u>	<u>\$130,255.43</u>	<u>8683.70%</u>	<u>\$1,500.00</u>	<u>\$128,755.43</u>
Rental Income					
Rental- Verizon	\$100.00	\$1,000.00	0.00%	\$0.00	\$1,000.00
Total Rental Income	<u>\$100.00</u>	<u>\$1,000.00</u>	<u>0.00%</u>	<u>\$0.00</u>	<u>\$1,000.00</u>
Interest Income					
Interest Income	\$18,906.52	\$146,870.54	5542.28%	\$2,650.00	\$144,220.54
Total Interest Income	<u>\$18,906.52</u>	<u>\$146,870.54</u>	<u>5542.28%</u>	<u>\$2,650.00</u>	<u>\$144,220.54</u>
Miscellaneous Income					
Miscellaneous Income	(\$251.80)	\$34,987.22	1590.33%	\$2,200.00	\$32,787.22
Total Miscellaneous Income	<u>(\$251.80)</u>	<u>\$34,987.22</u>	<u>1590.33%</u>	<u>\$2,200.00</u>	<u>\$32,787.22</u>
Total Revenue	<u>\$91,619.66</u>	<u>\$5,642,849.82</u>	<u>79.67%</u>	<u>\$7,083,170.82</u>	<u>(\$1,440,321.00)</u>

Barrington Public Library District
Expenditures-All Funds
For the Period Ended April 30, 2019

	Actual Month	Actual Y-T-D	% of Annual Budget	Annual Budget	% of Appropriation	Appropriation
Expenditures						
Salary and Benefits						
Salaries	\$224,930.25	\$2,390,370.10	78.45%	\$3,046,890.87	68.06%	\$3,512,300.00
FICA employer	\$13,625.75	\$146,119.01	77.86%	\$187,667.23	58.45%	\$250,000.00
Medicare employer	\$3,186.67	\$34,173.06	77.86%	\$43,889.92	52.57%	\$65,000.00
Workers compensation	\$2,389.70	\$29,373.61	65.27%	\$45,000.00	39.16%	\$75,000.00
Unemployment insurance	\$0.00	\$1,098.76	0.00%	\$0.00	3.66%	\$30,000.00
IMRF	\$20,095.92	\$237,142.66	64.22%	\$369,280.69	52.70%	\$450,000.00
Insurance-medical and life	\$18,070.26	\$186,346.92	70.64%	\$263,813.77	46.59%	\$400,000.00
Training and hiring	\$1,545.30	\$73,895.22	147.01%	\$50,265.00	59.12%	\$125,000.00
Staff meeting and travel expenses	\$2,517.31	\$14,561.22	36.39%	\$40,019.16	22.40%	\$65,000.00
Total Salary and Benefits	\$286,361.16	\$3,113,080.56	76.93%	\$4,046,826.64	62.61%	\$4,972,300.00
Library Materials and Services						
Books	\$21,695.78	\$146,921.98	61.22%	\$240,000.00	41.98%	\$350,000.00
Books-Grab & Go	\$783.36	\$5,875.35	58.75%	\$10,000.00	29.38%	\$20,000.00
Periodicals	\$604.88	\$16,558.00	87.15%	\$19,000.00	41.40%	\$40,000.00
E-Periodicals	\$0.00	\$8,405.12	85.33%	\$9,850.00	42.03%	\$20,000.00
Audiovisual materials-misc.	\$46.65	\$590.10	29.51%	\$2,000.00	23.60%	\$2,500.00
Audio books-spoken	\$1,895.51	\$11,751.60	71.22%	\$16,500.00	11.19%	\$105,000.00
CD's	\$773.28	\$5,380.66	63.30%	\$8,500.00	13.45%	\$40,000.00
E-CD's	\$0.00	\$1,900.00	11.41%	\$16,647.00	6.33%	\$30,000.00
E-Books	\$7,476.53	\$133,817.44	75.60%	\$177,000.00	58.18%	\$230,000.00
DVD's	\$5,905.49	\$67,515.30	77.16%	\$87,500.00	42.20%	\$160,000.00
DVD's Grab & Go	\$2,315.36	\$7,557.92	58.14%	\$13,000.00	37.79%	\$20,000.00
E-DVD's	\$10,500.00	\$36,600.00	100.00%	\$36,600.00	73.20%	\$50,000.00
E-Audio Books	\$1,306.82	\$51,812.34	80.96%	\$64,000.00	54.54%	\$95,000.00
AV Video Games	\$812.81	\$11,315.46	78.04%	\$14,500.00	56.58%	\$20,000.00
Realia	\$752.30	\$1,007.10	50.36%	\$2,000.00	5.04%	\$20,000.00
Electronic information	\$7,969.09	\$139,021.82	73.04%	\$190,325.00	46.34%	\$300,000.00
Special library programs-librarywide	\$0.00	\$1,416.73	48.85%	\$2,900.00	14.17%	\$10,000.00
Library programs-departmental	\$4,667.04	\$34,335.19	71.97%	\$47,709.80	52.82%	\$65,000.00
Processing supplies	\$1,351.31	\$4,890.17	24.85%	\$19,679.00	8.15%	\$60,000.00
Online Computer Library Center	\$0.00	\$29,754.01	100.00%	\$29,754.01	54.10%	\$55,000.00
Total Library Materials and Services	\$68,856.21	\$716,426.29	71.11%	\$1,007,464.81	42.33%	\$1,692,500.00

Barrington Public Library District
Expenditures-All Funds
For the Period Ended April 30, 2019

	Actual Month	Actual Y-T-D	% of Annual Budget	Annual Budget	% of Appropriation	Appropriation
District Admin & Oper Expenses						
Circulation supplies	\$56.41	\$3,441.17	52.30%	\$6,580.00	11.47%	\$30,000.00
Collection agency	\$35.80	\$1,065.05	53.25%	\$2,000.00	10.65%	\$10,000.00
Office supplies	\$6,125.33	\$45,613.72	80.40%	\$56,730.00	60.82%	\$75,000.00
Postage	\$15.00	\$7,063.32	88.29%	\$8,000.00	17.66%	\$40,000.00
Promotional & display materials	\$526.99	\$13,017.77	62.88%	\$20,701.42	16.48%	\$79,000.00
Rental Spaces	\$0.00	\$840.00	100.00%	\$840.00	8.40%	\$10,000.00
Insurance-building	\$0.00	\$0.00	0.00%	\$28,328.00	0.00%	\$50,000.00
Insurance-liability	\$0.00	\$829.00	3.95%	\$20,978.00	1.38%	\$60,000.00
Security	\$0.00	\$1,362.00	95.92%	\$1,420.00	13.62%	\$10,000.00
Utilities-electric	\$7,396.61	\$87,411.17	62.44%	\$140,000.00	43.71%	\$200,000.00
Utilities-gas	\$2,166.18	\$14,796.12	30.83%	\$48,000.00	15.57%	\$95,000.00
Utilities-water, sewer	\$496.67	\$22,562.71	90.25%	\$25,000.00	64.46%	\$35,000.00
Utilities-Garbage	\$412.43	\$3,615.45	80.34%	\$4,500.00	36.15%	\$10,000.00
Telephone	\$2,170.18	\$21,829.82	78.19%	\$27,920.00	48.51%	\$45,000.00
Building maintenance & repair	\$24,582.21	\$145,414.96	62.91%	\$231,158.00	25.29%	\$575,000.00
Bldg maintenance supplies	(\$11,154.78)	\$0.00	0.00%	\$14,500.00	0.00%	\$0.00
Equipment maintenance	\$26,945.00	\$114,174.28	69.96%	\$163,200.00	65.24%	\$175,000.00
Piano maintenance	\$0.00	\$125.00	27.78%	\$450.00	2.50%	\$5,000.00
Traffic light	\$0.00	\$1,970.38	34.27%	\$5,750.00	13.14%	\$15,000.00
Site maintenance	\$11,669.00	\$72,422.00	96.31%	\$75,197.00	76.23%	\$95,000.00
Vehicle operation & maintenance	\$324.96	\$3,549.59	63.39%	\$5,600.00	23.66%	\$15,000.00
Items Purchased & Resold	\$0.00	\$0.00	0.00%	\$200.00	0.00%	\$15,000.00
Total District Admin & Oper Expenses	\$71,767.99	\$561,103.51	63.25%	\$887,052.42	34.13%	\$1,644,000.00
Capital Assets						
Capital Assets	\$155,394.13	\$816,577.82	60.33%	\$1,353,410.00	19.79%	\$4,126,625.22
Renovation Project	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$1,846,693.00
Total Capital Assets	\$155,394.13	\$816,577.82	60.33%	\$1,353,410.00	13.67%	\$5,973,318.22
Professional Fees and Services						
Legal fees	\$3,704.65	\$12,687.83	63.44%	\$20,000.00	25.38%	\$50,000.00
Legal expenses	\$0.00	\$895.82	29.86%	\$3,000.00	4.48%	\$20,000.00
Consultant's fees	\$0.00	\$31,160.00	53.17%	\$58,600.00	20.77%	\$150,000.00
Trustee expense	\$150.49	\$1,054.22	52.71%	\$2,000.00	10.54%	\$10,000.00
Audit expense	\$0.00	\$12,300.00	98.40%	\$12,500.00	49.20%	\$25,000.00
Total Professional Fees and Services	\$3,855.14	\$58,097.87	60.46%	\$96,100.00	22.78%	\$255,000.00
Total Expenditures	\$586,234.63	\$5,265,286.05	71.24%	\$7,390,853.87	36.22%	\$14,537,118.22

Barrington Public Library District
Expenditures-General Fund
For the Period Ended April 30, 2019

	Actual Month	Actual Y-T-D	% of Annual Budget	Annual Budget	% of Appropriation	Appropriation
Expenditures						
Salary and Benefits						
Salaries	\$224,930.25	\$2,390,370.10	78.45%	\$3,046,890.87	68.06%	\$3,512,300.00
Insurance-medical and life	\$18,070.26	\$186,346.92	70.64%	\$263,813.77	46.59%	\$400,000.00
Training and hiring	\$1,545.30	\$73,895.22	147.01%	\$50,265.00	59.12%	\$125,000.00
Staff meeting and travel expenses	\$2,517.31	\$14,561.22	36.39%	\$40,019.16	22.40%	\$65,000.00
Total Salary and Benefits	\$247,063.12	\$2,665,173.46	78.36%	\$3,400,988.80	64.97%	\$4,102,300.00
Library Materials and Services						
Books	\$21,695.78	\$146,400.52	61.00%	\$240,000.00	41.83%	\$350,000.00
Books-Grab & Go	\$783.36	\$5,875.35	58.75%	\$10,000.00	29.38%	\$20,000.00
Periodicals	\$604.88	\$16,558.00	87.15%	\$19,000.00	41.40%	\$40,000.00
E-Periodicals	\$0.00	\$8,405.12	85.33%	\$9,850.00	42.03%	\$20,000.00
Audiovisual materials-misc.	\$46.65	\$590.10	29.51%	\$2,000.00	23.60%	\$2,500.00
Audio books-spoken	\$585.85	\$4,810.70	29.16%	\$16,500.00	4.58%	\$105,000.00
CD's	\$773.28	\$5,380.66	63.30%	\$8,500.00	13.45%	\$40,000.00
E-CD's	\$0.00	\$1,900.00	11.41%	\$16,647.00	6.33%	\$30,000.00
E-Books	\$7,476.53	\$133,817.44	75.60%	\$177,000.00	58.18%	\$230,000.00
DVD's	\$5,905.49	\$67,365.34	76.99%	\$87,500.00	42.10%	\$160,000.00
DVD's Grab & Go	\$2,315.36	\$7,557.92	58.14%	\$13,000.00	37.79%	\$20,000.00
E-DVD's	\$10,500.00	\$36,600.00	100.00%	\$36,600.00	73.20%	\$50,000.00
E-Audio Books	\$378.89	\$7,370.52	11.52%	\$64,000.00	7.76%	\$95,000.00
AV Video Games	\$812.81	\$11,315.46	78.04%	\$14,500.00	56.58%	\$20,000.00
Realia	\$752.30	\$1,007.10	50.36%	\$2,000.00	5.04%	\$20,000.00
Electronic information	\$7,969.09	\$139,021.82	73.04%	\$190,325.00	46.34%	\$300,000.00
Special library programs-librarywide	\$0.00	\$1,416.73	48.85%	\$2,900.00	14.17%	\$10,000.00
Library programs-departmental	\$4,613.61	\$31,864.55	66.79%	\$47,709.80	49.02%	\$65,000.00
Processing supplies	\$1,351.31	\$4,890.17	24.85%	\$19,679.00	8.15%	\$60,000.00
Online Computer Library Center	\$0.00	\$29,754.01	100.00%	\$29,754.01	54.10%	\$55,000.00
Total Library Materials and Services	\$66,565.19	\$661,901.51	65.70%	\$1,007,464.81	39.11%	\$1,692,500.00

**Barrington Public Library District
Expenditures-General Fund
For the Period Ended April 30, 2019**

	Actual Month	Actual Y-T-D	% of Annual Budget	Annual Budget	% of Appropriation	Appropriation
District Admin & Oper Expenses						
Circulation supplies	\$56.41	\$3,441.17	52.30%	\$6,580.00	11.47%	\$30,000.00
Collection agency	\$35.80	\$1,065.05	53.25%	\$2,000.00	10.65%	\$10,000.00
Office supplies	\$6,125.33	\$45,613.72	80.40%	\$56,730.00	60.82%	\$75,000.00
Postage	\$15.00	\$7,063.32	88.29%	\$8,000.00	17.66%	\$40,000.00
Promotional & display materials	\$526.99	\$13,017.77	62.88%	\$20,701.42	16.48%	\$79,000.00
Rental Spaces	\$0.00	\$840.00	100.00%	\$840.00	8.40%	\$10,000.00
Insurance-building	\$0.00	\$0.00	0.00%	\$28,328.00	0.00%	\$50,000.00
Security	\$0.00	\$1,362.00	95.92%	\$1,420.00	13.62%	\$10,000.00
Telephone	\$2,170.18	\$21,829.82	78.19%	\$27,920.00	48.51%	\$45,000.00
Building maintenance & repair	\$5,085.00	\$67,896.72	54.30%	\$125,030.00	45.26%	\$150,000.00
Piano maintenance	\$0.00	\$125.00	27.78%	\$450.00	2.50%	\$5,000.00
Traffic light	\$0.00	\$20.38	0.00%	\$0.00	0.00%	\$0.00
Items Purchased & Resold	\$0.00	\$0.00	0.00%	\$200.00	0.00%	\$15,000.00
Total District Admin & Oper Expenses	\$14,014.71	\$162,274.95	58.33%	\$278,199.42	31.27%	\$519,000.00
Capital Assets						
Capital Assets	\$164,066.13	\$816,577.82	60.33%	\$1,353,410.00	19.79%	\$4,126,625.22
Total Capital Assets	\$164,066.13	\$816,577.82	60.33%	\$1,353,410.00	19.79%	\$4,126,625.22
Professional Fees and Services						
Legal fees	\$3,704.65	\$12,687.83	63.44%	\$20,000.00	25.38%	\$50,000.00
Legal expenses	\$0.00	\$895.82	29.86%	\$3,000.00	4.48%	\$20,000.00
Consultant's fees	\$0.00	\$31,160.00	53.17%	\$58,600.00	28.33%	\$110,000.00
Trustee expense	\$150.49	\$1,054.22	52.71%	\$2,000.00	10.54%	\$10,000.00
Total Professional Fees and Services	\$3,855.14	\$45,797.87	54.78%	\$83,600.00	24.10%	\$190,000.00
Total Expenditures	\$495,564.29	\$4,351,725.61	71.06%	\$6,123,663.03	40.94%	\$10,630,425.22

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
10-4000-00						
Account: 10-4000-00 (Salaries)						
4/1/2019			<i>Account Beginning Balance</i>			\$2,165,439.85
4/5/2019	6904-1	Journal Entry	Correct coding in Batch 6863-Payroll e	\$2,034.30		
4/8/2019	6920-10	Journal Entry	Record expenses for 4/12/19 payroll	\$111,572.96		
4/23/2019	6927-13	Journal Entry	Record expenses for 4-26-19 payroll	\$111,322.99		
			<i>Account Subtotals</i>	<u>\$224,930.25</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$224,930.25</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$2,390,370.10</u></u>
10-4600-00						
Account: 10-4600-00 (Insurance-medical and life)						
4/1/2019			<i>Account Beginning Balance</i>			\$168,276.66
4/1/2019	6916-2	Journal Entry	R. Faber medical insurance premium-F		\$574.00	
4/3/2019	6915-2	Journal Entry	Ins. Reimbursement-Sugden, Lee, Nels		\$255.00	
4/5/2019	6905-39	Accounts Payable	Wellness Insurance N-April 2019 Insu	\$24,173.16		
4/5/2019	6904-2	Journal Entry	Correct coding in Batch 6863-Payroll e		\$2,034.30	
4/8/2019	6920-12	Journal Entry	Record expenses for 4/12/19 payroll		\$1,619.80	
4/23/2019	6927-9	Journal Entry	Record expenses for 4-26-19 payroll		\$1,619.80	
			<i>Account Subtotals</i>	<u>\$24,173.16</u>	<u>\$6,102.90</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$18,070.26</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$186,346.92</u></u>
10-4700-00						
Account: 10-4700-00 (Training and hiring)						
4/1/2019			<i>Account Beginning Balance</i>			\$72,349.92
4/26/2019	6930-9	Accounts Payable	KnowBe4 Inc-Quote 291879-Security i	\$1,545.30		
			<i>Account Subtotals</i>	<u>\$1,545.30</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$1,545.30</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$73,895.22</u></u>
10-4800-00						
Account: 10-4800-00 (Staff meeting and travel expenses)						
4/1/2019			<i>Account Beginning Balance</i>			\$12,011.41
4/8/2019	6920-11	Journal Entry	Record expenses for 4/12/19 payroll	\$960.19		
4/19/2019	6922-3	Accounts Payable	First Bankcard-AC 5315-032019A		\$315.00	
4/19/2019	6922-5	Accounts Payable	First Bankcard-American Airlines-Ols	\$388.60		
4/19/2019	6922-7	Accounts Payable	First Bankcard-American Airlines-Ols	\$409.60		
4/19/2019	6922-14	Accounts Payable	First Bankcard-Panera-Director's Meeti	\$106.10		
4/19/2019	6922-38	Accounts Payable	First Bankcard-Marriott-Confer IYSI C	\$304.64		
4/19/2019	6922-49	Accounts Payable	First Bankcard-Ticket Leap-Adams-La	\$70.00		
4/19/2019	6922-73	Accounts Payable	First Bankcard-ALA Dues-Bochenek	\$38.00		
4/19/2019	6922-158	Accounts Payable	Barrington Area Cham-WBN Scholars	\$45.00		
4/23/2019	6927-14	Journal Entry	Record expenses for 4-26-19 payroll	\$145.18		
4/26/2019	6930-200	Accounts Payable	American Library Ass-ALA membersh	\$145.00		
4/26/2019	6930-202	Accounts Payable	American Library Ass-ALA membersh	\$220.00		
			<i>Account Subtotals</i>	<u>\$2,832.31</u>	<u>\$315.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$2,517.31</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$14,528.72</u></u>
10-4800-10						

Barrington Public Library District

Account Distribution

General Fund

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
Account: 10-4800-10 (Staff meeting and travel expenses)						
4/1/2019			<i>Account Beginning Balance</i>			\$32.50
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$32.50</u>
10-5100-20						
Account: 10-5100-20 (Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$88,455.45
4/5/2019	6879-5	Accounts Payable	Baker & Taylor Books-AS Books & G	\$329.45		
4/5/2019	6879-10	Accounts Payable	Baker & Taylor Books-AS Books & G	\$83.33		
4/5/2019	6879-15	Accounts Payable	Baker & Taylor Books-AS Books & G	\$761.31		
4/5/2019	6879-18	Accounts Payable	Baker & Taylor Books-AS Books & G	\$1,530.66		
4/5/2019	6879-21	Accounts Payable	Baker & Taylor Books-AS Books & G	\$1,100.47		
4/5/2019	6879-24	Accounts Payable	Baker & Taylor Books-AS Books	\$214.23		
4/5/2019	6879-26	Accounts Payable	Baker & Taylor Books-AS Books	\$32.43		
4/5/2019	6879-30	Accounts Payable	Baker & Taylor Books-AS Books & G	\$1,648.48		
4/5/2019	6879-33	Accounts Payable	Baker & Taylor Books-AS Books & G	\$298.00		
4/5/2019	6879-34	Accounts Payable	Baker & Taylor Books-AS Books	\$20.98		
4/5/2019	6879-36	Accounts Payable	Baker & Taylor Books-AS Books	\$259.99		
4/5/2019	6879-40	Accounts Payable	Baker & Taylor Books-AS Books & G	\$392.47		
4/5/2019	6879-45	Accounts Payable	Baker & Taylor Books-AS Books	\$16.50		
4/5/2019	6879-51	Accounts Payable	Baker & Taylor Books-AS Books & G	\$321.72		
4/5/2019	6879-56	Accounts Payable	Baker & Taylor Books-AS Books & G	\$2,008.28		
4/5/2019	6879-57	Accounts Payable	Baker & Taylor Books-AS Books	\$70.46		
4/5/2019	6879-59	Accounts Payable	Baker & Taylor Books-AS Books	\$1,035.57		
4/5/2019	6879-61	Accounts Payable	Baker & Taylor Books-AS Books	\$203.68		
4/5/2019	6879-63	Accounts Payable	Baker & Taylor Books-AS Books	\$30.16		
4/5/2019	6879-67	Accounts Payable	Baker & Taylor Books-AS Books & G	\$277.13		
4/5/2019	6879-70	Accounts Payable	Baker & Taylor Books-AS Books & G	\$1,668.63		
4/5/2019	6879-71	Accounts Payable	Baker & Taylor Books-AS Books	\$286.53		
4/5/2019	6879-75	Accounts Payable	Baker & Taylor Books-AS Books	\$1,082.95		
4/5/2019	6879-77	Accounts Payable	Baker & Taylor Books-AS Books	\$613.69		
4/5/2019	6879-79	Accounts Payable	Baker & Taylor Books-AS Books	\$186.54		
4/5/2019	6879-81	Accounts Payable	Baker & Taylor Books-AS Books	\$16.55		
4/19/2019	6922-145	Accounts Payable	Amazon/GECRB-AS Books	\$26.50		
4/19/2019	6922-147	Accounts Payable	Amazon/GECRB-AS Books	\$27.95		
4/19/2019	6922-153	Accounts Payable	Amazon/GECRB-AS Books & DVDs	\$15.69		
			<i>Account Subtotals</i>	\$14,560.33	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$14,560.33
4/30/2019			<i>Account Ending Balance</i>			<u>\$103,015.78</u>
10-5100-50						
Account: 10-5100-50 (Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$210.09
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$210.09</u>
10-5100-60						
Account: 10-5100-60 (Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$36,039.20
4/5/2019	6879-6	Accounts Payable	Baker & Taylor Books-YS Books	\$777.08		
4/5/2019	6879-11	Accounts Payable	Baker & Taylor Books-YS Books	\$599.41		
4/5/2019	6879-22	Accounts Payable	Baker & Taylor Books-YS Books	\$708.73		
4/5/2019	6879-41	Accounts Payable	Baker & Taylor Books-YS Books	\$705.37		
4/5/2019	6879-43	Accounts Payable	Baker & Taylor Books-YS Books	\$866.24		

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-5100-60 (Books)						
4/5/2019	6879-47	Accounts Payable	Baker & Taylor Books-YS Books	\$1,372.92		
4/5/2019	6879-52	Accounts Payable	Baker & Taylor Books-YS Books	\$314.80		
4/5/2019	6879-73	Accounts Payable	Baker & Taylor Books-YS Books	\$879.67		
4/5/2019	6879-83	Accounts Payable	Baker & Taylor Books-YS Books	\$147.21		
4/5/2019	6879-85	Accounts Payable	Baker & Taylor Books-YS Books	\$789.02		
4/5/2019	6879-87	Accounts Payable	Baker & Taylor Books-0003151661		\$25.00	
			<i>Account Subtotals</i>	\$7,160.45	\$25.00	
4/30/2019			<i>Account Net Change</i>			\$7,135.45
4/30/2019			<i>Account Ending Balance</i>			\$43,174.65
10-5101-20						
Account: 10-5101-20 (Books-Grab & Go)						
			<i>Account Beginning Balance</i>			\$5,091.99
4/1/2019						
4/5/2019	6879-3	Accounts Payable	Baker & Taylor Books-AS Books & G	\$98.72		
4/5/2019	6879-8	Accounts Payable	Baker & Taylor Books-AS Books & G	\$49.29		
4/5/2019	6879-13	Accounts Payable	Baker & Taylor Books-AS Books & G	\$16.45		
4/5/2019	6879-16	Accounts Payable	Baker & Taylor Books-AS Books & G	\$48.12		
4/5/2019	6879-19	Accounts Payable	Baker & Taylor Books-AS Books & G	\$16.41		
4/5/2019	6879-28	Accounts Payable	Baker & Taylor Books-AS Books & G	\$31.70		
4/5/2019	6879-31	Accounts Payable	Baker & Taylor Books-AS Books & G	\$83.80		
4/5/2019	6879-38	Accounts Payable	Baker & Taylor Books-AS Books & G	\$147.32		
4/5/2019	6879-49	Accounts Payable	Baker & Taylor Books-AS Books & G	\$99.93		
4/5/2019	6879-54	Accounts Payable	Baker & Taylor Books-AS Books & G	\$31.12		
4/5/2019	6879-65	Accounts Payable	Baker & Taylor Books-AS Books & G	\$112.92		
4/5/2019	6879-68	Accounts Payable	Baker & Taylor Books-AS Books & G	\$47.58		
			<i>Account Subtotals</i>	\$783.36	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$783.36
4/30/2019			<i>Account Ending Balance</i>			\$5,875.35
10-5200-00						
Account: 10-5200-00 (Periodicals)						
4/1/2019			<i>Account Beginning Balance</i>			\$32.40
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$32.40
10-5200-20						
Account: 10-5200-20 (Periodicals)						
4/1/2019			<i>Account Beginning Balance</i>			\$15,920.72
4/19/2019	6922-123	Accounts Payable	Pioneer Press-AC 166904916 to 3/10/	\$65.00		
4/26/2019	6930-25	Accounts Payable	The Wall Street Jour-Subscription - 1 y	\$539.88		
			<i>Account Subtotals</i>	\$604.88	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$604.88
4/30/2019			<i>Account Ending Balance</i>			\$16,525.60
10-5210-20						
Account: 10-5210-20 (E-Periodicals)						
4/1/2019			<i>Account Beginning Balance</i>			\$8,405.12
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$8,405.12
10-5300-60						

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-5300-60 (Audiovisual materials-misc.)						
4/1/2019			<i>Account Beginning Balance</i>			\$543.45
4/19/2019	6922-59	Accounts Payable	First Bankcard-Oriental Trading-Dice,	\$46.65		
			<i>Account Subtotals</i>	\$46.65	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$46.65
4/30/2019			<i>Account Ending Balance</i>			<u>\$590.10</u>
10-5310-20						
Account: 10-5310-20 (Audio books-spoken)						
4/1/2019			<i>Account Beginning Balance</i>			\$225.92
4/26/2019	6930-192	Accounts Payable	Midwest Tape-Schutt Audiobooks	\$29.98		
4/26/2019	6930-194	Accounts Payable	Midwest Tape-97144062		\$29.98	
			<i>Account Subtotals</i>	\$29.98	\$29.98	
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$225.92</u>
10-5310-60						
Account: 10-5310-60 (Audio books-spoken)						
4/1/2019			<i>Account Beginning Balance</i>			\$3,998.93
4/5/2019	6879-247	Accounts Payable	Midwest Tape-YS Audiobooks	\$49.99		
4/5/2019	6879-253	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$139.97		
4/5/2019	6879-258	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$79.98		
4/5/2019	6879-263	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$54.98		
4/5/2019	6879-264	Accounts Payable	Midwest Tape-YS Audiobooks	\$79.98		
4/5/2019	6879-270	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$102.98		
4/26/2019	6930-153	Accounts Payable	Midwest Tape-YS/Schutt Audiobooks	\$34.99		
4/26/2019	6930-166	Accounts Payable	Midwest Tape-YS/Schutt Audiobooks	\$19.99		
4/26/2019	6930-171	Accounts Payable	Midwest Tape-YS/Schutt Audiobooks	\$22.99		
			<i>Account Subtotals</i>	\$585.85	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$585.85
4/30/2019			<i>Account Ending Balance</i>			<u>\$4,584.78</u>
10-5311-20						
Account: 10-5311-20 (CD's)						
4/1/2019			<i>Account Beginning Balance</i>			\$4,270.86
4/5/2019	6879-285	Accounts Payable	Midwest Tape-	\$26.28		
4/5/2019	6879-287	Accounts Payable	Midwest Tape-AS Music CDs	\$64.06		
4/5/2019	6879-289	Accounts Payable	Midwest Tape-AS Music CDs	\$13.74		
4/5/2019	6879-291	Accounts Payable	Midwest Tape-AS Music CDs	\$25.98		
4/5/2019	6879-293	Accounts Payable	Midwest Tape-AS Music CDs	\$42.97		
4/5/2019	6879-295	Accounts Payable	Midwest Tape-AS Music Cds	\$11.49		
4/5/2019	6879-297	Accounts Payable	Midwest Tape-AS Music CDs	\$39.43		
4/5/2019	6879-299	Accounts Payable	Midwest Tape-AS Music CDs	\$28.83		
4/5/2019	6879-301	Accounts Payable	Midwest Tape-AS Music CDs	\$41.22		
4/5/2019	6879-303	Accounts Payable	Midwest Tape-AS Music CDs	\$12.99		
4/5/2019	6879-305	Accounts Payable	Midwest Tape-AS Music CDs	\$49.51		
4/5/2019	6879-307	Accounts Payable	Midwest Tape-AS Music Cds	\$29.73		
4/5/2019	6879-309	Accounts Payable	Midwest Tape-AS Music CDs	\$57.06		
4/5/2019	6879-313	Accounts Payable	Midwest Tape-AS & YS Music CDs	\$28.83		
4/5/2019	6879-316	Accounts Payable	Midwest Tape-AS & YS Music Cds	\$41.98		
4/26/2019	6930-132	Accounts Payable	Midwest Tape-AS Music CDs	\$15.09		
4/26/2019	6930-134	Accounts Payable	Midwest Tape-AS Music CDs	\$12.99		
4/26/2019	6930-136	Accounts Payable	Midwest Tape-AS Music CDs	\$15.99		

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-5311-20 (CD's)						
4/26/2019	6930-138	Accounts Payable	Midwest Tape-AS Music CDs	\$76.50		
4/26/2019	6930-140	Accounts Payable	Midwest Tape-AS Music CDs	\$26.58		
4/26/2019	6930-142	Accounts Payable	Midwest Tape-AS Music CDs	\$12.99		
4/26/2019	6930-146	Accounts Payable	Midwest Tape-AS/YS Music CDs	\$15.09		
			<i>Account Subtotals</i>	\$689.33	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$689.33
4/30/2019			<i>Account Ending Balance</i>			\$4,960.19
10-5311-60						
Account: 10-5311-60 (CD's)						
			<i>Account Beginning Balance</i>			\$336.52
4/1/2019			<i>Account Beginning Balance</i>			\$336.52
4/5/2019	6879-311	Accounts Payable	Midwest Tape-AS & YS Music CDs	\$14.19		
4/5/2019	6879-314	Accounts Payable	Midwest Tape-AS & YS Music Cds	\$11.49		
4/26/2019	6930-144	Accounts Payable	Midwest Tape-AS/YS Music CDs	\$13.29		
4/26/2019	6930-147	Accounts Payable	Midwest Tape-YS Audiobooks	\$44.98		
			<i>Account Subtotals</i>	\$83.95	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$83.95
4/30/2019			<i>Account Ending Balance</i>			\$420.47
10-5312-20						
Account: 10-5312-20 (E-CD's)						
4/1/2019			<i>Account Beginning Balance</i>			\$1,900.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$1,900.00
10-5315-20						
Account: 10-5315-20 (E-Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$106,662.54
4/5/2019	6905-103	Accounts Payable	OverDrive, Inc.-AS eBooks	\$1,205.91		
4/5/2019	6905-105	Accounts Payable	OverDrive, Inc.-AS eBooks	\$262.82		
4/5/2019	6905-107	Accounts Payable	OverDrive, Inc.-AS eBooks	\$1,591.85		
4/5/2019	6905-109	Accounts Payable	OverDrive, Inc.-AS eBooks	\$163.90		
4/5/2019	6905-111	Accounts Payable	OverDrive, Inc.-AS eBooks	\$1,095.86		
4/5/2019	6905-113	Accounts Payable	OverDrive, Inc.-AS eBooks	\$80.00		
4/5/2019	6905-115	Accounts Payable	OverDrive, Inc.-AS eBooks	\$264.99		
			<i>Account Subtotals</i>	\$4,665.33	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$4,665.33
4/30/2019			<i>Account Ending Balance</i>			\$111,327.87
10-5315-60						
Account: 10-5315-60 (E_Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$19,678.37
4/5/2019	6905-101	Accounts Payable	OverDrive, Inc.-YS eBooks	\$2,811.20		
			<i>Account Subtotals</i>	\$2,811.20	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$2,811.20
4/30/2019			<i>Account Ending Balance</i>			\$22,489.57
10-5320-20						
Account: 10-5320-20 (DVD's)						

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Account: 10-5320-20 (DVD's)						
4/1/2019			<i>Account Beginning Balance</i>			\$51,869.29
4/5/2019	6879-95	Accounts Payable	Midwest Tape-AS DVDs & GG	\$165.92		
4/5/2019	6879-96	Accounts Payable	Midwest Tape-AS DVDs	\$338.14		
4/5/2019	6879-98	Accounts Payable	Midwest Tape-AS DVDs	\$94.70		
4/5/2019	6879-100	Accounts Payable	Midwest Tape-AS DVDs	\$233.39		
4/5/2019	6879-104	Accounts Payable	Midwest Tape-AS DVDs & GG	\$469.84		
4/5/2019	6879-105	Accounts Payable	Midwest Tape-AS DVDs	\$71.97		
4/5/2019	6879-107	Accounts Payable	Midwest Tape-AS DVDs	\$34.49		
4/5/2019	6879-109	Accounts Payable	Midwest Tape-AS DVDs	\$149.94		
4/5/2019	6879-111	Accounts Payable	Midwest Tape-AS DVDs	\$48.98		
4/5/2019	6879-113	Accounts Payable	Midwest Tape-AS DVDs	\$417.80		
4/5/2019	6879-118	Accounts Payable	Midwest Tape-AS DVDs & GG	\$750.23		
4/5/2019	6879-119	Accounts Payable	Midwest Tape-AS DVDs	\$14.49		
4/5/2019	6879-122	Accounts Payable	Midwest Tape-AS DVDs	\$70.47		
4/5/2019	6879-124	Accounts Payable	Midwest Tape-AS DVDs	\$41.48		
4/5/2019	6879-126	Accounts Payable	Midwest Tape-AS DVDs	\$119.70		
4/5/2019	6879-128	Accounts Payable	Midwest Tape-AS DVDs	\$111.46		
4/5/2019	6879-130	Accounts Payable	Midwest Tape-AS DVDs	\$76.97		
4/5/2019	6879-136	Accounts Payable	Midwest Tape-AS DVDs & GG	\$274.40		
4/5/2019	6879-137	Accounts Payable	Midwest Tape-AS DVDs	\$188.42		
4/5/2019	6879-141	Accounts Payable	Midwest Tape-AS DVDs & GG	\$600.76		
4/5/2019	6879-142	Accounts Payable	Midwest Tape-AS DVDs	\$230.10		
4/5/2019	6879-145	Accounts Payable	Midwest Tape-AS DVDs	\$24.49		
4/5/2019	6879-149	Accounts Payable	Midwest Tape-AS DVDs	\$212.10		
4/5/2019	6879-153	Accounts Payable	Midwest Tape-AS DVDs	\$12.89		
4/5/2019	6879-156	Accounts Payable	Midwest Tape-AS DVDs	\$275.65		
4/5/2019	6879-160	Accounts Payable	Midwest Tape-AS DVDs & GG	\$274.87		
4/5/2019	6879-168	Accounts Payable	Midwest Tape-AS DVDs & GG	\$381.86		
4/5/2019	6879-169	Accounts Payable	Midwest Tape-AS DVDs	\$22.99		
4/5/2019	6879-174	Accounts Payable	Midwest Tape-AS DVDs	\$20.74		
4/5/2019	6879-178	Accounts Payable	Midwest Tape-AS DVDs	\$284.62		
4/5/2019	6879-181	Accounts Payable	Midwest Tape-AS DVDs	\$286.61		
4/5/2019	6879-187	Accounts Payable	Midwest Tape-AS DVDs & GG	\$724.05		
4/19/2019	6922-151	Accounts Payable	Amazon/GECRB-AS Books & DVDs	\$44.41		
4/24/2019	6929-2	Journal Entry	Correct FE coding on Midwest Tape i		\$10,500.00	
4/26/2019	6930-21	Accounts Payable	Barnes & Noble Inc-AS DVDs & GG	\$212.72		
4/26/2019	6930-24	Accounts Payable	Barnes & Noble Inc-AS DVDs & GG	\$212.72		
4/26/2019	6930-39	Accounts Payable	Midwest Tape-AS DVDs	\$244.64		
4/26/2019	6930-41	Accounts Payable	Midwest Tape-97205257		\$25.24	
4/26/2019	6930-45	Accounts Payable	Midwest Tape-AS DVDs	\$765.27		
4/26/2019	6930-47	Accounts Payable	Midwest Tape-AS DVDs	\$60.23		
4/26/2019	6930-49	Accounts Payable	Midwest Tape-AS DVDs	\$23.24		
4/26/2019	6930-51	Accounts Payable	Midwest Tape-AS DVDs	\$160.71		
4/26/2019	6930-53	Accounts Payable	Midwest Tape-AS DVDs	\$31.99		
4/26/2019	6930-55	Accounts Payable	Midwest Tape-AS DVDs	\$16.24		
4/26/2019	6930-57	Accounts Payable	Midwest Tape-AS DVDs	\$20.74		
4/26/2019	6930-59	Accounts Payable	Midwest Tape-AS DVDs	\$122.96		
4/26/2019	6930-61	Accounts Payable	Midwest Tape-AS DVDs	\$57.87		
4/26/2019	6930-63	Accounts Payable	Midwest Tape-AS DVDs	\$162.92		
4/26/2019	6930-65	Accounts Payable	Midwest Tape-AS DVDs	\$26.99		
4/26/2019	6930-67	Accounts Payable	Midwest Tape-AS DVDs	\$425.97		
4/26/2019	6930-71	Accounts Payable	Midwest Tape-AS DVDs & GG	\$566.99		
4/26/2019	6930-72	Accounts Payable	Midwest Tape-AS DVDs	\$20.74		
4/26/2019	6930-76	Accounts Payable	Midwest Tape-AS DVDs & GG	\$122.90		
4/26/2019	6930-79	Accounts Payable	Midwest Tape-AS DVDs & GG	\$1,088.62		
4/26/2019	6930-80	Accounts Payable	Midwest Tape-AS DVDs	\$53.23		
4/26/2019	6930-82	Accounts Payable	Midwest Tape-AS DVDs	\$232.68		
4/26/2019	6930-84	Accounts Payable	Midwest Tape-AS DVDs	\$65.71		
4/26/2019	6930-86	Accounts Payable	Midwest Tape-AS DVDs	\$173.42		
4/26/2019	6930-90	Accounts Payable	Midwest Tape-AS DVDs & GG	\$284.90		

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Account: 10-5320-20 (DVD's)							
4/26/2019	6930-91	Accounts Payable	Midwest Tape-AS DVDs	\$235.90			
4/26/2019	6930-93	Accounts Payable	Midwest Tape-AS DVDs	\$100.70			
4/26/2019	6930-95	Accounts Payable	Midwest Tape-AS DVDs	\$454.06			
4/26/2019	6930-97	Accounts Payable	Midwest Tape-AS DVDs	\$24.99			
4/26/2019	6930-99	Accounts Payable	Midwest Tape-AS DVDs	\$24.49			
4/26/2019	6930-101	Accounts Payable	Midwest Tape-AS DVDs	\$355.78			
4/26/2019	6930-103	Accounts Payable	Midwest Tape-AS DVDs	\$49.78			
4/26/2019	6930-105	Accounts Payable	Midwest Tape-AS DVDs	\$79.47			
4/26/2019	6930-109	Accounts Payable	Midwest Tape-AS DVDs	\$19.24			
4/26/2019	6930-111	Accounts Payable	Midwest Tape-AS DVDs	\$14.49			
4/26/2019	6930-115	Accounts Payable	Midwest Tape-AS DVDs & GG	\$425.87			
4/26/2019	6930-116	Accounts Payable	Midwest Tape-AS DVDs	\$100.96			
4/26/2019	6930-118	Accounts Payable	Midwest Tape-AS DVDs	\$298.84			
<i>Account Subtotals</i>				\$14,407.90	\$10,525.24		
				<i>Account Net Change</i>		\$3,882.66	
4/30/2019					<i>Account Ending Balance</i>		\$55,751.95
10-5320-60							
Account: 10-5320-60 (DVD's)							
				<i>Account Beginning Balance</i>		\$9,590.56	
4/1/2019							
4/2/2019	6952-9	Accounts Payable	Midwest Tape-YS DVDs	\$26.99			
4/5/2019	6879-191	Accounts Payable	Midwest Tape-YS DVDs	\$297.36			
4/5/2019	6879-195	Accounts Payable	Midwest Tape-YS DVDs	\$166.44			
4/5/2019	6879-197	Accounts Payable	Midwest Tape-YS DVDs	\$79.96			
4/5/2019	6879-199	Accounts Payable	Midwest Tape-YS DVDs	\$114.17			
4/5/2019	6879-201	Accounts Payable	Midwest Tape-YS DVDs	\$62.71			
4/5/2019	6879-204	Accounts Payable	Midwest Tape-YS DVDs	\$137.96			
4/5/2019	6879-208	Accounts Payable	Midwest Tape-YS DVDs	\$21.23			
4/5/2019	6879-212	Accounts Payable	Midwest Tape-YS DVDs	\$83.21			
4/5/2019	6879-216	Accounts Payable	Midwest Tape-YS DVDs	\$20.49			
4/5/2019	6879-220	Accounts Payable	Midwest Tape-YS DVDs	\$30.23			
4/5/2019	6879-223	Accounts Payable	Midwest Tape-YS DVDs	\$16.09			
4/5/2019	6879-225	Accounts Payable	Midwest Tape-YS DVDs	\$13.24			
4/5/2019	6879-227	Accounts Payable	Midwest Tape-YS DVDs	\$122.93			
4/5/2019	6879-229	Accounts Payable	Midwest Tape-YS DVDs	\$36.98			
4/5/2019	6879-231	Accounts Payable	Midwest Tape-YS DVDs	\$20.74			
4/5/2019	6879-233	Accounts Payable	Midwest Tape-YS DVDs	\$7.24			
4/5/2019	6879-235	Accounts Payable	Midwest Tape-YS DVDs	\$31.24			
4/5/2019	6879-238	Accounts Payable	Midwest Tape-YS DVDs	\$98.96			
4/5/2019	6879-241	Accounts Payable	Midwest Tape-YS DVDs	\$66.20			
4/5/2019	6879-243	Accounts Payable	Midwest Tape-YS DVDs	\$127.16			
4/5/2019	6879-245	Accounts Payable	Midwest Tape-YS DVDs	\$78.98			
4/26/2019	6930-120	Accounts Payable	Midwest Tape-YS DVDs	\$107.45			
4/26/2019	6930-122	Accounts Payable	Midwest Tape-YS DVDs	\$24.99			
4/26/2019	6930-124	Accounts Payable	Midwest Tape-YS DVDs	\$64.44			
4/26/2019	6930-126	Accounts Payable	Midwest Tape-YS DVDs	\$13.24			
4/26/2019	6930-128	Accounts Payable	Midwest Tape-YS DVDs	\$73.47			
4/26/2019	6930-130	Accounts Payable	Midwest Tape-YS DVDs	\$78.73			
<i>Account Subtotals</i>				\$2,022.83	\$0.00		
				<i>Account Net Change</i>		\$2,022.83	
4/30/2019					<i>Account Ending Balance</i>		\$11,613.39
10-5321-20							
Account: 10-5321-20 (DVD's Grab & Go)							
				<i>Account Beginning Balance</i>		\$5,242.56	
4/1/2019							

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Account: 10-5321-20 (DVD's Grab & Go)						
4/5/2019	6879-93	Accounts Payable	Midwest Tape-AS DVDs & GG	\$62.22		
4/5/2019	6879-102	Accounts Payable	Midwest Tape-AS DVDs & GG	\$184.44		
4/5/2019	6879-115	Accounts Payable	Midwest Tape-AS DVDs & GG	\$270.66		
4/5/2019	6879-133	Accounts Payable	Midwest Tape-AS DVDs & GG	\$86.22		
4/5/2019	6879-139	Accounts Payable	Midwest Tape-AS DVDs & GG	\$146.94		
4/5/2019	6879-158	Accounts Payable	Midwest Tape-AS DVDs & GG	\$98.45		
4/5/2019	6879-163	Accounts Payable	Midwest Tape-AS DVDs & GG	\$130.20		
4/5/2019	6879-184	Accounts Payable	Midwest Tape-AS DVDs & GG	\$238.43		
4/26/2019	6930-19	Accounts Payable	Barnes & Noble Inc-AS DVDs & GG	\$79.77		
4/26/2019	6930-22	Accounts Payable	Barnes & Noble Inc-AS DVDs & GG	\$106.36		
4/26/2019	6930-69	Accounts Payable	Midwest Tape-AS DVDs & GG	\$124.44		
4/26/2019	6930-74	Accounts Payable	Midwest Tape-AS DVDs & GG	\$92.22		
4/26/2019	6930-77	Accounts Payable	Midwest Tape-AS DVDs & GG	\$327.63		
4/26/2019	6930-88	Accounts Payable	Midwest Tape-AS DVDs & GG	\$92.22		
4/26/2019	6930-107	Accounts Payable	Midwest Tape-AS GG DVDs	\$79.47		
4/26/2019	6930-113	Accounts Payable	Midwest Tape-AS DVDs & GG	\$195.69		
			<i>Account Subtotals</i>	\$2,315.36	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$2,315.36
4/30/2019			<i>Account Ending Balance</i>			\$7,557.92
10-5325-20						
Account: 10-5325-20 (E-DVD's)						
4/1/2019			<i>Account Beginning Balance</i>			\$26,100.00
4/24/2019	6929-1	Journal Entry	Correct FE coding on Midwest Tape i	\$10,500.00		
			<i>Account Subtotals</i>	\$10,500.00	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$10,500.00
4/30/2019			<i>Account Ending Balance</i>			\$36,600.00
10-5330-60						
Account: 10-5330-60 (E-Audio Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$6,991.63
4/5/2019	6905-117	Accounts Payable	OverDrive, Inc.-YS eAudio	\$378.89		
			<i>Account Subtotals</i>	\$378.89	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$378.89
4/30/2019			<i>Account Ending Balance</i>			\$7,370.52
10-5350-20						
Account: 10-5350-20 (AV Video Games)						
4/1/2019			<i>Account Beginning Balance</i>			\$6,105.27
4/19/2019	6922-154	Accounts Payable	Amazon/GECRB-AS Video Games	\$109.97		
4/26/2019	6930-27	Accounts Payable	Ingram Library Servi-AS Video Games	\$113.98		
			<i>Account Subtotals</i>	\$223.95	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$223.95
4/30/2019			<i>Account Ending Balance</i>			\$6,329.22
10-5350-60						
Account: 10-5350-60 (AV Video Games)						
4/1/2019			<i>Account Beginning Balance</i>			\$4,397.38
4/26/2019	6930-29	Accounts Payable	Ingram Library Servi-YS Video Game	\$37.99		
4/26/2019	6930-31	Accounts Payable	Ingram Library Servi-YS Video Game	\$142.47		

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Account: 10-5350-60 (AV Video Games)						
4/26/2019	6930-33	Accounts Payable	Ingram Library Servi-YS Video Game	\$75.98		
4/26/2019	6930-35	Accounts Payable	Ingram Library Servi-YS Video Game	\$218.44		
4/26/2019	6930-37	Accounts Payable	Ingram Library Servi-YS Video Game	\$113.98		
			<i>Account Subtotals</i>	\$588.86	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$588.86
4/30/2019			<i>Account Ending Balance</i>			<u>\$4,986.24</u>
10-5400-60						
Account: 10-5400-60 (Realia)						
4/1/2019			<i>Account Beginning Balance</i>			\$254.80
4/19/2019	6922-99	Accounts Payable	First Bankcard-Little Dress up Shop-C	\$231.90		
4/19/2019	6922-103	Accounts Payable	First Bankcard-Kodo Kids-Magnet Wa	\$419.00		
4/19/2019	6922-105	Accounts Payable	First Bankcard-Amazon-Mega Tool Se	\$101.40		
			<i>Account Subtotals</i>	\$752.30	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$752.30
4/30/2019			<i>Account Ending Balance</i>			<u>\$1,007.10</u>
10-5500-20						
Account: 10-5500-20 (Electronic information)						
4/1/2019			<i>Account Beginning Balance</i>			\$117,565.73
4/19/2019	6922-135	Accounts Payable	Gale/Cengage Learnin-Marketing Acti	\$4,233.60		
4/26/2019	6930-15	Accounts Payable	Ebsco Information Se-LibraryAware 4	\$1,703.00		
4/26/2019	6930-198	Accounts Payable	Encyclopaedia Britan-Britannica Onli	\$1,550.00		
4/26/2019	6930-220	Accounts Payable	Thomson Reuters-West-West Inform	\$482.49		
			<i>Account Subtotals</i>	\$7,969.09	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$7,969.09
4/30/2019			<i>Account Ending Balance</i>			<u>\$125,534.82</u>
10-5500-60						
Account: 10-5500-60 (Electronic information)						
4/1/2019			<i>Account Beginning Balance</i>			\$13,487.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$13,487.00</u>
10-5600-00						
Account: 10-5600-00 (Special library programs-librarywide)						
4/1/2019			<i>Account Beginning Balance</i>			\$31.73
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$31.73</u>
10-5600-10						
Account: 10-5600-10 (Special library programs-librarywide)						
4/1/2019			<i>Account Beginning Balance</i>			\$1,385.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$1,385.00</u>
10-5610-00						
Account: 10-5610-00 (Library programs-departmental)						
4/1/2019			<i>Account Beginning Balance</i>			\$2.99

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Account: 10-5610-00 (Library programs-departmental)						
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$2.99</u>
10-5610-10						
Account: 10-5610-10 (Library programs-departmental)						
4/1/2019			<i>Account Beginning Balance</i>			\$1,965.37
4/3/2019	6899-2	Journal Entry	Reclassify AH Vending Invoice 103680		\$105.00	
4/3/2019	6900-2	Journal Entry	Reclassify AH Vending invoice 104480		\$50.00	
4/19/2019	6922-24	Accounts Payable	First Bankcard-Land's End-Logo wear	\$78.55		
4/19/2019	6922-26	Accounts Payable	First Bankcard-Land's End-Logo wear	\$34.30		
			<i>Account Subtotals</i>	<u>\$112.85</u>	<u>\$155.00</u>	
4/30/2019			<i>Account Net Change</i>			(\$42.15)
4/30/2019			<i>Account Ending Balance</i>			<u>\$1,923.22</u>
10-5610-20						
Account: 10-5610-20 (Library programs-departmental)						
4/1/2019			<i>Account Beginning Balance</i>			\$17,200.06
4/5/2019	6879-1	Accounts Payable	Baker & Taylor Books-AS Program b	\$65.73		
4/5/2019	6905-77	Accounts Payable	Petty Cash-Petty Cash for LIT	\$100.00		
4/5/2019	6905-79	Accounts Payable	Sun City Community A-Second Friday	\$750.00		
4/19/2019	6922-28	Accounts Payable	First Bankcard-Amazon-Author Fair &	\$68.88		
4/19/2019	6922-30	Accounts Payable	First Bankcard-Amazon-Local Author l	\$22.88		
4/19/2019	6922-40	Accounts Payable	First Bankcard-Amazon-Tea Cups & L	\$14.49		
4/19/2019	6922-66	Accounts Payable	First Bankcard-Amazon-Gift Cards OA	\$50.00		
4/19/2019	6922-75	Accounts Payable	First Bankcard-Heinen's-Cooks with B	\$23.07		
4/19/2019	6922-77	Accounts Payable	First Bankcard-American Button-Butto	\$365.95		
4/19/2019	6922-107	Accounts Payable	First Bankcard-Amazon-24 Drawer Sto	\$25.23		
4/19/2019	6922-156	Accounts Payable	Sun City Concert Ban-Second Friday P	\$750.00		
4/19/2019	6952-3	Accounts Payable	REVERSE-Sun City Community A-S		\$750.00	
4/26/2019	6930-174	Accounts Payable	Luciano Antonio-Second Friday Perfo	\$900.00		
4/26/2019	6930-176	Accounts Payable	Louis Gonzalez-Silver Stages Perform	\$400.00		
4/26/2019	6930-178	Accounts Payable	Alanne Ori-Book Discussions May 21	\$100.00		
			<i>Account Subtotals</i>	<u>\$3,636.23</u>	<u>\$750.00</u>	
4/30/2019			<i>Account Net Change</i>			\$2,886.23
4/30/2019			<i>Account Ending Balance</i>			<u>\$20,086.29</u>
10-5610-60						
Account: 10-5610-60 (Library programs-departmental)						
4/1/2019			<i>Account Beginning Balance</i>			\$8,082.52
4/5/2019	6879-91	Accounts Payable	Baker & Taylor Books-YS Programs	\$80.00		
4/19/2019	6922-11	Accounts Payable	First Bankcard-Amazon-Wite Out, YS	\$67.85		
4/19/2019	6922-42	Accounts Payable	First Bankcard-Amazon-Tea Cups & L	\$17.99		
4/19/2019	6922-43	Accounts Payable	First Bankcard-Heinemann Leveled Bo	\$25.00		
4/19/2019	6922-51	Accounts Payable	First Bankcard-Amazon-Raven for YS	\$16.84		
4/19/2019	6922-57	Accounts Payable	First Bankcard-Oriental Trading-Dice,	\$9.55		
4/19/2019	6922-72	Accounts Payable	First Bankcard-Amazon-Pipe Cleaners	\$21.32		
4/19/2019	6922-89	Accounts Payable	First Bankcard-Amazon-Pea Seeds	\$4.00		
4/19/2019	6922-95	Accounts Payable	First Bankcard-Amazon-Tomato Seeds	\$1.98		
4/26/2019	6930-172	Accounts Payable	Mary Jane Haley-Mother Goose & Fr	\$250.00		
4/26/2019	6930-180	Accounts Payable	Animal Farm Music LL-Summer Rea	\$700.00		
4/26/2019	6930-182	Accounts Payable	Mark Hayward-Super Awesome Yo-Y	\$575.00		
			<i>Account Subtotals</i>	<u>\$1,769.53</u>	<u>\$0.00</u>	

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-5610-60 (Library programs-departmental)						
4/30/2019			<i>Account Net Change</i>			\$1,769.53
4/30/2019			<i>Account Ending Balance</i>			<u>\$9,852.05</u>
10-5700-50						
Account: 10-5700-50 (Processing supplies)						
4/1/2019			<i>Account Beginning Balance</i>			\$3,538.86
4/5/2019	6905-13	Accounts Payable	Showcases-Blu-Ray DVD cases-Doub	\$199.80		
4/5/2019	6905-27	Accounts Payable	Demco-Label protectors and New tape	\$1,113.54		
4/19/2019	6922-149	Accounts Payable	Amazon/GECRB-Tech Processing Su	\$37.97		
			<i>Account Subtotals</i>	<u>\$1,351.31</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			\$1,351.31
4/30/2019			<i>Account Ending Balance</i>			<u>\$4,890.17</u>
10-5710-50						
Account: 10-5710-50 (Online Computer Library Center)						
4/1/2019			<i>Account Beginning Balance</i>			\$29,754.01
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$29,754.01</u>
10-6100-40						
Account: 10-6100-40 (Circulation supplies)						
4/1/2019			<i>Account Beginning Balance</i>			\$3,384.76
4/19/2019	6922-97	Accounts Payable	First Bankcard-Amazon-Wrist Lanyard	\$7.99		
4/19/2019	6922-111	Accounts Payable	First Bankcard-Amazon-Flash Drives, l	\$25.49		
4/26/2019	6930-210	Accounts Payable	Ace Hardware-Barring-Foam Paintbr	\$16.14		
4/26/2019	6930-212	Accounts Payable	Ace Hardware-Barring-Turtle Wax Ca	\$6.79		
			<i>Account Subtotals</i>	<u>\$56.41</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			\$56.41
4/30/2019			<i>Account Ending Balance</i>			<u>\$3,441.17</u>
10-6110-40						
Account: 10-6110-40 (Collection agency)						
4/1/2019			<i>Account Beginning Balance</i>			\$1,029.25
4/19/2019	6922-133	Accounts Payable	Unique Management Se-March Place	\$35.80		
			<i>Account Subtotals</i>	<u>\$35.80</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			\$35.80
4/30/2019			<i>Account Ending Balance</i>			<u>\$1,065.05</u>
10-6200-00						
Account: 10-6200-00 (Office supplies)						
4/1/2019			<i>Account Beginning Balance</i>			\$13,298.55
4/2/2019	6950-2	Journal Entry	Barrington Bank fees April 2019	\$42.50		
4/8/2019	6919-11	Journal Entry	Payroll funding for 4/12/19 payroll	\$510.56		
4/23/2019	6926-11	Journal Entry	Payroll funding for 4-26-19 payroll & i	\$177.80		
4/30/2019	6946-2	Journal Entry	April 2019 BOFA Merchant A/C fees	\$481.72		
4/30/2019	6946-5	Journal Entry	April 2019 Nayak Merchant Fees	\$23.85		
			<i>Account Subtotals</i>	<u>\$1,236.43</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			\$1,236.43

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-6200-00 (Office supplies)						
4/30/2019			<i>Account Ending Balance</i>			<u>\$14,534.98</u>
10-6200-10						
Account: 10-6200-10 (Office supplies)						
4/1/2019			<i>Account Beginning Balance</i>			\$26,189.84
4/5/2019	6905-53	Accounts Payable	Genesis Technologies-Contract Base R	\$121.84		
4/19/2019	6922-13	Accounts Payable	First Bankcard-Amazon-Wite Out, YS	\$12.19		
4/19/2019	6922-20	Accounts Payable	First Bankcard-Amazon-Dishwasher S	\$17.49		
4/19/2019	6922-32	Accounts Payable	First Bankcard-AC 2942-032119NO		\$24.40	
4/19/2019	6922-53	Accounts Payable	First Bankcard-Amazon-Binders, Post-	\$75.64		
4/19/2019	6922-55	Accounts Payable	First Bankcard-Amazon-Cleaners, Sten	\$178.26		
4/19/2019	6922-79	Accounts Payable	First Bankcard-Amazon-Instant Cold P	\$27.40		
4/19/2019	6922-101	Accounts Payable	First Bankcard-Amazon-Swingline Sta	\$6.70		
4/19/2019	6922-115	Accounts Payable	Solutions@MBAF, LLC -PaperSave C	\$3,140.00		
4/19/2019	6922-125	Accounts Payable	Genesis Technologies-Contract Base r	\$1,219.85		
4/26/2019	6930-226	Accounts Payable	Demco-Deposit Collection Tape	\$113.93		
			<i>Account Subtotals</i>	<u>\$4,913.30</u>	<u>\$24.40</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$4,888.90</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$31,078.74</u>
10-6300-10						
Account: 10-6300-10 (Postage)						
4/1/2019			<i>Account Beginning Balance</i>			\$7,048.32
4/19/2019	6922-36	Accounts Payable	First Bankcard-Pitney Bowes monthly	\$15.00		
			<i>Account Subtotals</i>	<u>\$15.00</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$15.00</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$7,063.32</u>
10-6400-00						
Account: 10-6400-00 (Promotional & display materials)						
4/1/2019			<i>Account Beginning Balance</i>			\$365.00
4/30/2019			<i>Account Net Change</i>			<u>\$0.00</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$365.00</u>
10-6400-10						
Account: 10-6400-10 (Promotional & display materials)						
4/1/2019			<i>Account Beginning Balance</i>			\$12,125.78
4/19/2019	6922-1	Accounts Payable	First Bankcard-Mailchimp Monthly bi	\$67.50		
4/19/2019	6922-16	Accounts Payable	First Bankcard-AC 2942-031519G		\$2.45	
4/19/2019	6922-22	Accounts Payable	First Bankcard-Adobe Stock images	\$79.99		
4/19/2019	6922-45	Accounts Payable	First Bankcard-Creative Market Font f	\$30.00		
4/19/2019	6922-62	Accounts Payable	First Bankcard-DRI Printing-Story Fes	\$77.80		
4/19/2019	6922-64	Accounts Payable	First Bankcard-Facebook-Comic Con p	\$4.42		
4/19/2019	6922-85	Accounts Payable	First Bankcard-4Imprint-Pens	\$269.73		
			<i>Account Subtotals</i>	<u>\$529.44</u>	<u>\$2.45</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$526.99</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$12,652.77</u>
10-7300-10						
Account: 10-7300-10 (Rental Spaces)						

Barrington Public Library District
Account Distribution
General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-7300-10 (Rental Spaces)						
4/1/2019			<i>Account Beginning Balance</i>			\$840.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$840.00</u>
10-7500-10						
Account: 10-7500-10 (Security)						
4/1/2019			<i>Account Beginning Balance</i>			\$1,362.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$1,362.00</u>
10-7700-10						
Account: 10-7700-10 (Telephone)						
4/1/2019			<i>Account Beginning Balance</i>			\$19,659.64
4/5/2019	6905-35	Accounts Payable	AT&T Mobility-Cellular Service 2/2	\$240.93		
4/5/2019	6905-37	Accounts Payable	AT&T-Telephone POTS 3/22/19-4/	\$127.57		
4/5/2019	6905-47	Accounts Payable	Technology Managemen-2/28/19 Com	\$600.00		
4/19/2019	6922-131	Accounts Payable	Comcast-AC 8771101010238406 In	\$139.85		
4/26/2019	6930-3	Accounts Payable	First Communications-AC 101001702	\$457.05		
4/26/2019	6930-188	Accounts Payable	Comcast-Smart Room Technology	\$92.48		
4/26/2019	6930-190	Accounts Payable	AT&T-Service 4/16/19-5/15/19	\$512.30		
			<i>Account Subtotals</i>	<u>\$2,170.18</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$2,170.18</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$21,829.82</u>
10-7810-30						
Account: 10-7810-30 (Building maintenance & repair)						
4/1/2019			<i>Account Beginning Balance</i>			\$62,811.72
4/3/2019	6898-2	Journal Entry	Reclassify A H Vending invoice 10273		\$50.00	
4/5/2019	6905-45	Accounts Payable	Complete Cleaning Co-April Cleaning	\$5,135.00		
			<i>Account Subtotals</i>	<u>\$5,135.00</u>	<u>\$50.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$5,085.00</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$67,896.72</u>
10-7821-10						
Account: 10-7821-10 (Piano maintenance)						
4/1/2019			<i>Account Beginning Balance</i>			\$125.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$125.00</u>
10-7830-10						
Account: 10-7830-10 (Traffic light)						
4/1/2019			<i>Account Beginning Balance</i>			\$20.38
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$20.38</u>
10-8100-00						
Account: 10-8100-00 (Capital Assets)						
4/1/2019			<i>Account Beginning Balance</i>			\$4,302.04
4/30/2019			<i>Account Net Change</i>			<u>\$0.00</u>

Barrington Public Library District

Account Distribution

General Fund

Date	Trans.	Journal	Reference	Debit Amount	Credit Amount	Balance
Account: 10-8100-00 (Capital Assets)						
4/30/2019			<i>Account Ending Balance</i>			<u>\$4,302.04</u>
10-8100-10						
Account: 10-8100-10 (Capital Assets)						
4/1/2019			<i>Account Beginning Balance</i>			\$648,209.65
4/3/2019	6903-1	Journal Entry	Reclassify Oak Brook Mechanical Inv	\$8,672.00		
4/5/2019	6905-29	Accounts Payable	Today's Business Sol-Installation and T	\$100.00		
4/5/2019	6905-59	Accounts Payable	CDW Government, Inc-APC Battery R	\$18,340.00		
4/5/2019	6905-61	Accounts Payable	CDW Government, Inc-CISCO SMAR	\$16,064.41		
4/5/2019	6905-63	Accounts Payable	CDW Government, Inc-Security Cam	\$1,439.44		
4/5/2019	6905-65	Accounts Payable	CDW Government, Inc-RRQ2753		\$82.54	
4/5/2019	6905-69	Accounts Payable	CDW Government, Inc-Microsoft Sc	\$33.65		
4/5/2019	6905-71	Accounts Payable	CDW Government, Inc-RQH8680		\$4.50	
4/5/2019	6905-75	Accounts Payable	CDW Government, Inc-Security Cam	\$78.20		
4/5/2019	6905-81	Accounts Payable	CDW Government, Inc-Microsoft Sh	\$5,397.46		
4/5/2019	6905-83	Accounts Payable	ShalesMcNutt Constru-2018 Parking L	\$73,526.89		
4/5/2019	6905-159	Accounts Payable	CDW Government, Inc-Software Ma	\$487.90		
4/5/2019	6907-1	Accounts Payable	Dell Marketing L P-Dell Latitude 3300	\$15,216.93		
4/19/2019	6922-34	Accounts Payable	First Bankcard-Network Solutions rene	\$15.99		
4/19/2019	6922-60	Accounts Payable	First Bankcard-Amazon-Craft Vinyl	\$37.98		
4/19/2019	6922-83	Accounts Payable	First Bankcard-Amazon-Shoretel IP Ph	\$257.97		
4/19/2019	6922-87	Accounts Payable	First Bankcard-LastPass-1 Year of Ent	\$1,224.00		
4/19/2019	6922-109	Accounts Payable	First Bankcard-Amazon-Memory Card	\$57.35		
4/19/2019	6922-113	Accounts Payable	Solutions@MBAF, LLC -50% Deposit	\$3,000.00		
4/19/2019	6922-117	Accounts Payable	Nub Games Inc-Annual Subscription 2	\$605.00		
4/19/2019	6922-119	Accounts Payable	Engberg Anderson, In-Project 182960.	\$3,375.00		
4/19/2019	6922-121	Accounts Payable	Engberg Anderson, In-Project 1829600	\$403.00		
4/26/2019	6930-1	Accounts Payable	Dell Marketing L P-Cust # 11647846-N	\$8,525.40		
4/26/2019	6930-204	Accounts Payable	CDW Government, Inc-Windows 10 E	\$7,284.80		
4/26/2019	6930-214	Accounts Payable	Ace Hardware-Barring-Fasteners	\$9.80		
			<i>Account Subtotals</i>	<u>\$164,153.17</u>	<u>\$87.04</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$164,066.13</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$812,275.78</u></u>
10-9100-10						
Account: 10-9100-10 (Legal fees)						
4/1/2019			<i>Account Beginning Balance</i>			\$8,983.18
4/26/2019	6930-17	Accounts Payable	Klein, Thorpe and Je-Legal Services t	\$3,704.65		
			<i>Account Subtotals</i>	<u>\$3,704.65</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$3,704.65</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$12,687.83</u></u>
10-9110-00						
Account: 10-9110-00 (Legal expenses)						
4/1/2019			<i>Account Beginning Balance</i>			\$865.82
4/30/2019			<i>Account Net Change</i>			<u>\$0.00</u>
4/30/2019			<i>Account Ending Balance</i>			<u><u>\$865.82</u></u>
10-9110-10						
Account: 10-9110-10 (Legal expenses)						
4/1/2019			<i>Account Beginning Balance</i>			\$30.00
4/30/2019			<i>Account Net Change</i>			<u>\$0.00</u>

Barrington Public Library District
Account Distribution
 General Fund

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 10-9110-10 (Legal expenses)						
4/30/2019			<i>Account Ending Balance</i>			<u>\$30.00</u>
10-9200-10						
Account: 10-9200-10 (Consultant's fees)						
4/1/2019			<i>Account Beginning Balance</i>			\$31,160.00
4/30/2019			<i>Account Net Change</i>			<u>\$0.00</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$31,160.00</u>
10-9500-00						
Account: 10-9500-00 (Trustee expense)						
4/1/2019			<i>Account Beginning Balance</i>			\$315.73
4/30/2019			<i>Account Net Change</i>			<u>\$0.00</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$315.73</u>
10-9500-10						
Account: 10-9500-10 (Trustee expense)						
4/1/2019			<i>Account Beginning Balance</i>			\$588.00
4/19/2019	6922-81	Accounts Payable	First Bankcard-Panera-Committee & B	\$150.49		
			<i>Account Subtotals</i>	<u>\$150.49</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			<u>\$150.49</u>
4/30/2019			<i>Account Ending Balance</i>			<u>\$738.49</u>
4/1/2019					<i>Fund Beginning Balance</i>	\$3,856,161.32
4/30/2019					<i>Fund Net Change</i>	<u>\$495,564.29</u>
4/30/2019					<i>Fund Ending Balance</i>	<u>\$4,351,725.61</u>
4/1/2019					<i>Grand Total Beginning Balance</i>	\$3,856,161.32
4/30/2019					<i>Grand Total Net Change</i>	<u>\$495,564.29</u>
4/30/2019					<i>Grand Total Ending Balance</i>	<u>\$4,351,725.61</u>

Barrington Public Library District
Expenditures-Other Funds
For the Period Ended April 30, 2019

	Actual Month	Actual Y-T-D	% of Annual Budget	Annual Budget	% of Appropriation	Appropriation
Expenditures						
Salary and Benefits						
FICA employer	\$13,625.75	\$146,119.01	77.86%	\$187,667.23	58.45%	\$250,000.00
Medicare employer	\$3,186.67	\$34,173.06	77.86%	\$43,889.92	52.57%	\$65,000.00
Workers compensation	\$2,389.70	\$29,373.61	65.27%	\$45,000.00	39.16%	\$75,000.00
Unemployment insurance	\$0.00	\$1,098.76	0.00%	\$0.00	3.66%	\$30,000.00
IMRF	\$20,095.92	\$237,142.66	64.22%	\$369,280.69	52.70%	\$450,000.00
Total Salary and Benefits	\$39,298.04	\$447,907.10	69.35%	\$645,837.84	51.48%	\$870,000.00
Library Materials and Services						
Books	\$0.00	\$521.46	0.00%	\$0.00	0.00%	\$0.00
Audio books-spoken	\$1,309.66	\$6,940.90	0.00%	\$0.00	0.00%	\$0.00
DVD's	\$0.00	\$149.96	0.00%	\$0.00	0.00%	\$0.00
E-Audio Books	\$927.93	\$44,441.82	0.00%	\$0.00	0.00%	\$0.00
Library programs-departmental	\$53.43	\$2,470.64	0.00%	\$0.00	0.00%	\$0.00
Total Library Materials and Services	\$2,291.02	\$54,524.78	0.00%	\$0.00	0.00%	\$0.00
District Admin & Oper Expenses						
Insurance-liability	\$0.00	\$829.00	3.95%	\$20,978.00	1.38%	\$60,000.00
Utilities-electric	\$7,396.61	\$87,411.17	62.44%	\$140,000.00	43.71%	\$200,000.00
Utilities-gas	\$2,166.18	\$14,796.12	30.83%	\$48,000.00	15.57%	\$95,000.00
Utilities-water, sewer	\$496.67	\$22,562.71	90.25%	\$25,000.00	64.46%	\$35,000.00
Utilities-Garbage	\$412.43	\$3,615.45	80.34%	\$4,500.00	36.15%	\$10,000.00
Building maintenance & repair	\$19,497.21	\$77,518.24	73.04%	\$106,128.00	18.24%	\$425,000.00
Bldg maintenance supplies	(\$11,154.78)	\$0.00	0.00%	\$14,500.00	0.00%	\$0.00
Equipment maintenance	\$26,945.00	\$114,174.28	69.96%	\$163,200.00	65.24%	\$175,000.00
Traffic light	\$0.00	\$1,950.00	33.91%	\$5,750.00	13.00%	\$15,000.00
Site maintenance	\$11,669.00	\$72,422.00	96.31%	\$75,197.00	76.23%	\$95,000.00
Vehicle operation & maintenance	\$324.96	\$3,549.59	63.39%	\$5,600.00	23.66%	\$15,000.00
Total District Admin & Oper Expenses	\$57,753.28	\$398,828.56	65.50%	\$608,853.00	35.45%	\$1,125,000.00
Capital Assets						
Capital Assets	(\$8,672.00)	\$0.00	0.00%	\$0.00	0.00%	\$0.00
Renovation Project	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$1,846,693.00
Total Capital Assets	(\$8,672.00)	\$0.00	0.00%	\$0.00	0.00%	\$1,846,693.00
Professional Fees and Services						
Consultant's fees	\$0.00	\$0.00	0.00%	\$0.00	0.00%	\$40,000.00
Audit expense	\$0.00	\$12,300.00	98.40%	\$12,500.00	49.20%	\$25,000.00
Total Professional Fees and Services	\$0.00	\$12,300.00	98.40%	\$12,500.00	18.92%	\$65,000.00
Total Expenditures	\$90,670.34	\$913,560.44	72.09%	\$1,267,190.84	23.38%	\$3,906,693.00

Barrington Public Library District
Account Distribution
Other Funds

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
30-4100-00						
Account: 30-4100-00 (FICA employer)						
4/1/2019			<i>Account Beginning Balance</i>			\$132,493.26
4/8/2019	6919-6	Journal Entry	Payroll funding for 4/12/19 payroll	\$6,820.60		
4/23/2019	6926-6	Journal Entry	Payroll funding for 4-26-19 payroll & /	\$6,805.15		
			<i>Account Subtotals</i>	\$13,625.75	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$13,625.75
4/30/2019			<i>Account Ending Balance</i>			\$146,119.01
30-4200-00						
Account: 30-4200-00 (Medicare employer)						
4/1/2019			<i>Account Beginning Balance</i>			\$30,986.39
4/8/2019	6919-7	Journal Entry	Payroll funding for 4/12/19 payroll	\$1,595.14		
4/23/2019	6926-7	Journal Entry	Payroll funding for 4-26-19 payroll & /	\$1,591.53		
			<i>Account Subtotals</i>	\$3,186.67	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$3,186.67
4/30/2019			<i>Account Ending Balance</i>			\$34,173.06
30-4500-00						
Account: 30-4500-00 (IMRF)						
4/1/2019			<i>Account Beginning Balance</i>			\$217,046.74
4/23/2019	6926-14	Journal Entry	Payroll funding for 4-26-19 payroll & /	\$20,095.92		
			<i>Account Subtotals</i>	\$20,095.92	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$20,095.92
4/30/2019			<i>Account Ending Balance</i>			\$237,142.66
4/1/2019					<i>Fund Beginning Balance</i>	\$380,526.39
4/30/2019					<i>Fund Net Change</i>	\$36,908.34
4/30/2019					<i>Fund Ending Balance</i>	\$417,434.73
40-9600-10						
Account: 40-9600-10 (Audit expense)						
4/1/2019			<i>Account Beginning Balance</i>			\$12,300.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$12,300.00
4/1/2019					<i>Fund Beginning Balance</i>	\$12,300.00
4/30/2019					<i>Fund Net Change</i>	\$0.00
4/30/2019					<i>Fund Ending Balance</i>	\$12,300.00
60-7411-10						
Account: 60-7411-10 (Insurance-liability)						
4/1/2019			<i>Account Beginning Balance</i>			\$829.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$829.00

Barrington Public Library District
Account Distribution
Other Funds

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
4/1/2019					<i>Fund Beginning Balance</i>	\$829.00
4/30/2019					<i>Fund Net Change</i>	\$0.00
4/30/2019					<i>Fund Ending Balance</i>	<u>\$829.00</u>
70-7600-10						
Account: 70-7600-10 (Utilities-electric)						
4/1/2019					<i>Account Beginning Balance</i>	\$80,014.56
4/5/2019	6905-1	Accounts Payable	MidAmerican Energy C-AC# 212664	\$7,396.61		
				<i>Account Subtotals</i>	\$7,396.61	\$0.00
4/30/2019					<i>Account Net Change</i>	\$7,396.61
4/30/2019					<i>Account Ending Balance</i>	<u>\$87,411.17</u>
70-7610-10						
Account: 70-7610-10 (Utilities-gas)						
4/1/2019					<i>Account Beginning Balance</i>	\$12,629.94
4/5/2019	6905-19	Accounts Payable	Nicor Gas-Utilities-Gas 2/22/19-3/25/1	\$2,166.18		
				<i>Account Subtotals</i>	\$2,166.18	\$0.00
4/30/2019					<i>Account Net Change</i>	\$2,166.18
4/30/2019					<i>Account Ending Balance</i>	<u>\$14,796.12</u>
70-7620-10						
Account: 70-7620-10 (Utilities-water, sewer)						
4/1/2019					<i>Account Beginning Balance</i>	\$22,066.04
4/5/2019	6905-15	Accounts Payable	Village of Barrington-AC 5972 Water/S	\$496.67		
				<i>Account Subtotals</i>	\$496.67	\$0.00
4/30/2019					<i>Account Net Change</i>	\$496.67
4/30/2019					<i>Account Ending Balance</i>	<u>\$22,562.71</u>
70-7630-10						
Account: 70-7630-10 (Utilities-Garbage)						
4/1/2019					<i>Account Beginning Balance</i>	\$3,203.02
4/5/2019	6905-5	Accounts Payable	Groot Inc-Utility-Garbage & Recyclin	\$412.43		
				<i>Account Subtotals</i>	\$412.43	\$0.00
4/30/2019					<i>Account Net Change</i>	\$412.43
4/30/2019					<i>Account Ending Balance</i>	<u>\$3,615.45</u>
70-7810-30						
Account: 70-7810-30 (Building maintenance & repair)						
4/1/2019					<i>Account Beginning Balance</i>	\$58,021.03
4/3/2019	6898-1	Journal Entry	Reclassify A H Vending invoice 10273	\$50.00		
4/3/2019	6899-1	Journal Entry	Reclassify AH Vending Invoice 10368	\$105.00		
4/3/2019	6900-1	Journal Entry	Reclassify AH Vending invoice 10448	\$50.00		
4/3/2019	6901-1	Journal Entry	Reclassify Naturescape Design invoice	\$125.00		
4/3/2019	6902-1	Journal Entry	Reclassify Damgaard invoice 8624 for	\$17,905.00		
4/5/2019	6905-31	Accounts Payable	Orkin Pest Control-April Pest Control	\$147.31		
4/5/2019	6905-49	Accounts Payable	AQUALAB Water Treatm-Water Tr	\$325.00		
4/5/2019	6905-85	Accounts Payable	Idlewood Electric Su-AC 663000-Dupl	\$69.62		
4/5/2019	6905-119	Accounts Payable	AQUALAB Water Treatm-New Air C	\$175.00		

Barrington Public Library District
Account Distribution
Other Funds

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 70-7810-30 (Building maintenance & repair)						
4/17/2019	6921-1	Journal Entry	<Reversal>Reclassify Damgaard invo		\$17,905.00	
4/19/2019	6922-137	Accounts Payable	Dust Catchers Inc-AC 2476 Floor Mat	\$41.25		
4/19/2019	6922-141	Accounts Payable	Dust Catchers Inc-AC 2476 Floor Mat	\$41.25		
4/19/2019	6924-1	Journal Entry	Reclassify the current balance in Bldg.	\$11,154.78		
4/26/2019	6930-5	Accounts Payable	Paice Electric Co.-Replace Ballast Upp	\$278.00		
4/26/2019	6930-11	Accounts Payable	Oak Brook Mechanical-AC 425-Boiler	\$596.00		
4/26/2019	6930-206	Accounts Payable	Hartwig Plumbing and-Aerators (20)	\$590.00		
4/26/2019	6930-216	Accounts Payable	Ace Hardware-Barring-Painters Tape, (\$33.48		
4/26/2019	6930-222	Accounts Payable	Oak Brook Mechanical-AC 425-HVA	\$2,459.00		
4/26/2019	6930-228	Accounts Payable	Door Service Inc-Youth Services Door	\$520.00		
4/30/2019	6942-1	Journal Entry	Correct coding error on Warehouse Di	\$2,736.52		
			<i>Account Subtotals</i>	\$37,402.21	\$17,905.00	
4/30/2019			<i>Account Net Change</i>			\$19,497.21
4/30/2019			<i>Account Ending Balance</i>			\$77,518.24
70-7811-30						
Account: 70-7811-30 (Bldg maintenance supplies)						
4/1/2019			<i>Account Beginning Balance</i>			\$11,154.78
4/19/2019	6924-2	Journal Entry	Reclassify the balance in Bldg. Suppli		\$11,154.78	
4/26/2019	6930-184	Accounts Payable	Warehouse Direct-Gloves, Freshener, S	\$2,736.52		
4/30/2019	6942-2	Journal Entry	Correct coding error on Warehouse Di		\$2,736.52	
			<i>Account Subtotals</i>	\$2,736.52	\$13,891.30	
4/30/2019			<i>Account Net Change</i>			(\$11,154.78)
4/30/2019			<i>Account Ending Balance</i>			\$0.00
70-7820-10						
Account: 70-7820-10 (Equipment maintenance)						
4/1/2019			<i>Account Beginning Balance</i>			\$87,229.28
4/5/2019	6905-55	Accounts Payable	Lyngsoe Systems Inc-Sorter Maintenan	\$26,945.00		
			<i>Account Subtotals</i>	\$26,945.00	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$26,945.00
4/30/2019			<i>Account Ending Balance</i>			\$114,174.28
70-7830-30						
Account: 70-7830-30 (Traffic light)						
4/1/2019			<i>Account Beginning Balance</i>			\$1,950.00
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$1,950.00
70-7840-30						
Account: 70-7840-30 (Site maintenance)						
4/1/2019			<i>Account Beginning Balance</i>			\$60,753.00
4/3/2019	6901-2	Journal Entry	Reclassify Naturescape Design invoice		\$125.00	
4/3/2019	6902-2	Journal Entry	Reclassify Damgaard invoice 8624 for		\$17,905.00	
4/5/2019	6905-23	Accounts Payable	Damgaard Landscape M-Landscape M	\$2,190.00		
4/5/2019	6905-123	Accounts Payable	Tovar Snow Professio-2/13/19 Salting,	\$560.00		
4/5/2019	6905-127	Accounts Payable	Tovar Snow Professio-2/5/19 Salting	\$380.00		
4/5/2019	6905-131	Accounts Payable	Tovar Snow Professio-2/17/19 Salting,	\$942.00		
4/5/2019	6905-135	Accounts Payable	Tovar Snow Professio-2/18/19 Salting,	\$752.00		
4/5/2019	6905-139	Accounts Payable	Tovar Snow Professio-2/19/19 Salting	\$380.00		
4/5/2019	6905-143	Accounts Payable	Tovar Snow Professio-2/20/19 Salting	\$570.00		

Barrington Public Library District
Account Distribution
Other Funds

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 70-7840-30 (Site maintenance)						
4/5/2019	6905-147	Accounts Payable	Tovar Snow Professio-2/21/19 Salting	\$380.00		
4/5/2019	6905-151	Accounts Payable	Tovar Snow Professio-2/26/19 Salting	\$380.00		
4/5/2019	6905-155	Accounts Payable	Tovar Snow Professio-2/27/19 Salting	\$380.00		
4/17/2019	6921-2	Journal Entry	<Reversal>Reclassify Damgaard invo	\$17,905.00		
4/19/2019	6922-127	Accounts Payable	R W Hendricksen Tree-Tree Removal	\$4,880.00		
			<i>Account Subtotals</i>	\$29,699.00	\$18,030.00	
4/30/2019			<i>Account Net Change</i>			\$11,669.00
4/30/2019			<i>Account Ending Balance</i>			\$72,422.00
70-7870-40						
Account: 70-7870-40 (Vehicle operation & maintenance)						
			<i>Account Beginning Balance</i>			\$3,224.63
4/5/2019	6905-41	Accounts Payable	ExxonMobil-Fuel for Van-AC 6241	\$324.96		
			<i>Account Subtotals</i>	\$324.96	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$324.96
4/30/2019			<i>Account Ending Balance</i>			\$3,549.59
70-8100-10						
Account: 70-8100-10 (Capital Assets)						
			<i>Account Beginning Balance</i>			\$8,672.00
4/3/2019	6903-2	Journal Entry	Reclassify Oak Brook Mechanical Inv		\$8,672.00	
			<i>Account Subtotals</i>	\$0.00	\$8,672.00	
4/30/2019			<i>Account Net Change</i>			(\$8,672.00)
4/30/2019			<i>Account Ending Balance</i>			\$0.00
4/1/2019					<i>Fund Beginning Balance</i>	\$348,918.28
4/30/2019					<i>Fund Net Change</i>	\$49,081.28
4/30/2019					<i>Fund Ending Balance</i>	\$397,999.56
80-4300-10						
Account: 80-4300-10 (Workers compensation)						
			<i>Account Beginning Balance</i>			\$26,983.91
4/5/2019	6905-9	Accounts Payable	Liberty Mutual Insur-Workers Compen	\$2,389.70		
			<i>Account Subtotals</i>	\$2,389.70	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$2,389.70
4/30/2019			<i>Account Ending Balance</i>			\$29,373.61
80-4400-10						
Account: 80-4400-10 (Unemployment insurance)						
			<i>Account Beginning Balance</i>			\$1,098.76
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			\$1,098.76
4/1/2019					<i>Fund Beginning Balance</i>	\$28,082.67
4/30/2019					<i>Fund Net Change</i>	\$2,389.70
4/30/2019					<i>Fund Ending Balance</i>	\$30,472.37
90-5100-60						

Barrington Public Library District
Account Distribution
Other Funds

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Account: 90-5100-60 (Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$521.46
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$521.46</u>
90-5310-20						
Account: 90-5310-20 (Audio books-spoken)						
4/1/2019			<i>Account Beginning Balance</i>			\$5,405.22
4/5/2019	6879-249	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$281.94		
4/5/2019	6879-254	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$92.98		
4/5/2019	6879-259	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$166.95		
4/5/2019	6879-266	Accounts Payable	Midwest Tape-YS & Schutt Audioboo	\$157.96		
4/5/2019	6879-272	Accounts Payable	Midwest Tape-Schutt Audiobooks	\$249.95		
4/5/2019	6879-277	Accounts Payable	Midwest Tape-Schutt Audiobooks	\$9.99		
4/5/2019	6879-281	Accounts Payable	Midwest Tape-Schutt Audiobooks	\$9.99		
4/26/2019	6930-149	Accounts Payable	Midwest Tape-YS/Schutt Audiobooks	\$89.98		
4/26/2019	6930-154	Accounts Payable	Midwest Tape-Schutt Audiobooks	\$9.99		
4/26/2019	6930-158	Accounts Payable	Midwest Tape-Schutt Audiobooks	\$9.99		
4/26/2019	6930-162	Accounts Payable	Midwest Tape-YS/Schutt Audiobooks	\$76.98		
4/26/2019	6930-167	Accounts Payable	Midwest Tape-YS/Schutt Audiobooks	\$152.96		
4/30/2019	6945-1	Journal Entry	Reclassify MWT invoice 96422135-ck		\$54.98	
4/30/2019	6945-2	Journal Entry	Reclassify MWT invoice 96422135-ck	\$54.98		
			<i>Account Subtotals</i>	\$1,364.64	\$54.98	
4/30/2019			<i>Account Net Change</i>			\$1,309.66
4/30/2019			<i>Account Ending Balance</i>			<u>\$6,714.88</u>
90-5310-60						
Account: 90-5310-60 (Audio books-spoken)						
4/1/2019			<i>Account Beginning Balance</i>			\$226.02
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$226.02</u>
90-5320-20						
Account: 90-5320-20 (DVD's)						
4/1/2019			<i>Account Beginning Balance</i>			\$149.96
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$149.96</u>
90-5330-20						
Account: 90-5330-20 (E-Audio Books)						
4/1/2019			<i>Account Beginning Balance</i>			\$43,513.89
4/5/2019	6905-89	Accounts Payable	OverDrive, Inc.-Schutt eAudio	\$438.40		
4/5/2019	6905-93	Accounts Payable	OverDrive, Inc.-Schutt eAudio	\$210.98		
4/5/2019	6905-97	Accounts Payable	OverDrive, Inc.-Schutt eAudio	\$278.55		
			<i>Account Subtotals</i>	\$927.93	\$0.00	
4/30/2019			<i>Account Net Change</i>			\$927.93
4/30/2019			<i>Account Ending Balance</i>			<u>\$44,441.82</u>
90-5610-20						
Account: 90-5610-20 (Library programs-departmental)						
4/1/2019			<i>Account Beginning Balance</i>			\$300.00

Barrington Public Library District
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Other Funds

<u>Date</u>	<u>Trans.</u>	<u>Journal</u>	<u>Reference</u>	<u>Debit Amount</u>	<u>Credit Amount</u>	<u>Balance</u>
Account: 90-5610-20 (Library programs-departmental)						
4/30/2019			<i>Account Net Change</i>			\$0.00
4/30/2019			<i>Account Ending Balance</i>			<u>\$300.00</u>
90-5610-60						
Account: 90-5610-60 (Library programs-departmental)						
4/1/2019			<i>Account Beginning Balance</i>			\$2,117.21
4/19/2019	6922-68	Accounts Payable	First Bankcard-Amazon-Pipe Cleaners	\$20.23		
4/19/2019	6922-91	Accounts Payable	First Bankcard-Amazon-Popcorn	\$33.20		
			<i>Account Subtotals</i>	<u>\$53.43</u>	<u>\$0.00</u>	
4/30/2019			<i>Account Net Change</i>			\$53.43
4/30/2019			<i>Account Ending Balance</i>			<u>\$2,170.64</u>
4/1/2019					<i>Fund Beginning Balance</i>	\$52,233.76
4/30/2019					<i>Fund Net Change</i>	\$2,291.02
4/30/2019					<i>Fund Ending Balance</i>	<u>\$54,524.78</u>
4/1/2019					<i>Grand Total Beginning Balance</i>	\$822,890.10
4/30/2019					<i>Grand Total Net Change</i>	\$90,670.34
4/30/2019					<i>Grand Total Ending Balance</i>	<u>\$913,560.44</u>

Barrington Public Library District
Bank Register Report - Operational Checking-Barrington Bank
For the month of April 2019

Transaction Number	Transaction Date	Reference	Payments	Status	Post Date
7942	04/05/2019	Shannon Lohrentz	\$39.99	Outstanding	04/05/2019
7943	04/05/2019	Brandon Griffith	\$150.00	Cleared	04/05/2019
7944	04/05/2019	AQUALAB Water Treatment	\$500.00	Cleared	04/05/2019
7945	04/05/2019	AT&T	\$127.57	Cleared	04/05/2019
7946	04/05/2019	AT&T Mobility	\$240.93	Cleared	04/05/2019
7947	04/05/2019	Baker & Taylor Books	\$22,554.73	Cleared	04/05/2019
7948	04/05/2019	CDW Government, Inc	\$41,754.02	Cleared	04/05/2019
7949	04/05/2019	Complete Cleaning Company	\$5,135.00	Cleared	04/05/2019
7950	04/05/2019	Damgaard Landscape Management	\$2,190.00	Cleared	04/05/2019
7951	04/05/2019	Demco	\$1,113.54	Cleared	04/05/2019
7952	04/05/2019	ExxonMobil	\$324.96	Cleared	04/05/2019
7953	04/05/2019	Genesis Technologies, Inc.	\$121.84	Cleared	04/05/2019
7954	04/05/2019	Groot Inc	\$412.43	Cleared	04/05/2019
7955	04/05/2019	Idlewood Electric Supply, Inc	\$69.62	Cleared	04/05/2019
7956	04/05/2019	Liberty Mutual Insurance	\$2,389.70	Cleared	04/05/2019
7957	04/05/2019	Lyngsoe Systems Inc	\$26,945.00	Outstanding	04/05/2019
7958	04/05/2019	MidAmerican Energy Company	\$7,396.61	Cleared	04/05/2019
7959	04/05/2019	Midwest Tape	\$11,893.02	Cleared	04/05/2019
7960	04/05/2019	Nicor Gas	\$2,166.18	Cleared	04/05/2019
7961	04/05/2019	Orkin Pest Control	\$147.31	Cleared	04/05/2019
7962	04/05/2019	OverDrive, Inc.	\$8,783.35	Cleared	04/05/2019
7963	04/05/2019	Petty Cash	\$100.00	Outstanding	04/05/2019
7964	04/05/2019	ShalesMcNutt Construction	\$73,526.89	Cleared	04/05/2019
7965	04/05/2019	Showcases	\$199.80	Cleared	04/05/2019
7966	04/05/2019	Sun City Community Association of Huntley, Inc	\$0.00	Voided	04/05/2019
7967	04/05/2019	Technology Management Rev Fund	\$600.00	Cleared	04/05/2019
7968	04/05/2019	Today's Business Solutions, Inc.	\$100.00	Cleared	04/05/2019
7969	04/05/2019	Tovar Snow Professionals	\$4,724.00	Cleared	04/05/2019
7970	04/05/2019	Village of Barrington	\$496.67	Cleared	04/05/2019
7971	04/05/2019	Wellness Insurance Network	\$24,173.16	Cleared	04/05/2019
7972	04/05/2019	Dell Marketing L P	\$15,216.93	Cleared	04/05/2019
7973	04/19/2019	Amazon/GECRB	\$262.49	Cleared	04/19/2019
7974	04/19/2019	Barrington Area Chamber of Commerce	\$45.00	Cleared	04/19/2019
7975	04/19/2019	Comcast	\$139.85	Cleared	04/19/2019
7976	04/19/2019	Dust Catchers Inc	\$41.25	Cleared	04/19/2019
7977	04/19/2019	Dust Catchers Inc	\$41.25	Cleared	04/19/2019
7978	04/19/2019	Engberg Anderson, Inc.	\$3,778.00	Cleared	04/19/2019
7979	04/19/2019	First Bankcard	\$5,314.73	Cleared	04/19/2019
7980	04/19/2019	Gale/Cengage Learning	\$4,233.60	Cleared	04/19/2019

Barrington Public Library District
Bank Register Report - Operational Checking-Barrington Bank
For the month of April 2019

Transaction Number	Transaction Date	Transaction Reference	Payments	Status	Post Date
7981	04/19/2019	Genesis Technologies, Inc.	\$1,219.85	Cleared	04/19/2019
7982	04/19/2019	Nub Games Inc	\$605.00	Cleared	04/19/2019
7983	04/19/2019	Pioneer Press	\$65.00	Cleared	04/19/2019
7984	04/19/2019	R W Hendricksen Tree Care	\$4,880.00	Cleared	04/19/2019
7985	04/19/2019	Solutions@MBAF, LLC d/b/a WhiteOwl	\$6,140.00	Cleared	04/19/2019
7986	04/19/2019	Sun City Concert Band	\$750.00	Outstanding	04/19/2019
7987	04/19/2019	Unique Management Services, Inc	\$35.80	Cleared	04/19/2019
7988	04/26/2019	Ace Hardware-Barrington	\$66.21	Cleared	04/26/2019
7989	04/26/2019	American Library Association	\$365.00	Outstanding	04/26/2019
7990	04/26/2019	Animal Farm Music LLC	\$700.00	Outstanding	04/26/2019
7991	04/26/2019	Luciano Antonio	\$900.00	Outstanding	04/26/2019
7992	04/26/2019	AT&T	\$512.30	Outstanding	04/26/2019
7993	04/26/2019	Barnes & Noble Inc	\$611.57	Outstanding	04/26/2019
7994	04/26/2019	CDW Government, Inc	\$7,284.80	Outstanding	04/26/2019
7995	04/26/2019	Comcast	\$92.48	Outstanding	04/26/2019
7996	04/26/2019	Dell Marketing L P	\$8,525.40	Outstanding	04/26/2019
7997	04/26/2019	Demco	\$113.93	Outstanding	04/26/2019
7998	04/26/2019	Door Service Inc	\$520.00	Outstanding	04/26/2019
7999	04/26/2019	Ebsco Information Services	\$1,703.00	Outstanding	04/26/2019
8000	04/26/2019	Encyclopaedia Britannica Inc	\$1,550.00	Outstanding	04/26/2019
8001	04/26/2019	First Communications LLC	\$457.05	Outstanding	04/26/2019
8002	04/26/2019	Louis Gonzalez	\$400.00	Outstanding	04/26/2019
8003	04/26/2019	Mary Jane Haley	\$250.00	Outstanding	04/26/2019
8004	04/26/2019	Hartwig Plumbing and Heating Inc	\$590.00	Outstanding	04/26/2019
8005	04/26/2019	Mark Hayward	\$575.00	Outstanding	04/26/2019
8006	04/26/2019	Ingram Library Services	\$702.84	Cleared	04/26/2019
8007	04/26/2019	Klein, Thorpe and Jenkins, Ltd.	\$3,704.65	Outstanding	04/26/2019
8008	04/26/2019	KnowBe4 Inc	\$1,545.30	Outstanding	04/26/2019
8009	04/26/2019	Midwest Tape	\$8,840.64	Outstanding	04/26/2019
8010	04/26/2019	Oak Brook Mechanical Services Inc	\$3,055.00	Outstanding	04/26/2019
8011	04/26/2019	Alanne Ori	\$100.00	Outstanding	04/26/2019
8012	04/26/2019	Paice Electric Co.	\$278.00	Outstanding	04/26/2019
8013	04/26/2019	Thomson Reuters-West Publishing	\$482.49	Outstanding	04/26/2019
8014	04/26/2019	The Wall Street Journal	\$539.88	Cleared	04/26/2019
8015	04/26/2019	Warehouse Direct	\$2,736.52	Outstanding	04/26/2019
8016	04/29/2019	Kelly McCallum	\$10.99	Outstanding	04/29/2019
8017	04/29/2019	Andrea Alvarez	\$74.40	Outstanding	04/29/2019
8018	04/29/2019	Ellie Kim	\$59.99	Outstanding	04/29/2019
8019	04/29/2019	Matthew Crist	\$34.98	Outstanding	04/29/2019

TOTAL CHECKS WRITTEN FOR APRIL 2019

\$328,527.49



Welcome Reports ▼ Transfers and Payments ▼ Account Services ▼ Administration ▼

Transfer money - internal

Approve transfers - Internal

View completed transfers - internal

Quick Links:

- Manage next scheduled requests
- Manage alerts

Transfer Approval Confirmation

[Print this page](#)

The requests below have been transmitted successfully.

[New selection](#)

Transmitted: 04/08/2019 03:10:51 PM (ET)

Transmitted by: [REDACTED]

From Account	To Account	Amount	Confirmation	Approval Status
Operating Account - Checking - *8965	Payroll Account - Checking - *1236	\$114,360.20	4069072433	1 of 1 received
Total		\$114,360.20		

How Do I... Terms FAQs



Welcome Reports ▼ Transfers and Payments ▼ Account Services ▼ Administration ▼

Transfer money - internal

Approve transfers - internal

View completed transfers - internal

Quick Links:

- Manage next scheduled requests
- Manage alerts

Transfer Approval Confirmation

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[New selection](#)

Transmitted: 04/23/2019 10:40:27 AM (ET)

Transmitted by: [REDACTED]

From Account	To Account	Amount	Confirmation	Approval Status
Operating Account - Checking - *8965	Payroll Account - Checking - *1236	\$143,998.22	3979670675	1 of 1 received
Total		\$143,998.22		

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[Terms](#)

[FAQs](#)



Transfer money - internal

Approve transfers - internal

View completed transfers - internal

Quick Links:

- Manage next scheduled requests
- Manage alerts

Transfer Approval Confirmation

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The requests below have been transmitted successfully.

[New selection](#)

Transmitted: 04/23/2019 10:40:09 AM (ET)

Transmitted by: ██████████

From Account	To Account	Amount	Confirmation	Approval Status
Barrington Library - Maxsafe - Savings - *2781	Operating Account - Checking - *8965	\$525,000.00	1943998432	1 of 1 received
Total		\$525,000.00		

[How Do I...](#)

[Terms](#)

[FAQs](#)

[Transfer money - internal](#)**Approve transfers - internal**[View completed transfers - internal](#)**Quick Links:**

- [Manage next scheduled requests](#)
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Transfer Approval Confirmation

[Print this page](#)**The requests below have been transmitted successfully.**[New selection](#)**Transmitted:** 04/05/2019 02:26:39 PM (ET)**Transmitted by:** [REDACTED]

From Account	To Account	Amount	Confirmation	Approval Status
Barrington Library - Maxsafe - Savings - *2781	Operating Account - Checking - *8965	\$80,500.00	2750131557	1 of 1 received
		Total	\$80,500.00	

[How Do I...](#)[Terms](#)[FAQs](#)

[Welcome](#) | [Reports](#) ▼ | [Transfers and Payments](#) ▼ | [Account Services](#) ▼ | [Administration](#) ▼[Transfer money - internal](#)**Approve transfers - Internal**[View completed transfers - internal](#)

Quick Links:

- [Manage next scheduled requests](#)
- [Manage alerts](#)

Transfer Approval Confirmation

[Print this page](#)**The requests below have been transmitted successfully.**[New selection](#)**Transmitted:** 04/05/2019 02:26:16 PM (ET)**Transmitted by:** [REDACTED]

From Account	To Account	Amount	Confirmation	Approval Status
Merchant Account - Checking - *1244	Operating Account - Checking - *8965	\$5,715.55	3149466476	1 of 1 received
		Total	\$5,715.55	

[How Do I...](#) | [Terms](#) | [FAQs](#)

**Barrington Public Library District
Encumbrances
April 30, 2019**

Library Materials & Services Expenditures at 4/30/19 per Expenditures Report	716,426.29
Encumbered Materials - 4/30/2019	66,245.44
Encumbered Programs - 4/30/2019	5,048.21
Total	<u>787,719.94</u>
Library Materials & Services Working Budget	<u>1,007,464.81</u>
Estimated % to Budget	<u>78.19%</u>



Presented by:

Tia Incapreo

Marcus Henthorn

2019 LIRA Facts



56

Members



\$1,221,273,390

In TIV



130+%

Growth Since Inception in 2013



3,747

Employees



78

Insured Vehicles



8

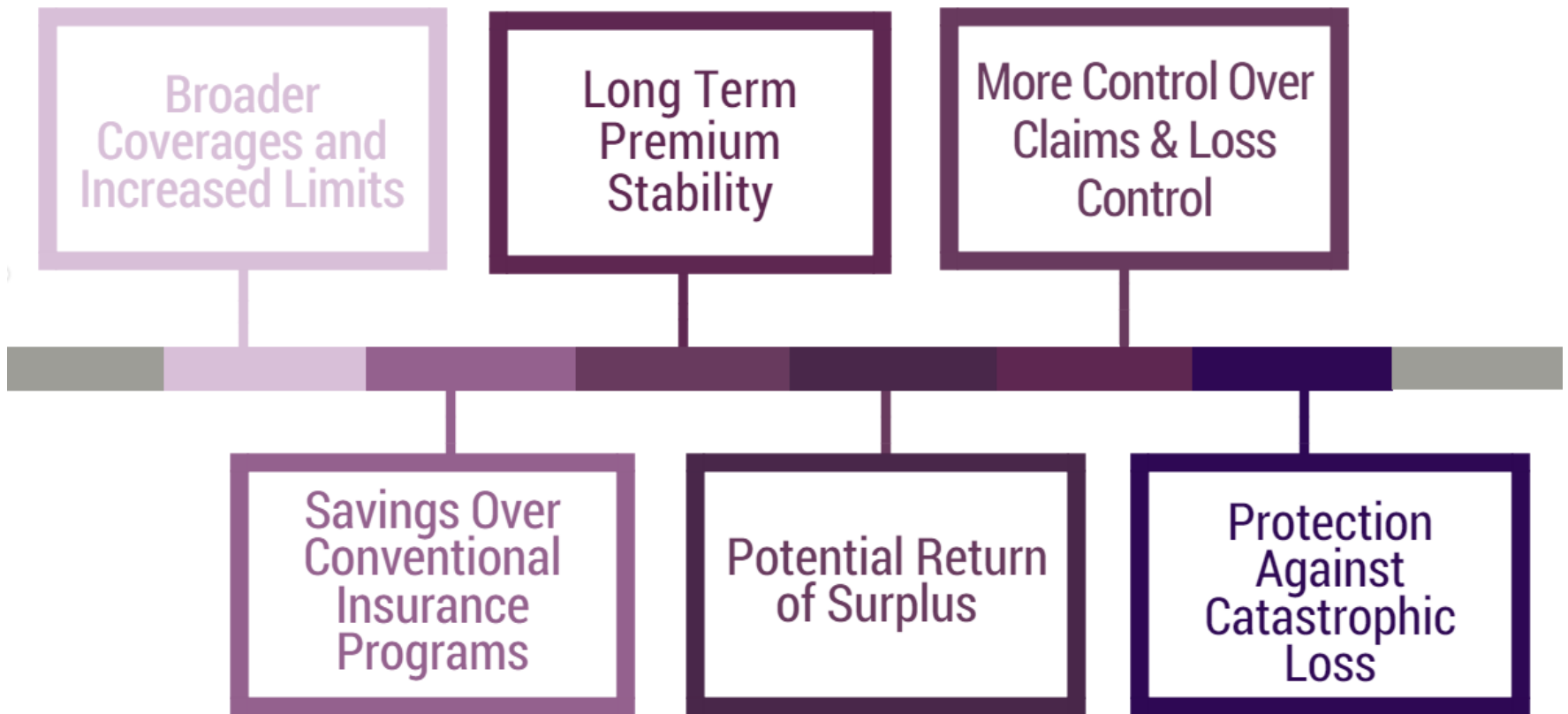
Book Mobiles

Current Members

Arlington Heights Memorial Library
Bensenville Community Public Library
Bloomington Public Library
Calumet City Public Library
Coal City Public Library District
Cook Memorial Public Library District
Crete Public Library District
DeKalb Public Library
Des Plaines Public Library
Downers Grove Public Library
Eisenhower Public Library District
Evergreen Park Public Library
Forest Park Public Library
Fountaindale Public Library District
Fox River Valley Public Library District
Glenview Public Library
Glenwood-Lynwood Public Library District
Harvey Public Library District
Highland Park Public Library
Illinois Library Association
Joliet Public Library
LaGrange Public Library
Lisle Library District
Maywood Public Library District
McCook Public Library
Mount Prospect Public Library
Northlake Public Library District

Oak Lawn Public Library
Oak Park Public Library
Palatine Public Library
Palos Heights Public Library
Peoria Public Library
Peru Public Library
Plainfield Public Library District
Poplar Creek Public Library District
Reaching Across Illinois Library System
River Forest Public Library
Riverside Public Library
Roselle Public Library District
Schaumburg Township District Library
Shorewood-Troy Public Library
Six Mile Regional Library District
Skokie Public Library
St. Charles Public Library District
Stickney-Forest View Public Library District
Sycamore Public Library
Thornton Public Library
Tinley Park Public Library
Vernon Area Public Library District
Waukegan Public Library
Wilmette Public Library
Wood Dale Public Library
Worth Public Library District
Zion-Benton Public Library

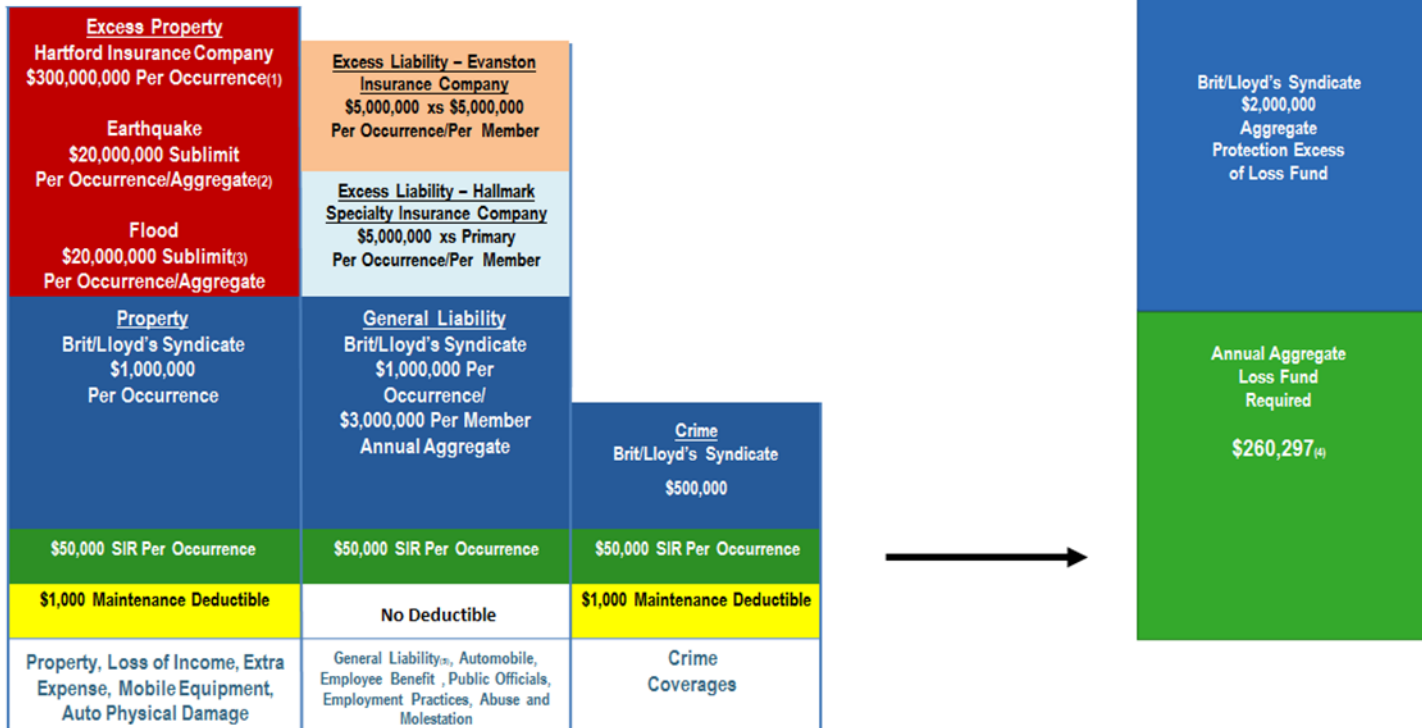
Benefits of LIRA



Program Structure

LIRA

2018-2019 Secured Self-Insurance Program Structure

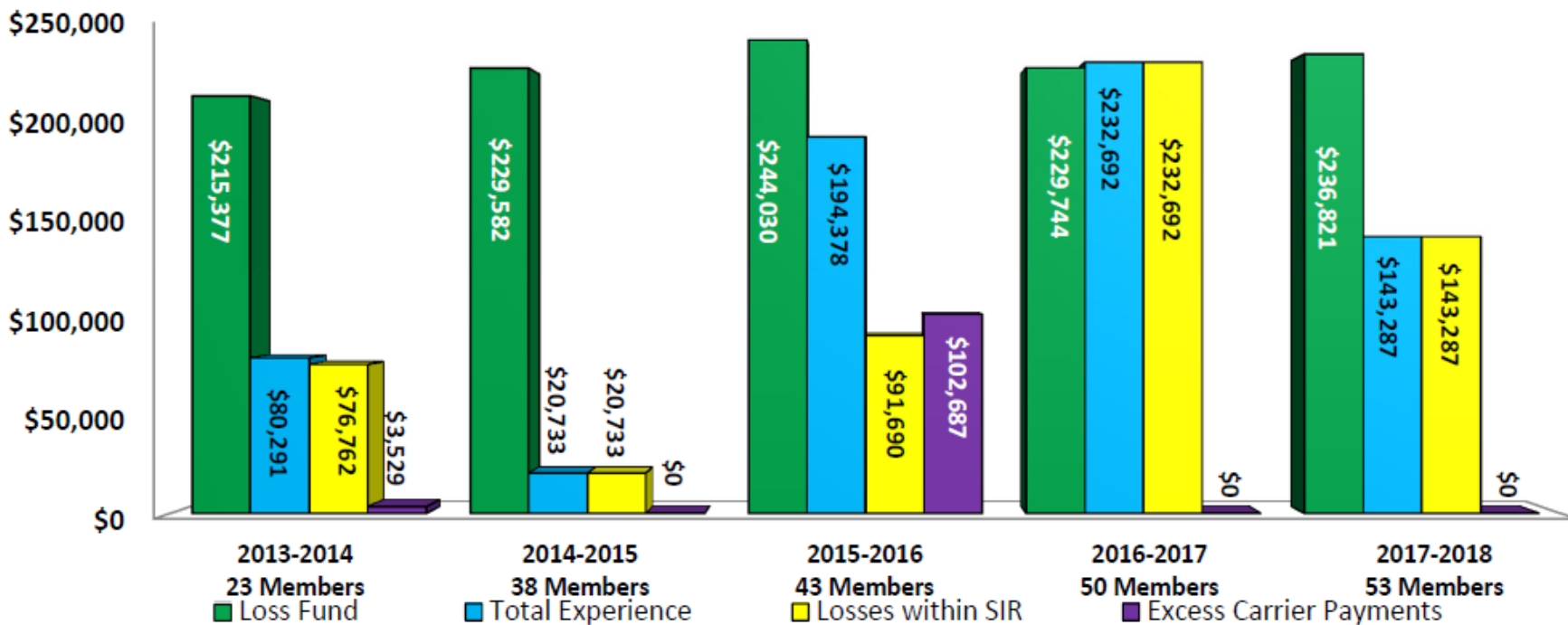


- (1) Excess Property Limit of \$300,000,000 is a per occurrence pool shared limit.
- (2) Flood Limit is a pool shared limit of \$20,000,000 for members. Zones "A" and "V" are excluded.
- (3) Earthquake Limit is a pool shared limit of \$20,000,000 for members.
- (4) Annualized loss fund figure.
- (5) Employee Benefits, Public Officials, and Employment Practices are on a claims-made basis.

Program Structure

2018-2019 First Dollar Policies

<p>Starr Indemnity & Liability Company</p> <p>Accidental Death Benefit \$100,000</p> <p>Accidental Dismemberment Benefit \$100,000</p> <p>Accident Medical Expense Benefit \$50,000 (Primary)</p> <p>\$1,000,000 Aggregate Limit</p> <p>Weekly Accident Indemnity Benefits</p> <p>Weekly Maximum \$300 for a max of 26 weeks</p>	<p>The Hartford</p> <p>Coverage A- Workers Compensation Statutory</p> <p>Coverage B – Employers Liability</p> <p>Bodily Injury by Accident \$1,000,000</p> <p>Bodily Injury by Disease Each Employee \$1,000,000</p>	<p>Federal Insurance Company (Chubb)</p> <p>\$150,000,000 Per Occurrence Limit</p>	<p>Brit/Lloyd's Syndicate Information Security & Privacy Liability \$1,000,000</p> <p>Regulatory Defense & Penalties \$1,000,000</p> <p>Cyber Extortion \$1,000,000</p> <p>Policy Aggregate \$5,000,000</p>
		<p>\$2,500 Maintenance Deductible</p>	<p>\$2,500 Maintenance Deductible</p>
<p>Volunteer Accident</p>	<p>Workers Compensation</p>	<p>Equipment Breakdown</p>	<p>Cyber Liability</p>



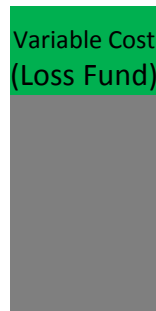
Current Program

\$20,000



LIRA

\$20,000



Insurance Proposal Prepared For

Risk Management Summary

Libraries of Illinois Risk Agency Barrington Area Public Library District

LIBRARIES OF ILLINOIS RISK AGENCY
Chicago, IL 60654-6799

Presented: April 25, 2019



Arthur J. Gallagher & Co.

Marcus Henthorn CLCS
Area Vice President

Tia Incapreo
Account Executive

Michael McHugh
Area Senior Executive Vice President

Arthur J. Gallagher Risk Management Services, Inc.
2850 Golf Road
Rolling Meadows, IL 60008

Marcus_Henthorn@ajg.com
Tia_Incapreo@ajg.com
Michael_McHugh@ajg.com
www.ajg.com

Libraries of Illinois Risk Agency

Executive Summary

Dear LIRA Members,

The LIRA Administration team is pleased to present the 6th annual renewal to the LIRA membership. Since 2013, Gallagher has been worked with the Illinois Library Association (ILA) to fulfill Illinois library insurance needs through cooperative purchasing through the Libraries of Illinois Risk Agency (LIRA).

For the 2018/2019 renewal, the LIRA Administration Team and Executive Committee are excited to announce our second surplus return to our founding members and members who participated in year two. The surplus to be returned is \$73,830. The surplus return will be distributed to each founding member at the percentage of their contribution into the program.

This year, as result of good performance, the Hartford Insurance company issued the LIRA membership safety grant to be utilized towards Ice Alert signs that will mitigate slip, trips, and falls on Ice and Snow.

LIRA will continue to be a cost effective solution and a superior program for Illinois Libraries in 2019. Since its inception, the LIRA program has more than doubled in size. LIRA has now grown to 53 members as of October 31st, 2018. LIRA has achieved 130% growth since inception. This is growth in membership is unprecedented in the pooling arena.

As discussed at the mid-year Full Membership meeting on July 12th, there has been some impact on pricing from many of the natural disasters in 2017 and 2018. Ultimately, our analysis indicates that the US Marketplace has begun to tighten. Individual risk profiles are dictating renewal outcomes. With our strong loss history and ability to leverage our group purchasing power we are able to present the most competitive rates and coverages available. Below is a summary of our efforts on the LIRA renewal in 2018.

Package:

In 2018, Gallagher approached several Package carries to ensure they are receiving the best terms in the marketplace. We will continue to partner with Brit insurance company at renewal as they are providing the most competitive terms in the market place from a package placement. They have been a great partner when quoting new additions into LIRA and continue to provide one of the most competitive products in the industry.

Loss Fund:

This year, you will notice an increase to the loss fund contribution. This is intentional and was executed to best protect the program to provide the most consistent stable renewals. The loss fund has stayed relatively flat since the program inception even as membership has more than doubled. Utilizing the opportunity of a strong renewal, we have elected to increase the variable contribution of the loss fund to better protect the fund which is depleted by the Self Insured Retentions (SIR). As we increase the Loss Fund, we can look to increase the SIR, giving our members more control over their fixed costs.

Excess Property:

Hartford has given a minimal rate increase on excess property but overall provided favorable renewal terms which include increasing the programs flood and earthquake limits from \$15M to \$20M. They will continue to provide LIRA with \$300M in property coverage for the 2018 – 2019 policy year. They have been a good carrier partner since inception.

Boiler and Machinery:

Gallagher approached several boiler and machinery markets for this renewal. The incumbent market, Federal Insurance Company (Chubb) has offered an extremely competitive renewal and enhanced several of their coverage

Libraries of Illinois Risk Agency

Executive Summary (Cont.)

limits. Due to our marketing efforts, Chubb was able to offer -18% in savings. The LIRA program has not experienced a loss with the boiler coverage and look to stay with the incumbent as they will be in the strongest position to pay claims when they arise.

Volunteer Accident:

Starr Indemnity Insurance Company is remaining flat based on the exposures and loss history.

Excess Liability:

This coverage was marketed to multiple carriers for multiple structures for this year's renewal. Through market competition LIRA will continue to provide \$10M in Excess Liability coverage to every member at an affordable cost. This \$10M coverage sits over your \$1M General Liability, Sexual Abuse, Directors and Officers, and more. LIRA's incumbent market, CM Vantage provided renewal terms 8.7% above expiring. Due to this we have secured a second option for the excess. Hallmark has quoted the first \$5M and Markel (Evanston) is taking the next \$5M providing the membership a savings of \$5,337 (-7.6%) when compared to expiring.

Cyber:

Last year, we moved the cyber program to LIRA's package carrier. By doing so we were able to achieve a reduction of nearly 70% over expiring premium. This year the carrier offered a competitive renewal which did increase slightly, however, it is still approximately 65% less than previous years marketing efforts.

Workers Compensation:

LIRA's Workers Compensation has outperformed the market since inception making it a favorable account to carriers. At renewal, the LIRA team looked for options on behalf of the membership and found two carriers willing to provide quotes. The first option is the incumbent carrier, the Hartford Insurance Company; other option is from The Accident Fund. In reviewing the quotations, The Accident Fund was very competitive from an overall pricing standpoint. This is slightly skewed as it was missing new members that were added during the quoting process, which would increase their quoted premium. At the same time, the methodology Accident Fund used to achieve premium savings was not advantageous for LIRA members as over 15 libraries received double to triple digit % increases. The Hartford's renewal quote, provided savings for the members with good loss history, while giving a minimum penalization to those members underperforming, all of which fall within + or - 10%. For stability of the pool and its members, it is our recommendation to renew with the Hartford as they understand the concept of pooling and group purchasing and their methodology and flexibility with underwriting support this. They have been a long term partner who has given LIRA competitive terms since partnering in 2015 and have achieved multiple strong years in performance. Hartford has, and will continue to be strong partner as the LIRA program grows. Poor service on claims was the main reason from the switch from AmTrust in 2015, the feedback on Hartford's service has been overwhelmingly positive.

The Gallagher administration team would like to thank all the LIRA members, the ILA, and our carrier partners for their cooperation during the renewal process. We believe this renewal exemplifies the mission statement of LIRA and serves the Illinois member libraries through a unified cooperative that offers relevant value-added services; proven leadership and management; and exceptional insurance providers who offer comprehensive, fiscally responsible property, casualty, and workers compensation insurance.

We would like to thank you for the opportunity to continue to be of service you and your library.

Regards,

Marcus Henthorn



Tia Incapreo



Terra Strickland



Michael McHugh



Libraries of Illinois Risk Agency

Executive Summary (Cont.)

2018/2019:

- \$73,830 Surplus being returned to members to members of 2014-2015
- Total Membership as of 10/15/18 is 53 members, a 130% increase in growth since inception
- LIRA is insuring over \$100M in payroll
- Hartford Loss Control Grant utilized for ice alert signs for all members
- Remaining surplus from 13/14 used for additional signs for members from 13/14
- Increased Flood limit from \$15M to \$20M
- Increased Earthquake limit from \$15M to \$20M
- Increased Valuable Papers from \$88M to \$100M
- Increased Accounts Receivable from \$3M to \$5M
- Increased EDP Equipment from \$18M to \$20M
- Increased Fine Arts from \$6M to \$7M
- Increased Mobile Equipment from \$1.7M to \$2M
- Increased Debris Removal from \$100K to \$500K
- Increased Electronic Data from \$500K to \$2.5M
- Increased Expediting Expenses from \$1M to \$2.5M
- Increased Fungus Clean Up from \$100K to \$250K
- Increased Loss of Utilities from \$5M to \$10M
- Increased Pollutant Clean Up PD from \$50K to \$250K
- Increased Pollutant Clean Up BI from \$50K to \$250K
- Increased Water Damage from \$2.5M to \$10M
- Increased Dependent Business Premises from \$100K to \$2.5M
- Increased Off Premises PD from \$50K to \$500K
- Increased Preparation of Loss Fees PD from \$50K to \$250K
- Increased Preparation of loss Fees BI from \$50K to \$250K
- Increased Unintentional Errors or Omissions from \$50K to \$1M

2017/2018

- \$83,340 of surplus returned to 2013-2014 members
- LIRA insured over \$1B in building values and over \$90M in payroll
- Increased Fiduciary sublimit to from \$50K to \$100K
- Increased Flood limit from \$12M to \$15M
- Increased Earthquake limit from \$12M to \$15M
- Increased Ordinance & Law limit from \$1M to \$5M
- Increased Newly Acquired Mobile Equipment from \$250K to \$1M
- Increased Audio Visual Equipment from \$50K to \$1M
- Increased Miscellaneous Property from \$25K per member to \$5M

2016/2017

- Increased SIR to \$50K
- Increased Excess Liability Limit to \$10M for all members
- Increased Excess Property limit from \$250M to \$300M
- Added Fiduciary sublimit of \$50K

2015/2016

- Cyber Liability added with a limit of \$1M
- Treasurer exclusion removed from Crime policy

Libraries of Illinois Risk Agency

Executive Summary (Cont.)

2014/2015

- Increased Excess Liability Limits of \$10M made available
- D&O Coverage was added

2013/2014

- All policies except Workers Compensation are “flat” rated based on the initial exposure basis. There will be no audit or adjustment to this policy unless property total insured values increased by 10% or more or a substantial change in operational exposures occurs.
- Automobile coverage includes all owned and non-owned automobiles, and will require no audit or reporting of fleet changes.
- No continual reporting of Inland Marine/Computer values is necessary.
- Excess Liability Limit of \$5M per aggregate member.
- Increased Employment Practices Liability to \$6M.
- Increased Sexual Abuse coverage to \$6M.

2012/2013

- LIRA founded with 23 Libraries

In the following pages, we will demonstrate what makes our company the best fit for your insurance placement and risk management needs. Thank you again for allowing us to be your partner in this placement.

Libraries of Illinois Risk Agency

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- Executive Summary**2
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Our Team and Commitment

Libraries of Illinois Risk Agency

Service Team

Marcus Henthorn has primary service responsibility for your company. We operate using a team approach. Your Service Team consists of:

NAME / TITLE	PHONE	EMAIL	ROLE
Marcus Henthorn, CLCS Area Vice President	630-694-5152	Marcus_Henthorn@ajg.com	Producer
Tia Incapreo Account Executive	630-228-6884	Tia_Incapreo@ajg.com	Producer
Michael McHugh Area Senior Executive Vice President	630-285-4373	Michael_McHugh@ajg.com	Management
Terra Strickland Client Service Supervisor	630-228-6734	Terra_Strickland@ajg.com	Account Manager
Amanda Weller Senior Loss Control Consultant	815-236-5170	Amanda.Weller@mjgsolutions.net	Loss Control
Emily Wells Claims Coordinator	630-285-3857	Emily_Wells@ajg.com	Claims Coordinator
Eric Pan Area President	630-285-4152	Eric_Pan@ajg.com	Branch President

Arthur J. Gallagher Risk Management Services, Inc.
Main Office Phone Number: **(630) 773-3800**

Your Program

Libraries of Illinois Risk Agency

Statistical Information – Barrington Area Public Library District

Property/Casualty Exposure	
Total Property Values	2018-2019
Building Value	\$21,461,000
Contents Value	\$11,831,600
Extra Expense	\$1,000,000
EDP Equipment	\$650,000
EDP Media	\$100,000
Mobile Equipment	\$0
Fine Arts	\$236,440
Accounts Receivables	\$10,355
Valuable Papers	\$0
Auto Physical Damage	
Miscellaneous Property	\$445,580
Total Insured Value	\$35,773,507
Vehicles	
Book Mobiles	0
Other	1
Total Vehicles	1

Workers' Compensation Exposure	
	2018-2019
Employees	
Clerical 8810	84
Payroll	\$2,700,000
Drivers 7380	4
Payroll	\$40,000
All Other Employees 9101	5
Payroll	\$91,000
Total Employees	93
Total Payroll	\$2,831,000

Libraries of Illinois Risk Agency

Structure Graph

LIRA

2018-2019 Secured Self-Insurance Program Structure

Excess Property Hartford Insurance Company \$300,000,000 Per Occurrence ⁽¹⁾ Earthquake \$20,000,000 Sublimit Per Occurrence/Aggregate ⁽²⁾ Flood \$20,000,000 Sublimit ⁽³⁾ Per Occurrence/Aggregate	Excess Liability – Evanston Insurance Company \$5,000,000 xs \$5,000,000 Per Occurrence/Per Member	Excess Liability – Hallmark Specialty Insurance Company \$5,000,000 xs Primary Per Occurrence/Per Member	General Liability Brit/Lloyd's Syndicate \$1,000,000 Per Occurrence/ \$3,000,000 Per Member Annual Aggregate	Crime Brit/Lloyd's Syndicate \$500,000
Property Brit/Lloyd's Syndicate \$1,000,000 Per Occurrence	Annual Aggregate Less Fund Required \$260,297 ⁽⁴⁾			
\$50,000 SIR Per Occurrence \$1,000 Maintenance Deductible	\$50,000 SIR Per Occurrence	\$50,000 SIR Per Occurrence	\$50,000 SIR Per Occurrence	\$1,000 Maintenance Deductible
Property, Loss of Income, Extra Expense, Mobile Equipment, Auto Physical Damage	No Deductible			Crime Coverages
General Liability ⁽⁵⁾ , Automobile, Employee Benefit, Public Officials, Employment Practices, Abuse and Harassment				

- (1) Excess Property Limit of \$300,000,000 is a per occurrence pool shared limit.
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- (3) Earthquake Limit is a pool shared limit of \$20,000,000 for members.
- (4) Annualized loss fund figure.
- (5) Employee Benefits, Public Officials, and Employment Practices are on a claims-made basis.

Libraries of Illinois Risk Agency

2018-2019 First Dollar Policies

<p>Starr Indemnity & Liability Company</p> <p>Accidental Death Benefit \$100,000</p> <p>Accidental Dismemberment Benefit \$100,000</p> <p>Accident Medical Expense Benefit \$50,000 (Primary)</p> <p>\$1,000,000 Aggregate Limit</p> <p>Weekly Accident Indemnity Benefits Maximum \$300 for a max of 26 weeks</p> <p>Volunteer Accident</p>	<p>The Hartford</p> <p>Coverage A- Workers Compensation Statutory</p> <p>Coverage B – Employers Liability</p> <p>Bodily Injury by Accident \$1,000,000</p> <p>Bodily Injury by Disease Each Employee \$1,000,000</p> <p>Workers Compensation</p>	<p>Federal Insurance Company (Chubb)</p> <p>\$150,000,000 Per Occurrence Limit</p> <p>Equipment Breakdown</p>	<p>Brit/Lloyd's Syndicate</p> <p>Information Security & Privacy Liability \$1,000,000</p> <p>Regulatory Defense & Penalties \$1,000,000</p> <p>Cyber Extortion \$1,000,000</p> <p>Policy Aggregate \$5,000,000</p> <p>Cyber Liability</p>
		<p>\$2,500 Maintenance Deductible</p>	<p>\$2,500 Maintenance Deductible</p>

**Your Program Highlights
2018/2019**

Libraries of Illinois Risk Agency

Program Details

Coverage: Commercial Package
Carrier: Underwriters at Lloyd's London
Policy Period: 12/31/2018 to 12/31/2019

COVERAGE	FORM TYPE	RETROACTIVE DATE
Commercial Property Automobile Physical Damage	Occurrence	Not Applicable
General Liability	Occurrence	Not Applicable
Automobile Liability	Occurrence	Not Applicable
Public Officials Liability Errors & Omissions Employment Practices Liability Sexual Harassment Liability Sexual Abuse Liability	Claims-Made	Per Member
Crime	Occurrence	Not Applicable

COVERAGE
<ul style="list-style-type: none"> All Risks of Direct Physical Loss to Property, Automobile Physical Damage, General Liability, Automobile Liability, Public Officials Miscellaneous, Employee Benefits Liability, Crime, and as more fully defined in the Public Entity Package Policy.

LOSS FUND	
Loss Fund	\$260,297
Excess Loss Fund Protection Limit: Annual Aggregate	\$2,000,000

SUBJECT OF INSURANCE	PER MEMBER LIMIT	ANNUAL AGGREGATE	RETENTION
PROPERTY – SPECIFIC EXCESS LIMIT OF INSURANCE FOR EACH OCCURRENCE			
All Coverages under Section II combined: Subject to the following sublimit:	\$1,000,000		\$50,000
<ul style="list-style-type: none"> Automobile Physical Damage 	\$1,000,000	\$1,000,000	\$50,000
Only	\$1,000,000	\$1,000,000	\$50,000
Flood and Surface Water	\$1,000,000		\$50,000
Earthquake	\$1,000,000		\$50,000
Named Windstorm	\$1,000,000		\$50,000
GENERAL LIABILITY - SPECIFIC EXCESS LIMIT OF INSURANCE FOR EACH OCCURRENCE <i>*Annual Aggregates are per Member</i>			
All Coverages under Section II combined: Subject to the following sublimit:	\$1,000,000	\$3,000,000	\$50,000
Sexual Harassment Liability	\$1,000,000	\$3,000,000	\$50,000
Sexual Abuse Liability	\$1,000,000	\$1,000,000	\$50,000
AUTOMOBILE LIABILITY - SPECIFIC EXCESS LIMIT OF INSURANCE FOR EACH OCCURRENCE			

Libraries of Illinois Risk Agency

Program Details (Cont.)

SUBJECT OF INSURANCE	PER MEMBER LIMIT	ANNUAL AGGREGATE	RETENTION
All Coverages under Section II combined: Subject to the following sublimit: Any one Occurrence Uninsured/Underinsured Motorists Garagekeeper's Legal Liability	\$1,000,000 \$1,000,000 Ground Up \$250,000 Ground Up		\$50,000
PUBLIC OFFICIALS LIABILITY - SPECIFIC EXCESS LIMIT OF INSURANCE FOR EACH CLAIM <i>*Annual Aggregates are per Member</i>			
All Coverages under Section II combined: Subject to the following sublimit: Errors & Omissions Employment Practices Liability Sexual Harassment Liability Sexual Abuse Liability	\$1,000,000 \$1,000,000 \$1,000,000 \$1,000,000 \$1,000,000	\$2,000,000 \$2,000,000 \$2,000,000 \$2,000,000 \$1,000,000	\$50,000 \$50,000 \$50,000 \$50,000 \$50,000
EMPLOYEE BENEFITS LIABILITY - SPECIFIC EXCESS LIMIT OF INSURANCE FOR EACH CLAIM <i>*Annual Aggregates are per Member</i>			
All Coverages under Section II combined:	\$1,000,000	\$3,000,000	\$50,000
CRIME - SPECIFIC EXCESS LIMIT OF INSURANCE FOR EACH OCCURRENCE			
Money & Securities Forgery or Alteration Employee Dishonesty	\$500,000 \$500,000 \$500,000		\$50,000 \$50,000 \$50,000
Coverage Section VI Extension - Fiduciary Claim Coverage <i>*Annual Aggregates are per Member</i>			
Fiduciary Claim Coverage	\$50,000 Ground Up	\$50,000	

IN ADDITION TO SIR: \$1,000 MAINTENANCE DEDUCTIBLE APPLIES TO EACH OF THE FOLLOWING COVERAGES

Property Automobile Physical Damage Only Flood and Surface Water Earthquake Named Windstorm Money & Securities Forgery or Alteration Employee Dishonesty

ADDITIONAL COVERAGES

SUBJECT OF INSURANCE	LIMIT
Data Processing Extra Expense	\$1,000,000
Data Processing Systems	\$1,000,000
Data Processing Media	\$1,000,000
Valuable Papers	\$1,000,000
Fine Arts	\$1,000,000
Accounts Receivable	\$1,000,000
Extra Expense	\$1,000,000
Mobile Equipment Transit	\$1,000,000 \$250,000 Ground Up

Libraries of Illinois Risk Agency

Program Details (Cont.)

ADDITIONAL COVERAGES	
SUBJECT OF INSURANCE	LIMIT
Business Income, including Rental Value	\$1,000,000
Business Income Other Than Rental Value	\$1,000,000
Rental Value	\$1,000,000
Tuition and Fees	\$1,000,000
Newly Acquired Property Reporting Limit as provided in Section I Conditions, Automatic Acquisition Clause	\$1,000,000

STATEMENT OF DEFENSE

- Within the Policy Limit; Expenses Erode Policy Limit

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO

- Coverage Section VI Extension – Fiduciary Claim Coverage
- General Policy Conditions Notifications of Claims, Occurrences or Suits
- Procedures for Third Party Claims Administrators (New)
- Schedule of Members
- Section IV - Schedule of Retroactive Dates
- Section VI - Occurrence Basis
- TRIA Purchased / Not Purchased (TBD)

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

General Policy Exclusions

- Fraudulent or Dishonest Acts committed by the Assured.
- Expenses from any cost, civil fine, penalty or expense against any Assured.
- Eminent domain, condemnation proceedings, adverse possession or inverse condemnation proceedings by whatever name called.
- Investigation, defense, loss or damage, including loss of use, caused by the release, discharge or dispersal of Pollutants.
- Mold will be excluded with the exception to the coverage provided under the Property.

Property Exclusions

- Direct loss by breakdown of machinery and/or explosion of steam boilers, steam pipes, steam engines or steam turbines.
- Loss by moth, termite, or other insect(s); by vermin; by wear or tear; by rust, erosion, corrosion or other gradual deterioration; or by wet rot, dry rot or Fungal Pathogen.
- Mold

General Liability Exclusions

- Any claim arising from Wrongful Acts, including Employment Practice Liability.
- Damage or Destruction of the Property of the Assured.
- Premises Medical Payments Excluded

Automobile Liability Exclusions

- Any claim that is paid or is payable to or for the Assured under any Worker's Compensation, disability benefits law, employers' liability or under any similar law or to Bodily Injury to any employee or to any liability for indemnity or contribution brought by any party for Bodily Injury to any employee
- Automobiles used in any professional or organized racing or demolition contest or stunting activity, or while practicing for such contest or activity

Public Officials Liability Exclusions

- Any Claim based upon or attributable to any Assured gaining in fact any personal profit or advantage to which they were not legally entitled including remuneration paid in violation of law as determined by the Courts

Libraries of Illinois Risk Agency

Program Details (Cont.)

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Any Claim based upon or attributable to the rendering or failure to render any opinion, treatment, consultation or service unless acting within the scope of their duties as an Assured;
- Any cost, civil fine, penalty or expense against any Assured arising from any complaint or enforcement action from any federal, state or local governmental regulatory agency.
- Any Claim brought as a counter-claim or cross claim by an Assured against any other Assured.

Employee Benefits Liability Exclusions

- Any Negligent Act, Error or Omission by, or at, the direction of the Assured that are dishonest, fraudulent, criminal or malicious.
- Bodily Injury, Personal Injury, or Property Damage.
- Failure of performance of a contract by any Assured, Insurer or Self Insurer

Crime Exclusions

- Loss of Money or Securities after they have been transferred or surrendered to a person or place outside the Premises based upon unauthorized instructions or as a result of a threat to do bodily harm or damage to any property;
- Loss resulting from Dishonest Acts of any of the Named Assured's Employees.

VALUATION

- Real and Personal Property (except Accounts Receivable, Automobiles, Data Processing, Fine Arts, Mobile Equipment and Valuable Papers):
 - Underwriters will indemnify the Assured for loss or damage based on the lesser of the cost to repair, rebuild or replace the destroyed or damaged property in a condition equal to, but not superior to, or more extensive, than its condition when new, provided that the Assured has commenced repairs, rebuilding, or replacement within two years of the date of loss or damage; and subject to the following conditions:
 - However, the following conditions apply:
 - If property damaged or destroyed covered Real or Personal Property is not repaired, rebuilt or replaced within two years after loss or damage, Underwriters shall not be liable for any amount to repair, rebuild, or replace in excess of the Actual Cash Value of the property damaged or destroyed.
 - The Assured may, at its discretion, elect to apply any Recovery for rebuilding or replacement due under this Section towards a new capital expenditure provided that:
 - The new capital expenditure is made within two years of the date of loss or damage;
 - The new capital expenditure is in lieu of, and not in addition to, the Real or Personal Property damaged; and
 - The actual cost of the new capital expenditure is equal to, or greater than, the cost to rebuild or replace the Real or Personal Property damaged.

If the Assured decides to replace destroyed or damaged property on another site, cost of such site is not included.
- Accounts Receivable: Underwriters will indemnify the Assured for actual loss sustained for sums due the Assured, including the expenses reasonably incurred in re-establishing the records of Accounts Receivable:
 - When there is proof that a covered loss has occurred but the Assured cannot accurately establish the total amount of Accounts Receivable outstanding as of the date of such loss, such amount shall be based on the Assured's monthly statements and shall be computed as follows:
 - Determine the total of the average monthly amounts of Accounts Receivable at the end of the twelve (12) months immediately preceding the month in which the loss or damage occurs;
 - Adjust that total for any normal fluctuations in the amount of Accounts Receivable for the month in which the loss or damage occurred or for any demonstrated variance from the average for that month.
 - There shall be deducted from the total amount of Accounts Receivable, however established:
 - The amount of accounts not lost or damaged;
 - The amount of the accounts the Assured is able to collect or re-establish;
 - An amount to allow for probable bad debts that the Assured is normally unable to collect;
 - (4) All unearned interest and services charges.
- Automobile: Underwriters will indemnify the Assured based on the lesser of the cost to repair the Automobile, or the Actual Cash Value of the Automobile at the time of loss; including the cost to rent a vehicle of like kind.
- Data Processing Systems based upon the lesser of the actual cost to replace or repair the property. If the property is replaced, based upon the most closely equivalent property available similar in kind and function to that insured hereunder.

Libraries of Illinois Risk Agency

Program Details (Cont.)

VALUATION

- Data Processing Media based upon the lesser of the actual cost to replace, repair or reproduce the property, or if not replaced, repaired or reproduced, the blank hardware value of the Data Processing Media. If the property is replaced, based upon the most closely equivalent property available similar in kind and function to that insured hereunder.
- Fine Arts: Underwriters will indemnify the Assured based on the lesser of the cost to repair the property, or if not repairable the replacement cost, or if not replaceable the appraised or market value.
- Mobile Equipment: Underwriters will indemnify the Assured for loss or damage based on the lesser of the cost to repair, rebuild or replace the destroyed or damaged property in a condition equal to, but not superior to, or more extensive, than its condition when new.
- Valuable Papers: Underwriters will indemnify the Assured based on the lesser of the cost to replace, repair or reproduce the property with other of like kind, or if not replaced, repaired or reproduced the blank value of the Valuable Papers.
- Vacant Buildings: Underwriters will indemnify the Assured based on the lesser of the cost to repair a covered building or the Actual Cash Value of a covered building that has been vacant for a period of more than ninety (90) consecutive days at the time of loss.

CLAIMS-MADE: COVERAGE DEFINITION OF A CLAIM

Public Officials Liability

- Claim means all notices or Suits demanding payment of money based on, or arising out of the same Wrongful Act, Sexual Harassment or Sexual Abuse or a series of related Wrongful Acts, Sexual Harassment or Sexual Abuses by one or more Assureds.

Employee Benefits Liability

- Claim means all notices or Suits demanding payment of money based on, or arising out of the same Negligent Act, Error or Omission or a series of related Negligent Acts, Error or Omissions by one or more Assureds.

CLAIMS-MADE: DUTIES IN THE EVENT OF A CLAIM OR SUIT - INSURED'S OBLIGATIONS

Public Officials Liability

- For the purposes of compliance with the reporting requirements of this Coverage Section, the Assured's reporting of a Claim to the Assured's Third Party Claim Administrator shall be considered reporting of the Claim to Underwriters, provided that:
 - The Claim is reported to the Assured's Third Party Claim Administrator no later than sixty (60) consecutive days following the expiration of the Period of Insurance or the applicable Extended Reporting Period, if any; and
 - The Claim, if not otherwise reportable to Underwriters pursuant to General Policy Condition 7, appears on the Assured's list of Claims or loss run, as reported by the THIRD PARTY Claim ADMINISTRATOR to Underwriters, that includes all Claims for the Period of Insurance or applicable Extended Reporting Period, if any.

Employee Benefits Liability

- For the purposes of compliance with the reporting requirements of this Coverage Section, the Assured's reporting of a Claim to the Assured's Third Party Claim Administrator shall be considered reporting of the Claim to Underwriters, provided that:
 - The Claim is reported to the Assured's Third Party Claim Administrator no later than sixty (60) consecutive days following the expiration of the Period of Insurance or the applicable Extended Reporting Period, if any; and
 - (b) The Claim, if not otherwise reportable to Underwriters pursuant to General Policy Condition 7, appears on the Assured's list of Claims or loss run, as reported by the Third Party Claim Administrator to Underwriters, that includes all Claims for the Period of Insurance or applicable Extended Reporting Period, if any.

Libraries of Illinois Risk Agency

Program Details (Cont.)

CLAIMS-MADE: EXTENDED REPORTING PERIOD OPTIONS - BASIC AND OPTIONAL SUPPLEMENTAL

Basic Extended Reporting Period:

- A Basic Extended Reporting Period is automatically provided without additional charge. This period starts with the end of the Period of Insurance, and lasts for sixty (60) consecutive days.
- If, however, this Policy and this Coverage Section is succeeded by similar Claims Made insurance coverage, with any insurer, on which the Retroactive Date is the same as or earlier than the Retroactive Date shown in the applicable Coverage Section of the Schedule of Specific Excess Limits of Insurance of this Policy, the succeeding Policy shall be deemed to be a renewal of this Policy, and the Assured shall have no right to an Extended Reporting Period from Underwriters.
- The Basic Extended Reporting Period does not apply to Claims that are covered under any subsequent insurance applicable to this Coverage Section which the Assured purchases, or that would have been covered but for exhaustion of the amount of insurance applicable to such Claims.

Public Officials Liability

Supplemental Extended Reporting Period

- Underwriters will provide an Extended Reporting Period, as described below, if:
 - This Policy or this Coverage Section of this Policy is cancelled or non-renewed; or
 - Underwriters renew or replace this Policy, or this Coverage Section of this Policy, with insurance that does not apply to a Wrongful Act, Employment Practice Violation, Sexual Harassment or Sexual Abuse on a Claims Made basis.
- A Supplemental Extended Reporting Period of one (1) year duration is available but only by endorsement to this Policy and for an additional premium not to exceed 100% of the annual premium for this Coverage Section. This supplemental period starts when the Basic Extended Reporting Period ends.
- The Assured must give Underwriters a written request for the endorsement within thirty (30) consecutive days after the end of the Period of Insurance. The Supplemental Extended Reporting Period will not go into effect unless the Assured pays the additional premium within thirty (30) consecutive days. This endorsement will set forth the terms consistent with the Coverage Section.
- Underwriters shall determine the additional premium in accordance with its applicable rules, rates and underwriting practices. Coverage for Claims received during such Supplemental Extended Reporting Period is excess over any other valid and collectible insurance available under any other policies.
- Extended Reporting Periods do not reinstate or increase the applicable Self Insured Retention, the Loss Fund, the applicable Specific Excess Limit of Insurance, or the Excess Loss Fund Protection.
- Extended Reporting Periods do not extend the Period of Insurance or change the scope of coverage provided within this Coverage Section. They apply to Claims arising out of a Wrongful Act, Employment Practice Violation, Sexual Harassment or Sexual Abuse that take place before the end of the Period of Insurance that this Policy and this Coverage Section are in force. Once in effect, Extended Reporting Periods may not be canceled.

Employee Benefits Liability

Supplemental Extended Reporting Period

- Underwriters will provide an Extended Reporting Period, as described below, if:
 - This Policy or this Coverage Section of this Policy is canceled or non-renewed; or
 - (b) Underwriters renew or replace this Policy, or this Coverage Section of this Policy, with insurance that does not apply to a Negligent Act, Error or Omission on a Claims Made basis
- A Supplemental Extended Reporting Period of one (1) year duration is available but only by endorsement to this Policy and for an additional premium not to exceed 100% of the annual premium for this Coverage Section. This supplemental period starts when the Basic Extended Reporting Period ends.
- The Assured must give Underwriters a written request for the endorsement within thirty (30) consecutive days after the end of the Period of Insurance. The Supplemental Extended Reporting Period will not go into effect unless the Assured pays the additional premium within thirty (30) consecutive days. This endorsement will set forth the terms consistent with the Coverage Section.
- Underwriters shall determine the additional premium in accordance with its applicable rules, rates and underwriting practices. Coverage for Claims received during such Supplemental Extended Reporting Period is excess over any other valid and collectible insurance available under any other policies.
- Extended Reporting Periods do not reinstate or increase the applicable Self Insured Retention, the Loss Fund, the applicable Specific Excess Limit of Insurance, or the Excess Loss Fund Protection.
- Extended Reporting Periods do not extend the Period of Insurance or change the scope of coverage provided within this Coverage Section. They apply to Claims arising out of a Negligent Act, Error or Omission that take

Libraries of Illinois Risk Agency

Program Details (Cont.)

CLAIMS-MADE: EXTENDED REPORTING PERIOD OPTIONS - BASIC AND OPTIONAL SUPPLEMENTAL

place before the end of the period that this Policy and this Coverage Section are in force. Once in effect, Extended Reporting Periods may not be canceled.

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION

Territory Limits: Worldwide as more fully defined in the attached Wording and applicable Forms and Endorsements

Jurisdiction: United States of America

Libraries of Illinois Risk Agency

Program Details

Coverage: Equipment Breakdown
Carrier: Federal Insurance Company
Policy Period: 12/31/2018 to 12/31/2019

The following is a general summary of the Insuring Agreement. Refer to actual policy form for complete terms and conditions.

TIV USED FOR RATING PURPOSES	AGREED AMOUNT	COINSURANCE
\$1,120,127,063 per Statement of Values dated 10/15/2018	Yes	Not Applicable

SUBJECT OF INSURANCE	LIMIT	DEDUCTIBLE
Blanket Limit of Insurance Property Damage Business Income with Extra Expense	\$150,000,000	\$2,500 12 Hours
Ammonia Contamination	Included in Property Damage	\$2,500
Debris Removal	\$500,000	\$2,500
Dependent Business Premises	\$2,500,000	\$2,500 12 Hours
Electronic Data	\$2,500,000	\$2,500
Expediting Expenses	\$2,500,000	\$2,500
Fungus Clean up Or Removal	\$250,000	\$2,500
Ingress And Egress	\$100,000	\$2,500
Loss Of Utilities	\$10,000,000	\$2,500 12 Hours
Off Premises Property Damage	\$500,000	\$2,500
Pair And Set	\$50,000	\$2,500
Pollutant Clean up Or Removal Property Damage Business Income	\$250,000 \$250,000	\$2,500 \$2,500
Preparation Of Loss Fees Property Damage Business Income	\$250,000 \$250,000	\$2,500 \$2,500
Spoilage Scheduled Locations Utility Owned Equipment	\$5,000,000 \$5,000,000	\$2,500 \$2,500
Unintentional Errors Or Omissions Property Damage	\$1,000,000	\$2,500
Water Damage	\$10,000,000	\$2,500
Blanket Limit Of Insurance (Electronic Data, Expediting Expenses, Public Safety Service Charge, Spoilage-Scheduled Locations, Spoilage-Utility Owned Equipment, Water Damage)	\$250,000	\$2,500

Libraries of Illinois Risk Agency

Program Details (Cont.)

ADDITIONAL COVERAGE	
SUBJECT OF INSURANCE	LIMIT
Alternative Power Generating Systems	Included in Business Income With Extra Expense
Alternative Water Systems	Included in Business Income With Extra Expense
Brands And Labels	Included in Property Damage Limit
Civil Authority: 30 Days	Included
Diagnostic Equipment	Included
Elevators, escalators, conveyors & hoist equipment	Included
Enhanced Safety Valuation	25% of the loss amount to repair or replace subject to Property Damage Limit
Existing Green Standards	Included
Extended Warranties Valuation	Included
Joint Loss Agreement	Included
Newly Acquired Premises: 180 Days	Included
Ordinance Or Law Valuation	Included
Pollutants (Hazardous Substances)	Included in Property Damage Limit

VALUATION

- Replacement Cost

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO

- Cap on Certified Losses of Terrorism
- Illinois Mandatory Conditions
- Insuring Agreement
- Named Insured
- Property Business Income Conditions and Definitions
- Property Business Income with Extra Expense
- Property Damage Contract
- Special Waiting Period Provisions Added

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Earth Movement
- Explosion
- Fire
- Flood
- Freezing
- Fungus
- Lightning
- Malicious Programming
- Nuclear Hazard
- War and Military Action
- Windstorm or Hail

Libraries of Illinois Risk Agency

Program Details (Cont.)

Other Significant Terms and Conditions/Restrictions:

DESCRIPTION
The Automatic Blanket Limit of Insurance applies separately at each premise shown in the Declarations and is subject to the Property Deductible specified in the Declarations. Separate specific Limits of Insurance may be purchased for any of these coverages. If purchased, the blanket limit of insurance will apply in addition to the specific limit at the time of the loss.

Libraries of Illinois Risk Agency

Program Details

Coverage: Excess Property
Carrier: Hartford Fire Insurance Company
Policy Period: 12/31/2018 to 12/31/2019

TOTAL INSURED VALAUES	RATE	AGREED AMOUNT	COINSURACNE
\$1,221,273,390 per Statement of Values dated 10/15/2018	\$0.0194	Yes	Not Applicable

COVERED PROPERTY

All Buildings, Business Personal Property (BPP) and Other Property as described and covered in all Underlying Policy(ies), provided that, with respect to Buildings, BPP and Other Property at fixed locations (herein referred to as Covered Locations) the Building, BPP, Other Property and values of each are included in a Statement of Values on file with the Company (except with respect to Newly Acquired provisions of this policy), which shall include related Business Income and Extra Expense coverages if covered under all Underlying Policy(ies).

SUBJECT OF INSURANCE	LIMIT
Excess Property	\$300,000,000 Per Occurrence
Earthquake: All Other Earthquake Counties except High and Moderate Hazard Earthquake Counties	\$20,000,000 Annual Aggregate
Flood: All insured premises, except this policy does not cover loss resulting from Flood to buildings, structures or property in the open within any Flood Zones designated as NOT COVERED below or to property in or on buildings or structures located within such Flood Zones	\$20,000,000 Annual Aggregate
Underlying Limit	\$1,000,000 Brit Package Excess of \$50,000 SIR

ADDIITIONAL COVERAGE

SUBJECT OF INSURANCE	LIMIT
Accounts Receivable	\$5,000,000
Electronic Data Processing Equipment Media Extra Expense	\$20,000,000 \$5,000,000 \$100,000
Fine Arts	\$7,000,000
Newly Constructed or Acquired Property Number of Days	\$1,000,000 90
Valuable Papers	\$100,000,000
Builders Risk: Does not apply to Frame Builder's Number of Days	\$1,000,000 90
Ordinance or Law	\$5,000,000

Libraries of Illinois Risk Agency

Program Details (Cont.)

ADDITIONAL COVERAGE	
SUBJECT OF INSURANCE	LIMIT
Business Income	\$250,000
Extra Expense: For any one member Subject to Maximum, Regardless of Number of Members	\$1,000,000 \$50,000,000
Mobile Equipment Newly Acquired Mobile Equipment Number of Days	\$2,000,000 \$1,000,000 120
Vehicles Newly Acquired Vehicles Number of days Newly Acquired Vehicles: For any one member Number of days	\$3,000,000 \$1,000,000 120 \$250,000 120
Audio Visual Equipment Not to Exceed in any One Occurrence	\$1,000,000
Miscellaneous Property Not to Exceed in any One Occurrence	\$5,000,000

TOTAL UNDERLYING INSURANCE SCHEDULE

CARRIER	UNDERLYING LIMIT
Lloyd's Syndicate 2987/Brit Global	\$1,000,000 In Any One Occurrence But Not Exceeding: \$1,000,000 Aggregate, any one policy year caused by Earthquake \$1,000,000 Aggregate, any one policy year caused by Flood

VALUATION

- Covered Property will be valued according to the terms and conditions of the Underlying Policy(ies). We will not pay more than your financial interest in the damaged property or loss.

Mobile Equipment

- We will value losses which are payable under this endorsement on an Actual Cash Value basis.

Vehicles

- Actual Cash Value basis (value of the motor vehicle at the time of loss according to the NADA Used Car and Truck Guide); or,
- the cost to repair or replace the damaged or stolen property with other property of like kind and quality.

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Earth Movement
- Earthquake High and Moderate Hazard Earthquake Counties
- Flood
- Flood Locations within Flood Zone V or Zones prefixed V as designated by the National Flood Insurance Act of 1968 (or any subsequent amendment), Locations within Flood Zone A or Zones prefixed A as designated by the National Flood Insurance Act of 1968 (or any subsequent amendment)
- "Frame" Builders Risk Projects
- Nuclear Energy Liability Exclusion

Libraries of Illinois Risk Agency

Program Details (Cont.)

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Nuclear Hazard
- Ordinance or Law
- Pathogenic or Poisonous Biological or Chemical Materials
- "Pollutants and Contaminants"
- Reservoirs, Dams, Underground Mines and Caverns
- Underground Tanks, Underground Pipes, Drains, Flues, and Tunnels
- Utility Services Interruption
- War and Military Action
- Water

Libraries of Illinois Risk Agency

Program Details (Cont.)

Coverage: Excess Liability
Carrier: Hallmark Specialty Insurance Company
Policy Period: 12/31/2018 to 12/31/2019

SUBJECT OF INSURANCE	FORM TYPE	RETROACTIVE DATE
General Liability	Occurrence	Not Applicable
Automobile Liability	Occurrence	Not Applicable
Public Officials Liability Errors & Omissions Employment Practices Liability Sexual Harassment Liability Sexual Abuse Liability	Claims-Made	Per Member: Follow for of the underlying
Employers Liability	Occurrence	Not Applicable

SUBJECT OF INSURANCE	LIMIT	ANNUAL AGGREGATE	RETENTION
Each Occurrence	\$5,000,000	\$5,000,000	Underlying

STATEMENT OF DEFENSE

- This policy will apply in conformance with and will follow the same provisions, exclusions and limitations that are contained in the applicable “controlling underlying insurance”.
- Within the Policy Limit; Expenses Erode Policy Limit

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO

- US Treasury Department’s Office of Foreign Assets Control (“OFAC”) Advisory Notice to Policy Holders
- Non-Drop Down Provision
- Unimpaired Aggregate Limit

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Exclusion - Access or Disclosure of Confidential or Personal information and Date Related Liability
- Asbestos Exclusion
- Fungi or Bacteria Exclusion
- Lead Exclusion
- Terrorism, if rejected

CLAIMS-MADE: COVERAGE DEFINITION OF A CLAIM

- “Event” means an occurrence, offense, accident, act or other event to which the applicable “controlling underlying insurance” applies
- “Injury or damage” means an injury or damage or loss, covered in the applicable “controlling underlying insurance” arising from an “event”

CLAIMS-MADE: DUTIES IN THE EVENT OF A OCCURRENCE, OFFENSE, CLAIM OR SUIT

- The “insured” shall promptly notify us in writing of: (a) any claim or legal proceeding which could reasonable involve this policy; (b) any claim or legal proceeding for which there is a demand equal to or greater than 50 percent of the applicable limits of “controlling underlying insurance”.

Libraries of Illinois Risk Agency

Program Details (Cont.)

CLAIMS-MADE: EXTENDED REPORTING PERIOD OPTIONS - BASIC AND OPTIONAL SUPPLEMENTAL

- This policy will apply in conformance with and will follow the same provisions, exclusions and limitations that are contained in the applicable "controlling underlying insurance".

Underlying Policies:

COVERAGE	DESCRIPTION	LIMIT	CARRIER	EFFECTIVE DATE	EXPIRATION DATE
Business Auto	CSL Accident Limit	\$1,000,000	Underwriters at Lloyd's London	12/31/2018	12/31/2019
General Liability	Each Occurrence	\$1,000,000	Underwriters at Lloyd's London	12/31/2018	12/31/2019
General Liability	General Aggregate	\$1,000,000	Underwriters at Lloyd's London	12/31/2018	12/31/2019
General Liability	Prod and Comp Ops Aggregate	\$1,000,000	Underwriters at Lloyd's London	12/31/2018	12/31/2019
General Liability	Personal and Adv Injury Limit	\$1,000,000	Underwriters at Lloyd's London	12/31/2018	12/31/2019
Employers Liability	Each Occurrence	\$1,000,000	Various Carriers The Hartford	12/31/2018	12/31/2019

Libraries of Illinois Risk Agency

Program Details (Cont.)

Coverage: Excess Liability
Carrier: Evanston Insurance Company
Policy Period: 12/31/2018 to 12/31/2019

SUBJECT OF INSURANCE	FORM TYPE	RETROACTIVE DATE
General Liability	Occurrence	Not Applicable
Automobile Liability	Occurrence	Not Applicable
Public Officials Liability Errors & Omissions Employment Practices Liability Sexual Harassment Liability Sexual Abuse Liability	Claims-Made	Per Member: Follow for of the underlying
Employers Liability	Occurrence	Not Applicable

SUBJECT OF INSURANCE	LIMIT	ANNUAL AGGREGATE	RETENTION
Each Occurrence	\$5,000,000	\$5,000,000	Underlying

STATEMENT OF DEFENSE

- This policy is subject to the same terms, conditions, agreements, exclusions and definitions as the underlying insurance.
- Within the Policy Limit; Expenses Erode Policy Limit

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO

- US Treasury Department's Office of Foreign Assets Control ("OFAC") Advisory Notice to Policy Holders
- Non-Drop Down Provision
- Unimpaired Aggregate Limit

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Exclusion – Prior Incidents and Prior Construction Defects
- Exclusion - Asbestos
- Exclusion – Nuclear Energy Liability
- Exclusion ERISA
- Exclusion Computer Related and Other Electronic Problems
- Exclusion – Damage to Property
- Exclusion – Sublimited to Underlying Coverage
- Exclusion - Fungi or Bacteria
- Exclusion - Lead
- Exclusion – Auto No-Fault of Similar Laws
- Exclusion – War
- Exclusion Pollution
- Exclusion Terrorism, if rejected
- Exclusion – Silica or Mixed Dust
- Exclusion – Unmanned Aircraft

Libraries of Illinois Risk Agency

Program Details (Cont.)

CLAIMS-MADE: COVERAGE DEFINITION OF A CLAIM

- This policy is subject to the same terms, conditions, agreements, exclusions and definitions as the underlying insurance.

CLAIMS-MADE: DUTIES IN THE EVENT OF A OCCURRENCE, OFFENSE, CLAIM OR SUIT

- This policy will apply in conformance with and will follow the same provisions, exclusions and limitations that are contained in the applicable “controlling underlying insurance”.

CLAIMS-MADE: EXTENDED REPORTING PERIOD OPTIONS - BASIC AND OPTIONAL SUPPLEMENTAL

- This policy will apply in conformance with and will follow the same provisions, exclusions and limitations that are contained in the applicable “controlling underlying insurance”.

Underlying Policies:

COVERAGE	DESCRIPTION	LIMIT	CARRIER	EFFECTIVE DATE	EXPIRATION DATE
Excess Liability	Each Occurrence	\$5,000,000	Hallmark Specialty Insurance Company	12/31/2018	12/31/2019

Libraries of Illinois Risk Agency

Program Details (Cont.)

Coverage: Cyber Liability
Carrier: Underwriters at Lloyd's London
Policy Period: 12/31/2018 to 12/31/2019
Form Number:

SUBJECT OF INSURANCE	FORM TYPE	RETROACTIVE DATE
Privacy Liability and Regulatory Coverage	Claims-Made	Full Prior Acts
Security Breach Response	Claims-Made	Full Prior Acts
Cyber Extortion	Claims-Made	Full Prior Acts
Business Income and Digital Asset Restoration	Claims-Made	Full Prior Acts
Multimedia Liability	Claims-Made	Full Prior Acts

SUBJECT OF INSURANCE	LIMIT	ANNUAL AGGREGATE	RETENTION
Annual Policy Aggregate		\$5,000,000	\$2,500
Pool Member Aggregate		\$1,000,000	\$2,500
Privacy Liability & Regulatory Coverage: Each Claim	\$1,000,000	\$1,000,000	\$2,500
Security Breach Response : Each Security Breach	\$1,000,000	\$1,000,000	\$2,500
PCI DSS Assessment	\$1,000,000	\$1,000,000	\$2,500
Cyber Extortion and Theft: Each Claim Subject to the following sublimit: Cyber Theft	\$1,000,000 \$100,000	\$1,000,000	\$2,500
Business Income and Digital Asset Restoration: each Covered Cause of Loss Waiting Period	\$1,000,000	\$1,000,000	\$2,500 12 Hours
Multimedia Liability: Each Claim	\$1,000,000	\$1,000,000	\$2,500

STATEMENT OF DEFENSE
<ul style="list-style-type: none"> The policy aggregate limit of liability, and per coverage and sublimits of liability as stated on the Declarations page shall be reduced and may be completely exhausted by payment of Claim Expenses.

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO
<ul style="list-style-type: none"> Joint and Severability Clause Sanction Limitation and Exclusion Premium Payment Warranty Clause (45 Days)

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO
<ul style="list-style-type: none"> Any costs of updating, upgrading or remediation of Your Computer Systems or Your Digital Assets; provided, however, this exclusion shall not apply to Restoration Costs otherwise covered under Coverage D. Any criminal, dishonest, intentional violation of the law, unfair, or deceptive business practice, fraudulent, or malicious act, error, or omission committed by You with actual criminal, dishonest, fraudulent, or malicious purpose or

Libraries of Illinois Risk Agency

Program Details (Cont.)

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Any seizure, confiscation, nationalization, or destruction of, or damage to, or loss of use of any Digital Asset or Your Computer Systems by order of any governmental authority.
- Arising out of gambling, pornography, obscenity, blasphemy, prizes, awards, coupons, or the sale or provision of prohibited, restricted, or regulated items including but not limited to alcoholic beverages, tobacco, or drug.
- Bodily Injury or Property Damage, except that this exclusion shall not apply to emotional distress or mental anguish arising out of an actual or alleged Privacy Breach, Security Breach or Security Wrongful Act.
- Fire, smoke, explosion, lightning, wind, water, flood, earthquake, volcanic eruption, tidal wave, landslide, hail, an act of God, or any other physical event, however caused.
- Your employment practices or any alleged or actual discrimination against any person or entity on any basis, including without limitation, race, creed, color, religion, ethnic background, national origin, age, handicap, disability, sex, sexual orientation, gender identity or pregnancy; provided this exclusion shall not apply to an otherwise covered Claim under Coverage A. by a current or former Employee of Your Organization; or to the payment of Breach Response Costs involving current or former Employees of Your Organization.

CLAIMS-MADE: COVERAGE DEFINITION OF A CLAIM

- Claim means:
 - A written demand received by You for money or services, including the service of a civil suit or institution of arbitration proceedings;
 - Initiation of a civil suit against You seeking injunctive relief (meaning a temporary restraining order or a preliminary or permanent injunction);
 - A Regulatory Claim made against You; or
 - A PCI DSS Assessment levied against You.
- Multiple Claims arising from the same or a series of related or repeated acts, errors, or omissions or from any continuing acts, errors, or omissions shall be considered a single Claim for the purposes of this Policy, irrespective of the number of claimants or You involved in the Claim. All such Claims shall be deemed to have been made at the time the first such Claim was made or deemed made under Section IX.A.

CLAIMS-MADE: NOTICE

- If any Claim is made against You during the Policy Period, then as soon as practicable after any member of Your Control Group first becomes aware of such Claim, You must forward to Us through persons named in Item 7 of the Declarations every demand, notice, summons, or other process You or Your representative receive. In no event shall We be given notice of a Claim later than the end of the Policy Period, the end of the Basic or Optional Extended Reporting Period (if applicable), or thirty (30) days after the expiration date of the Policy Period in the case of Claims first made against You during the last thirty (30) days of the Policy Period.
- If, during the Policy Period, any member of Your Control Group first becomes aware of any act, error, or omission that might reasonably give rise to a Claim, You must give written notice to Us through persons named in Item 7 of the Declarations as soon as practicable during the Policy Period of:
 - The specific details of the act, error, or omission that might reasonably give rise to a Claim;
 - The possible Damages which may result or have resulted from the act, error, or omission;
 - The facts by which You first became aware of the act, error, or omission; and
 - Any Computer System security and event logs which provide evidence of the act, error, or omission.
- Any subsequent Claim made against You arising out of such act, error, or omission which is the subject of the written notice will be deemed to have been made at the time written notice complying with the above requirements was first given to Us.
- If during the Policy Period, any member of Your Control Group first becomes aware of a Privacy Breach, Security Breach, Security Wrongful Act or Covered Cause of Loss, You must give written notice to Us through persons named in Item 7 of the Declarations as soon as practicable during the Policy Period.
- A Claim shall be considered to be reported to Us when notice is first given to Us through persons named in Item 7 of the Declarations or when notice of a wrongful act which might reasonably give rise to a Claim is first provided in compliance with IX.A.2. above.
- If You report any Claim or request any payment under this Policy knowing such Claim or request to be false or fraudulent, as regards amounts or otherwise, this Policy shall become null and void and all coverage hereunder shall be forfeited.
- Whenever coverage under this Policy would be lost because of non-compliance with Section IX.A.1. relating to

Libraries of Illinois Risk Agency

Program Details (Cont.)

CLAIMS-MADE: NOTICE

the giving of notice of Claim to Us with respect to which any other of You shall be in default solely because of the failure to give such notice, or concealment of such failure by one or more of You responsible for the loss or damage otherwise insured hereunder, then We agree that such insurance as would otherwise be afforded under this Policy shall cover and be paid with respect to those of You who did not personally commit or personally participate in committing or personally acquiesce in such failure to give notice, provided that those of You entitled to the benefit of this provision under Section IX.A.1. have complied with such condition promptly after obtaining knowledge of the failure of any others of You to comply therewith, and any such Claim was reported during the Policy Period or Extended Reporting Period, if applicable.

- However, such insurance as afforded by this provision shall not cover a Claim against Your Organization if a current principal, partner, director, or officer failed to give notice as required by Section IX.A. for a Claim against Your Organization arising from acts, errors, or omissions that were known to a current principal, partner, director, or officer.

CLAIMS-MADE: DUTIES IN THE EVENT OF A LOSS

- “You” must assure that the following are done if “You” send “Us” a “Loss” notification:
 - At “Our” request, notify the police, FBI, CERT or other applicable law enforcement authority, central reporting or investigative organization that “We” may designate, if it appears that a law may have been broken;
 - Immediately take all reasonable steps and measures necessary to limit or mitigate the “Loss”;
 - Send “Us” copies of every demand, notice, summons, or any other applicable information “You” receive;
 - If requested, permit “Us” to question “You” under oath at such times and places as may be reasonably required about matters relating to this insurance, including “Your” books and records;
 - Send “Us” a sworn statement of “Loss” containing the information “We” request to resolve, settle or otherwise handle the “Loss”. “We” will provide “You” with the necessary forms;
 - Cooperate with “Us” and counsel “We” may appoint in the investigation of any “Loss” covered by this Policy;
 - Assist “Us” and counsel “We” may appoint in the investigation or settlement of “Losses”;
 - Assist “Us” in protecting and enforcing any right of subrogation, contribution or indemnity against any person, organization or other entity that may be liable to “You”, including attending depositions, hearings and trials; and
 - Otherwise assist in securing and giving documentation and evidence, and obtaining the attendance of witnesses.

CLAIMS-MADE: EXTENDED REPORTING PERIOD OPTIONS - BASIC AND OPTIONAL SUPPLEMENTAL

- Basic Extended Reporting Period: In the event of cancellation or non-renewal of this Policy by You or Us, an Extended Reporting Period of thirty (30) days immediately following such cancellation or non-renewal shall be automatically granted hereunder at no additional premium. Such Extended Reporting Period shall cover Claims first made and reported to Us during such thirty (30) day Extended Reporting Period but only in respect of any act, error, or omission committed prior to the date of cancellation or non-renewal, and subject to all other terms, conditions, and exclusions of this Policy. No Claim in such thirty (30) day Extended Reporting Period shall be covered under this Policy if You are entitled to indemnity under any other insurance or would have been entitled to indemnity under such insurance but for the exhaustion thereof.
- Optional Extended Reporting Period: In the event of cancellation or non-renewal of this Policy by You or Us, You shall have the right, upon payment in full and not proportionally or otherwise in part of the percentage of the annual premium shown below, to have issued an endorsement providing an optional Extended Reporting Period from the cancellation or non-renewal date, as below:
 - 12 months – 100% of the annual premium shown in the Policy,
 - 24 months – 150% of the annual premium shown in the Policy,
 - 36 months – 200% of the annual premium shown in the Policy.
 - Such optional “Extended Reporting Period” shall cover “Claims” made and reported to “Us” during this optional “Extended Reporting Period”, but only in respect of any “Claim” arising out of any act, error, or omission committed prior to the date of cancellation or non-renewal, and subject to all other terms, conditions, and exclusions of the Policy.
 - In order for “You” to invoke the optional “Extended Reporting Period”, the payment of additional premium as stated in this provision must be paid to “Us” within thirty (30) days of the non-renewal or cancellation.
 - At the commencement of the optional “Extended Reporting Period”, the entire premium shall be deemed

Libraries of Illinois Risk Agency

Program Details (Cont.)

CLAIMS-MADE: EXTENDED REPORTING PERIOD OPTIONS - BASIC AND OPTIONAL SUPPLEMENTAL

fully earned, and in the event "You" terminate the optional "Extended Reporting Period" for whatever reason prior to its natural expiration, "We" will not be liable to return any premium paid for the optional "Extended Reporting Period".

- Terms and conditions of basic and optional "Extended Reporting Periods"
 - At renewal of this Policy, "Our" quotation of different premium, retention or limit of indemnity or changes in policy language shall not constitute non-renewal by "Us" for the purposes of granting the optional "Extended Reporting Period".
 - The right to the Extended Reporting Period shall not be available to You where We cancel or non-renew due to non-payment of premium.
 - The limit of liability for the "Extended Reporting Period" shall be part of, and not in addition to, the limit of liability for the "Policy Period".
 - All notices and premium payments with respect to the "Extended Reporting Period" shall be directed to "Us" through the entity named in the Policy.

Libraries of Illinois Risk Agency

Program Details (Cont.)

Coverage: Accidental Death and Dismemberment

Carrier: Starr Indemnity & Liability Company

Policy Period: 12/31/2018 to 12/31/2019

SUBJECT OF INSURANCE	LIMIT	DEDUCTIBLE
ACCIDENTAL DEATH AND DISMEMBERMENT BENEFIT		
Covered Person Principal Sum/Amount of Insurance Loss Period: From Date of the Covered Accident Aggregate Limit	\$100,000 365 Days \$1,000,000	\$0
ACCIDENT MEDICAL AND DENTAL EXPENSE BENEFIT Any Deductibles, Coinsurance, Benefit Periods, and Benefit Maximum apply on a per Covered Person, per Covered Accident basis		
Total Benefit Maximum for all Accident Medical and Dental Loss Period (first Covered Expenses must be incurred within): After the Covered Accident Benefit Period): After the Covered Accident Coinsurance: of Usual and Customary Charges Terms of Payment	\$100,000 90 Days 1 Year 100% Primary	\$0
ADDITIONAL BENEFITS		
Disability Benefit Benefit Waiting Period Maximum Benefit Period Amount of Benefit	7 Days 26 Weeks \$300	\$0

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO

- Administrative Change Rider
- Description of Benefits
- Illinois Rider

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Damage to or loss of dentures or bridges or damage to existing orthodontic equipment, except as specifically provided in this Policy.
- Eyeglasses, contact lenses, hearing aids.
- Injury caused by or resulting from the Covered Person's use of alcohol, illegal drugs or medicines that are not taken in the dosage or for the purpose as prescribed by the Covered Person's Physician.
- Services or treatment rendered by a Physician, nurse or any other person who is employed or retained by the Policyholder; or an Immediate Family member of the Covered Person.
- Suicide, self-destruction, attempted self-destruction or intentional self-inflicted injury while sane or insane
- Sickness, disease or any bacterial infection, except one that results from an accidental cut or wound or pyogenic infections that result from accidental ingestion of contaminated substances.
- Treatment of all hernias, Osgood-Schlatter's disease, osteochondritis, appendicitis, osteomyelitis, cardiac disease or conditions, pathological fractures, congenital weakness, whether or not caused by a Covered Accident.
- Voluntarily taking any drug or narcotic unless the drug or narcotic is prescribed by a Physician.
- War or any act of war, declared or undeclared.

Libraries of Illinois Risk Agency

Program Details (Cont.)

Coverage: Workers Compensation and Employers Liability

Carrier: Hartford Insurance Company of MidWest

Policy Period: 12/31/2018 to 12/31/2019

SUBJECT OF INSURANCE	LIMIT
Coverage A - Workers Compensation	Statutory
Employer's Liability Limits	
Bodily Injury by Accident	\$1,000,000
Bodily Injury by Disease per Employee	\$1,000,000
Bodily Injury by Disease - Policy Limit	\$1,000,000

ALL STATES EXCEPT

- OH, ND, WA, WY

ENDORSEMENTS INCLUDE, BUT ARE NOT LIMITED TO

- Catastrophe (Other Than Certified Acts of Terrorism) Premium
- Illinois Amendatory
- Longshore & Harbor Workers' Act Coverage
- Notification of Change in Ownership
- Schedule of Operations
- Terrorism Risk Insurance Program Reauthorization Act Disclosure
- Unintentional Failure to Disclose Hazards
- Waiver of Right to Recover from Others

EXCLUSIONS INCLUDE, BUT ARE NOT LIMITED TO

- Bodily injury to an employee while employed in violation of law with your actual knowledge or the actual knowledge of any of your executive officers.
- Bodily injury intentionally caused or aggravated by you.
- Damages arising out of coercion, criticism, demotion, evaluation, reassignment, discipline, defamation, harassment, humiliation, dis-crimination against or termination of any employee, or any personnel practices, policies, acts or omissions.
- Fines or penalties imposed for violation of federal or state law.
- Illinois Workers Compensation and Employers Liability Insurance Policy Exclusions.
- Liability assumed under a contract.
- Punitive or exemplary damages because of bodily injury to an employee employed in violation of law.

Libraries of Illinois Risk Agency

Experience Modification Factor

What is an experience modification (mod) factor?

- It is your own library's modifier to your Workers' Compensation premium
 - Average = 1.00
 - Poor losses = your modifier is above 1.00
 - Great losses = your modifier is below 1.00

How is your experience mod factor determined?

- Based on your library's loss experience and payroll history
 - Uses the past three years of history, excluding the current year

How can you reduce your experience mod?

- Create an environment of safety
 - this will create less frequency of loss and lower severity of losses when they do occur

Libraries of Illinois Risk Agency

Premium Summary

The estimated program cost for the options are outlined in the following table:

Property Casualty - Fixed Costs	Recommended	Expiring Premium	Total Annual Expected Costs	Total Pro Rata Costs
Package (includes Property, General Liability, Public Officials Legal Liability, Automobile Liability and Physical Damage, Garage Liability, Inland Marine, EDP, Crime)	Brit Global	\$32,986	\$7,274	\$3,644
Excess Property	Hartford	N/A	\$6,940	\$3,477
Boiler & Machinery	Chubb	N/A	\$759	\$380
Excess Liability - \$5,000,000 xs \$1,000,000	Hallmark	\$5,386	\$684	\$343
Excess Liability - \$5,000,000 xs \$5,000,000 (For \$10M Total)	Evanston		\$559	\$281
AD&D	Starr Indemnity	N/A	\$300	\$150
Cyber/Identity Theft	Brit Global	N/A	\$313	\$156
Arthur J. Gallagher Risk Management Services Inc.	N/A	N/A	\$3,621	\$3,621
GB Claims Administration Fee	N/A	N/A	\$2,311	\$1,208
Gallagher Bassett Services, Inc. Loss Control Fee	N/A	N/A	\$1,000	\$1,000
ILA Fee	N/A	N/A	\$250	\$250
Ops Fee	N/A	N/A	\$1,402	\$702
Total Fixed Costs		\$38,372	\$25,413	\$15,212
Property Casualty - Variable Cost				
Loss Fund	LIRA	N/A	\$6,000	\$3,006
Total Variable Cost		N/A	\$6,000	\$3,006
Total Property/Casualty Program		\$38,372	\$31,413	\$18,218

Workers' Compensation	Carrier	2017/2018	2018/2019	Total Pro Rata Costs
Workers' Compensation	Hartford	\$27,013	\$13,450	\$6,750
Total Workers' Compensation		\$27,013	\$13,450	\$6,750

2018-2019 Renewal Results	2017/2018	2018/2019	Total Pro Rata Costs
Total Program Costs	\$65,385	\$44,863	\$24,968

Libraries of Illinois Risk Agency

Premium Summary (Cont.)

Gallagher is responsible for the placement of the following lines of coverage:

- Commercial Package**
- Equipment Breakdown**
- Excess Property**
- Excess Liability**
- Cyber Liability**
- Accidental Death and Dismemberment**
- Workers Compensation and Employers Liability**

It is understood that any other type of exposure/coverage is either self-insured or placed by another brokerage firm other than Gallagher. If you need help in placing other lines of coverage or covering other types of exposures, please contact your Gallagher representative.

Libraries of Illinois Risk Agency

Changes / Developments

It is important that we be advised of any changes in your operations that may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

1. Changes in any operation such as expansion to other states or new products.
2. Mergers and/or acquisition of new companies.
3. Any newly assumed contractual liability, granting of indemnities, or hold harmless agreements.
4. Circumstances which may require increased liability insurance limits.
5. Any changes in fire or theft protection, such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to same.
6. Immediate advice of any changes to scheduled equipment such as contractors' equipment, electronic data processing, etc.
7. Property of yours that is in transit, unless we have previously arranged for the insurance.
8. Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed, or occupied.

No Changes and/or Developments

Signature: _____

Title: _____

Date: _____

Proposal Disclosures

Libraries of Illinois Risk Agency

Client Authorization to Bind Coverage

The following disclosures are hereby made a part of this proposal. Please review these disclosures prior to signing the Client Authorization to Bind or e-mail confirmation.

Proposal Disclaimer IMPORTANT: The proposal, and any executive summaries included with or supplementing the proposal outlines certain terms and conditions of the insurance proposed by the insurers, based on the information provided by your company. It does not include all the terms, coverages, exclusions, limitations and/or conditions of the actual policy contract language. The insurance policies themselves must be read for those details. Policy forms for your reference will be made available upon request.

We will not be operating in a fiduciary capacity, but only as your broker, obtaining a variety of coverage terms and conditions to protect the risks of your enterprise. We will seek to bind those coverages based upon your authorization; however, we can make no warranties in respect to policy limits or coverage considerations of the carrier. Actual coverage is determined by policy language, so read all policies carefully. Contact us with questions on these or any other issues of concern.

Compensation Disclosure One of the core values highlighted in The Gallagher Way states, “We are an Open Society,” and our open society extends to the compensation Gallagher receives. In general, Gallagher may be compensated as follows:

1. Gallagher Companies are primarily compensated from the usual and customary commissions or fees received from the brokerage and servicing of insurance policies, annuity contracts, guarantee contracts and surety bonds (collectively “insurance coverages”) handled for a client’s account, which may vary from company to company and insurance coverage to insurance coverage. As permitted by law, Gallagher companies occasionally receive both commissions and fees.
2. In placing, renewing, consulting on or servicing your insurance coverages, Gallagher Companies may participate in contingent and supplemental commission arrangements with intermediaries and insurance companies. Contingent commissions provide for additional compensation if stipulated underwriting, profitability, volume or retention goals are achieved. Such goals are typically based on the total amount of certain insurance coverages placed by Gallagher with the particular insurance company and/or through the particular intermediary, not on an individual policy basis. Some insurance markets, including Gallagher-owned intermediaries, have modified their commission schedule with Gallagher, resulting in an increase in certain commission rates. These additional commissions, commonly referred to as “supplemental commissions” are frequently known as of the effective date of the applicable insurance placement, but some insurance companies pay this commission later and apart from when commission is normally paid at policy issuance. As a result, Gallagher may be considered to have an incentive to place your insurance coverages with a particular insurance company. Note: Upon request, your Gallagher representative can provide more specific market information regarding contingent and supplemental commission related to your insurance coverage placed through Gallagher.
3. Gallagher Companies may also receive investment income on fiduciary funds temporarily held by them, such as premiums or return premiums.
4. Gallagher Companies may access other facilities, including wholesalers, reinsurance intermediaries, captive managers, underwriting managers and others that act as intermediaries for both Gallagher and other brokers in the insurance marketplace. Gallagher Companies may own some of these facilities, in whole or in part. If such a facility is utilized in the placement of a client’s account, the facility may earn and retain customary brokerage commission or fees for its work.
5. Gallagher assists its clients in procuring premium finance quotes and unless prohibited by law may earn compensation for this optional value-added service.
6. From time to time, Gallagher may participate in insurance company promotional events or training and development that insurers provide for Gallagher employees.
7. Gallagher strives to find appropriate coverage at a competitive price for our clients. In order to achieve these goals, we gather and analyze data about our clients and their insurance coverage. This

Libraries of Illinois Risk Agency

Client Authorization to Bind Coverage (Cont.)

data and the resulting analytical tools help us better understand the current marketplace, more accurately predict future trends and offer tailored solutions to our clients. This data may also be provided to insurers pursuant to consulting service agreements from which we earn fees.

If you have specific questions about the compensation received by Gallagher and its affiliates in relation to your insurance placements, please contact your Gallagher representative for more details.

In the event you wish to register a formal complaint regarding compensation Gallagher receives from insurers or third parties, please contact Gallagher via e-mail at Compensation_Complaints@ajg.com or by regular mail at:

AJG Chief Compliance Officer
Arthur J. Gallagher & Co.
2850 Golf Rd., 8th Floor
Rolling Meadows, IL 60008

TRIA/TRIPRA Disclaimer

If this proposal contains options to purchase TRIA/TRIPRA coverage, the proposed TRIA/TRIPRA program may not cover all terrorism losses. While the amendments to TRIA eliminated the distinction between foreign and domestic acts of terrorism, a number of lines of coverage excluded under the amendments passed in 2005 remain excluded including commercial automobile, burglary and theft insurance; surety insurance, farm owners multiple perils and professional liability (although directors and officers liability is specifically included). If such excluded coverages are required, we recommend that you consider purchasing a separate terrorism policy. Please note that a separate terrorism policy for these excluded coverages may be necessary to satisfy loan covenants or other contractual obligations. TRIPRA includes a \$100 billion cap on insurers' aggregate liability.

The TRIPRA program increases the amount needed in total losses by \$20 million each calendar year before the TRIPRA program responds from the 2015 trigger of \$100 million to \$200 million by the year 2020.

TRIPRA is set to expire on December 31, 2020. There is no certainty of extension, thus the coverage provided by your insurers may or may not extend beyond December 31, 2020. In the event you have loan covenants or other contractual obligations requiring that TRIA/TRIPRA be maintained throughout the duration of your policy period, we recommend that a separate "Stand Alone" terrorism policy be purchased to satisfy those obligations.

Property Estimator Disclaimer

These property values were obtained using a desktop Property Estimator software operated by non-appraisal professionals. These property values represent general estimates which are not to be considered a certified appraisal. These property values include generalities and assumptions that may produce inaccurate values for specific structures.

Actuarial Disclaimer

The information contained in this proposal is based on the historical loss experience and exposures provided to Arthur J. Gallagher Risk Management Services, Inc.. This proposal is not an actuarial study. Should you wish to have this proposal reviewed by an independent actuary, we will be pleased to provide you with a listing of actuaries for your use.

Pool Funding Disclaimer

Arthur J. Gallagher & Co. does not provide actuarial services or actuarial estimates of losses. If the excess insurer or reinsurer that provides excess coverage calculates a loss fund for the pool, it is our recommendation that the pool fully fund that amount. Further, it is our recommendation that the pool contract with an appropriately certified actuary to provide recommendations for overall pool funding, surplus and reserve funds.

Pool Assessability Disclaimer

The LIRA, Libraries of Illinois Risk Agency, pool pays for up to \$50,000 of each property claim and \$50,000 of each liability claim from the pooled (or joint) loss fund. Money for the pooled (or joint) loss fund comes from members' annual contributions or premiums. Article IX, Section D of the pool's bylaws state that the pool allows assessments. Members may be assessed for additional premium if the LIRA, Libraries of Illinois Risk Agency, Board determines that additional funds are needed to pay pool claims and expenses. It is important that members understand that LIRA, Libraries of Illinois Risk Agency, pool is not an insurance company; the pool operates as a cooperative risk sharing organization.

Libraries of Illinois Risk Agency

Client Authorization to Bind Coverage (Cont.)

PROPOSED INSURANCE COMPANIES	A.M. BEST'S RATING	ADMITTED / NON-ADMITTED
CM Vantage Specialty Insurance Company	A X	Non-Admitted
Federal Insurance Company	A++ XV	Admitted
Hartford Fire Insurance Company	A+ XV	Admitted
Hartford Insurance Company of MidWest	A+ XV	Admitted
Starr Indemnity & Liability Company	A XIV	Admitted
Underwriters at Lloyd's London	A XV	Non-Admitted
Underwriters at Lloyd's, London	A XV	Non-Admitted
Accident Fund	A- XII	Admitted
CNA – Continental Casualty Company	A XV	Admitted
Hartford Steam Boiler Inspection and Insurance Company	A++ X	Admitted
XL Insurance Company	A XV	Admitted
Evanston Insurance Company	A-VI	Non-Admitted
Hallmark Specialty Insurance Company	A-VIII	Non-Admitted

If the above indicated coverage is placed with a Non-Admitted Carrier, the carrier is doing business in the state as a surplus lines or non-admitted carrier. As such, this carrier is not subject to the same regulations which apply to an admitted carrier nor do they participate in any insurance guarantee fund applicable in that state.

*The above A.M. Best Rating was verified on the date the proposal document was created.

Guide to Best Ratings Rating Levels and Categories

LEVEL	CATEGORY	Financial Size Categories <i>(In \$000 of Reported Policyholders' Surplus Plus Conditional Reserve Funds)</i>			
A++, A+	Superior	FSC I	Up to 1,000	FSC IX	250,000 to 500,000
A, A-	Excellent	FSC II	1,000 to 2,000	FSC X	500,000 to 750,000
B++, B+	Good	FSC III	2,000 to 5,000	FSC XI	750,000 to 1,000,000
B, B-	Fair	FSC IV	5,000 to 10,000	FSC XII	1,000,000 to 1,250,000
C++, C+	Marginal	FSC V	10,000 to 25,000	FSC XIII	1,250,000 to 1,500,000
C, C-	Weak	FSC VI	25,000 to 50,000	FSC XIV	1,500,000 to 2,000,000
D	Poor	FSC VII	50,000 to 100,000	FSC XV	2,000,000 or more
E	Under Regulatory Supervision	FSC VIII	100,000 to 250,000		
F	In Liquidation				
S	Suspended				

Best's Insurance Reports, published annually by A.M. Best Company, Inc., presents comprehensive reports on the financial position, history, and transactions of insurance companies operating in the United States and Canada. Companies licensed to do business in the United States are assigned a Best's Rating which attempts to measure the comparative position of the company or association against industry averages.

A Best's Financial Strength Rating opinion addresses the relative ability of an insurer to meet its ongoing insurance obligations. It is not a warranty of a company's financial strength and ability to meet its obligations to policyholders. View the A.M. Best Important Notice: Best's Credit Ratings for a disclaimer notice and complete details at <http://www.ambest.com/ratings/notice>.

Best's Credit Ratings are under continuous review and subject to change and/or affirmation. For the latest Best's Credit Ratings and Best Credit Reports (which include Best Ratings), visit the A.M. Best website at <http://www.ambest.com>. See Guide to Best's Credit Ratings for explanation of use and charges. Copies of the Best's Insurance Reports for carriers listed above are also available upon request of your Gallagher representative.

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Gallagher companies use A.M. Best Company's rating services to evaluate the financial condition of insurers whose policies we propose to deliver. Gallagher companies make no representations and warranties concerning the solvency of any carrier, nor does it make any representation or warranty concerning the rating of the carrier which may change.

Libraries of Illinois Risk Agency

Client Authorization to Bind Coverage (Cont.)

BEST'S FINANCIAL STRENGTH RATING GUIDE – (FSR)			
<p>A Best's Financial Strength Rating (FSR) is an independent opinion of an insurer's financial strength and ability to meet its ongoing insurance policy and contract obligations. An FSR is not assigned to specific insurance policies or contracts and does not address any other risk, including, but not limited to, an insurer's claims-payment policies or procedures; the ability of the insurer to dispute or deny claims payment on grounds of misrepresentation or fraud; or any specific liability contractually borne by the policy or contract holder. An FSR is not a recommendation to purchase, hold or terminate any insurance policy, contract or any other financial obligation issued by an insurer, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. In addition, an FSR may be displayed with a rating identifier, modifier or affiliation code that denotes a unique aspect of the opinion.</p>			
Best's Financial Strength Rating (FSR) Scale			
Rating Categories	Rating Symbols	Rating Notches*	Category Definitions
Superior	A+	A++	Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.
Excellent	A	A-	Assigned to insurance companies that have, in our opinion, an excellent ability to meet their ongoing insurance obligations.
Good	B+	B++	Assigned to insurance companies that have, in our opinion, a good ability to meet their ongoing insurance obligations.
Fair	B	B-	Assigned to insurance companies that have, in our opinion, a fair ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Marginal	C+	C++	Assigned to insurance companies that have, in our opinion, a marginal ability to meet their ongoing insurance obligations. Financial strength is vulnerable to adverse changes in underwriting and economic conditions.
Weak	C	C-	Assigned to insurance companies that have, in our opinion, a weak ability to meet their ongoing insurance obligations. Financial strength is very vulnerable to adverse changes in underwriting and economic conditions.
Poor	D	-	Assigned to insurance companies that have, in our opinion, a poor ability to meet their ongoing insurance obligations. Financial strength is extremely vulnerable to adverse changes in underwriting and economic conditions.
<p>* Each Best's Financial Strength Rating Category from "A+" to "C" includes a Rating Notch to reflect a gradation of financial strength within the category. A Rating Notch is expressed with either a second plus "+" or a minus "-".</p>			
FSR Non-Rating Designations			
Designation Symbols	Designation Definitions		
E	Status assigned to insurance companies that are publicly placed under a significant form of regulatory supervision, control or restraint - including cease and desist orders, conservatorship or rehabilitation, but not liquidation - that prevents conduct of normal ongoing insurance operations; an impaired insurer.		
F	Status assigned to insurance companies that are publicly placed in liquidation by a court of law or by a forced liquidation; an impaired insurer.		
S	Status assigned to rated insurance companies to suspend the outstanding FSR when sudden and significant events impact operations and rating implications cannot be evaluated due to a lack of timely or adequate information; or in cases where continued maintenance of the previously published rating opinion is in violation of evolving regulatory requirements.		
NR	Status assigned to insurance companies that are not rated; may include previously rated insurance companies or insurance companies that have never been rated by AMBRS.		
Rating Disclosure – Use and Limitations			
<p>A Best's Credit Rating (BCR) is a forward-looking independent and objective opinion regarding an insurer's, issuer's or financial obligation's relative creditworthiness. The opinion represents a comprehensive analysis consisting of a quantitative and qualitative evaluation of balance sheet strength, operating performance and business profile or, where appropriate, the specific nature and details of a security. Because a BCR is a forward-looking opinion as of the date it is released, it cannot be considered as a fact or guarantee of future credit quality and therefore cannot be described as accurate or inaccurate. A BCR is a relative measure of risk that implies credit quality and is assigned using a scale with a defined population of categories and notches. Entities or obligations assigned the same BCR symbol developed using the same scale, should not be viewed as completely identical in terms of credit quality. Alternatively, they are alike in category (or notches within a category), but given there is a prescribed progression of categories (and notches) used in assigning the ratings of a much larger population of entities or obligations, the categories (notches) cannot mirror the precise subtleties of risk that are inherent within similarly rated entities or obligations. While a BCR reflects the opinion of A.M. Best Rating Services, Inc. (AMBRS) of relative creditworthiness, it is not an indicator or predictor of defined impairment or default probability with respect to any specific insurer, issuer or financial obligation. A BCR is not investment advice, nor should it be construed as a consulting or advisory service, as such; it is not intended to be utilized as a recommendation to purchase, hold or terminate any insurance policy, contract, security or any other financial obligation, nor does it address the suitability of any particular policy or contract for a specific purpose or purchaser. Users of a BCR should not rely on it in making any investment decision; however, if used, the BCR must be considered as only one factor. Users must make their own evaluation of each investment decision. A BCR opinion is provided on an "as is" basis without any expressed or implied warranty. In addition, a BCR may be changed, suspended or withdrawn at any time for any reason at the sole discretion of AMBRS.</p>			
<p>BCRs are distributed via the AMBRS website at www.ambest.com. For additional information regarding the development of a BCR and other rating-related information and definitions, including outlooks, modifiers, identifiers and affiliation codes, please refer to the report titled "Understanding Best's Credit Ratings" available at no charge on the AMBRS website. BCRs are proprietary and may not be reproduced without permission.</p>			
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Appendix

Libraries of Illinois Risk Agency

Claims Reporting by Policy

Reporting to Third Party Administrator (TPA)

Immediately report all claims for the following lines of coverage to Gallagher Bassett:

- Property, Crime, General Liability, Automobile, Public Officials & Excess Liability
 - Gallagher Bassett
 - LIRA@twinc.com
 - Phone: 630-932-3400
 - Fax: 630-932-4223

Direct Reporting

Immediately report all claims for the following lines of coverage to the insurance carrier.

- Equipment Breakdown
 - Chubb Group of Insurance
 - Phone: 800-252-4670
 - Fax: 800-300-2538
- Cyber Liability
 - Data Breach Hotline: 855-440-3400
 - Brit Claim Reporting Email: britcyberclaim@batescarey.com
 - Brit Claim Reporting Phone: 312-762-3256
 - Claim Reporting Email: GCPT.Claims@britinsurance.com
- Accidental Death & Dismemberment
 - Starr Indemnity & Liability Company
 - Mail: HSR Plaza II, 4100 Medical Parkway, Carrollton, TX 75007
 - Email: starrclaims@hsri.com
 - Phone: 866-345-0974
- Workers' Compensation
 - Hartford
 - Phone: 800-372-3636
 - Online: www.thehartford.com

A detailed claims packet will be distributed after renewal process is complete.

Libraries of Illinois Risk Agency

Client Authorization to Bind

Client Authorization to Bind – Barrington Area Public Library District

After careful consideration of Gallagher's proposal dated 4/25/2019, we accept the following coverage(s). Please check the desired coverage(s) and note any coverage amendments below:

- LIRA Property/Casualty Program
 - Includes: Property, Liability, Public Officials Liability, Crime, Equipment Breakdown, Excess Property, Excess Liability , Volunteer Accident

- LIRA Workers' Compensation

It is understood this proposal provides only a summary of the details; the policies will contain the actual coverages.

We confirm the values, schedules, and other data contained in the proposal are from our records and acknowledge it is our responsibility to see that they are maintained accurately.

Gallagher's liability to Client, arising from any negligent acts or omissions of Gallagher, whether related to the Services provided hereunder or not, shall not exceed \$20 million in the aggregate. Without limiting the foregoing, Gallagher shall only be liable for actual damages incurred by Client, and shall not be liable for any indirect, consequential or punitive damages.

By: _____
Specify Title

Print Name

Date: _____

**CONTRACT AND BY-LAWS OF THE
LIBRARIES OF ILLINOIS RISK Agency ("LIRA")**

First Amendment

ARTICLE I. DEFINITIONS AND PURPOSE.

DEFINITIONS:

As used in this agreement, the following terms shall have the meaning hereinafter set out:

AGENCY - Libraries of Illinois Risk Agency (LIRA) established pursuant to the Constitution and the statutes of this State and by this intergovernmental agreement.

ANNUAL PAYMENTS - The amount each Member must annually pay to fund the anticipated costs of the full operation of the Agency.

CONVENTIONAL INSURANCE - Insurance of any kind, including, but not limited to, Excess, Aggregate, Reinsurance and Directors and Officers liability insurance, purchased by the Agency from an insurance company approved by the Illinois Department of Insurance to write such coverage in Illinois providing various types of insurance which may be subject to deductible amounts.

CORPORATE AUTHORITIES - The governing body of a public library district, Illinois library system or other governmental unit which is a Member of the Agency.

JOINT RISK MANAGEMENT FUND - A fund of public monies established by the Agency to administer and jointly self-insure certain risks within an agreed scope to purchase conventional insurance and to pay other expenses within the scope of this Contract and By-Laws, including a risk management program.

JOINT SELF-INSURANCE - A self-insurance program in which the Members agree to contribute annual and, where required, supplementary payments to support a joint risk management fund.

MEMBERS – The public libraries, library districts, library systems, other units of local government or intergovernmental agencies which initially or later entered into the intergovernmental contract established by this intergovernmental agreement.

RISK MANAGEMENT - A program attempting to reduce or limit losses to the property of Members and injuries to persons or property caused by the operations of the Members. Where claims arise, the Agency shall cause the processing of such claims, investigate their validity, settle or defend against such claims within the financial limits of the risk management agreement, tabulate such claims, costs and losses and carry out other assigned duties. Risk Management shall also include loss prevention.

SELF-INSURANCE - The decision of the Agency not to purchase insurance coverage for risks below certain high limits; to seek all immunities provided by Illinois law for a local government; to rely upon its financial capabilities to pay any property losses and third-party

claims which are held valid and not barred by available immunities and to purchase some conventional insurance to protect against excess or aggregate losses where the purchase of conventional insurance is cost effective.

SUPPLEMENTARY PAYMENTS - Members shall also be obligated as required, to make supplementary payments if the amount of the annual payments shall be insufficient to fund the operations of the Agency.

ESTABLISHMENT/PURPOSE:

A. LIRA is a cooperative Agency voluntarily established by contracting public libraries, library districts, library systems and other units of government pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois and 5 ILCS 220/6 of the Illinois Compiled Statutes for the purpose of seeking the prevention or reduction of casualty losses to governmental properties and injuries to persons or property which might result in claims being made against Member units, their officers and employees.

B. It is the intent of the Members of the Agency to create an entity which will administer a Joint Risk Management Fund and utilize such funds contributed by the Members to defend and protect, in accordance with these By-Laws, any Member of the Agency against stated liability or loss. Such By- Laws shall constitute the substance of a contract among the Members.

C. All funds contained within the Joint Risk Management Fund are monies directly derived from its Members which are public libraries, library districts, library systems, and other units of local government within the State of Illinois. It is the intent of the parties in entering into this agreement that, to the fullest extent possible, the scope of risk management undertaken by them through a joint governmental self-insurance program using governmental funds shall not waive, on behalf of any local public entity or public employees as defined in the Local Governmental and Governmental Employees Tort Immunity Act, any defenses or immunities therein provided.

ARTICLE II. POWERS AND DUTIES.

The powers of the Agency to perform and accomplish the purposes set forth above shall, within the budgetary limits and procedures set forth in these By-Laws, be the following:

- A. To employ agents, employees and independent contractors;
- B. To purchase or lease real property and to purchase or lease equipment, machinery, or personal property necessary for the carrying out of the purpose of the Agency;
- C. To carry out educational and other programs relating to loss prevention and risk management;
- D. To cause the creation of, see to the collection of funds for, and administer a Joint Risk

Management Fund;

- E. To purchase Conventional Insurance to supplement the Joint Risk Management Fund;
- F. To establish reasonable and necessary loss reduction and prevention procedures which shall be followed by the Members;
- G. To provide risk management services and the defense of, settlement and subrogation of claims;
- H. Solely within the budgetary limits established by the Members to carry out such other activities as authorized by the Board of Directors to be performed by the Agency, it's Executive Committee or any officer or agent.

ARTICLE III. PARTICIPATION

A. The initial Members of the Agency shall be those entities listed on Appendix A.

B. So long as the Agency shall continue in existence, any Member joining the Agency shall remain a Member for at least three (3) years. After a new Member's initial required term of membership in the Agency, any Member of the Agency may withdraw from the Agency at the end of a fiscal year of the Agency upon the giving of prior written notice as required by Illinois law or (1) one year, whichever is less. Such notice shall be addressed to the Chair of the Agency and program administrator and shall be accompanied by a resolution of the Corporate Authorities of the Member electing to withdraw from the Agency. Any Member seeking readmission must reapply through the normal application process, having once again met membership criteria for a new Member.

C. (1) A Member which gives Notice of Withdrawal and then wishes to rescind such notice within the notice period may do so only upon approval of such action by the affirmative vote of two-thirds of the Board of Directors or Executive Committee, if such exists, present at a regular or special meeting under terms established for readmission, subject to the permitted rescission described in Subsection C(2) below. The Board of Directors may, at its sole discretion, choose to waive any portion of the notice requirement it deems necessary in order to protect the best interests of the Agency. If a Member withdraws from the Agency, it shall be entitled to coverage for the period of its membership to the same extent as other Members of the Agency, but it shall not continue to have a representative on the Board of Directors.

(2) A Member Agency's Notice of Withdrawal, once submitted and accepted in accordance with the provisions of this Agreement, may then be revoked if notice of revocation is received by August 31st of the fiscal year.

D. No Member which withdraws from the Agency shall receive a return of surplus funds approved by the Board of Directors from any year for which said withdrawn Member was a Member of the Agency. Any Member which withdraws from the Agency and is approved to be readmitted to membership in a future year shall be considered a New Member and not be

entitled to any return of surplus funds for any year prior to the Member's readmission to the Agency.

E. The Board may establish and periodically review standards for the admission of new Members.

ARTICLE IV. TERM.

The Agency commenced its operations on December 31, 2013. This Contract and By-Laws shall govern the relationship between the Agency and its Members during the entire existence of the Agency. The term of the Agency shall be for twelve (12) years from the start of fiscal year 2016/2017, so the term of the Agency shall run through December 30, 2028. The term of the Agency may be extended for a multi-year term, as permitted by law, by two-thirds (2/3) affirmative vote of the entire Board of Directors or, by majority action of the Board, it may continue in existence from year-to-year as an intergovernmental agreement. Individual Members may, however, choose to withdraw as is otherwise provided in Article III.

ARTICLE V. BOARD OF DIRECTORS.

A. There is hereby established a Board of Directors of the Agency. Each Member shall appoint one (1) person to represent that body on the Board of Directors along with another person to serve as an alternate representative when the representative is unable to carry out the representative's duties. The representative and alternate shall be appointed by the majority vote of the governing board of the Member. Once such appointments are made known to the Agency the persons appointed shall remain in office until the Agency receives evidence of the appointment of other persons. The Agency shall be the judge of the proper appointment of members of the Board of Directors and alternate and shall utilize in case of dispute general principles of Illinois law. The representative and alternate selected need not be an elected official of the Member.

B. Because it is anticipated that the numbers of Members of the Agency will be substantial, and the geographical spread of the Members broad, frequent meetings of the full Board with a majority of all Members present may be difficult to achieve. The regular policy of the Agency and its administration will be directed by an Executive Committee of seven (7) Members. The Executive Committee shall be chosen from among the representatives and alternate representatives appointed by the Members, but only one (1) person from a Member may serve on the Executive Committee.

C. The election of Executive Committee members shall be held at the last regular Board of Director's meeting held during each fiscal year for the open Executive Committee terms which begin to run at the start of the immediately following fiscal year.

D. The persons on the Executive Committee shall be elected by the Board with the representative or alternate of each Member casting as many votes as there are then open positions on the Executive Committee. The person(s) receiving the most votes for the number of available positions shall be declared to be elected.

E. The Board of Directors may remove any member of the Executive Committee

with notice, but without a formal hearing, by a two-thirds (2/3) affirmative vote of the entire membership of the Board of Directors. Such vacancies shall be filled in the same manner as other vacancies. Where any action of the Board of Directors shall be contrary to an action of the Executive Committee, and where the legal rights of third parties have not intervened, the policy and position of the Agency shall be that taken by the Board of Directors.

F. The Board of Directors shall have the following powers:

1. The creation of non-elected Agency officers.
2. The approval of amendments to the By-Laws;
3. The expulsion of Members;
4. The setting of the annual and supplementary payments to the Joint Risk Management Pool for each Member and approval of the annual renewal of the Agency's self-insurance/insurance program;
5. The establishment of additional terms for the existence of the Agency.

G. Any powers and duties of the Agency not enumerated above, but arising out of the purpose of the Agency and Article VIII, shall reside with the Board of Directors.

H. Each Member shall be entitled to one (1) vote on the Board of Directors. Such vote may be cast only by the designated representative of the Member or in the representative's absence, by the alternate representative. No proxy votes or absentee votes shall be permitted. Voting shall be conducted by voice vote unless one (1) or more Members of the Board of Directors shall request a roll call vote; provided, however, that:

1. Any vote which requires a greater than majority vote for passage shall be by roll call vote, and
2. Any Member of the Board who abstains or casts a vote in a minority position on a matter upon which a voice vote is taken may have that vote specifically recorded in the minutes by indicating such desire to the presiding officer.

I. The Board of Directors and Executive Committee may establish rules governing their own conduct and procedure not inconsistent with the By-Laws.

J. A quorum shall consist of a majority of the members of the Board of Directors or of the Executive Committee. Except as provided elsewhere in these By-Laws, a simple majority of a quorum shall be sufficient to pass upon all matters.

K. A greater vote than a majority of a quorum shall be required to approve the following matters:

1. Such matters as the Board of Directors shall establish within its rules as requiring for passage a vote greater than a majority of a quorum,

provided, however, that such a rule can only be established by a greater than a majority vote at least equal to the greater than majority percentage within the proposed rule.

2. The admission of a new Member shall require the affirmative two-thirds (2/3) vote of a quorum of the Executive Committee and the expulsion of a Member shall require the affirmative two-thirds (2/3) vote of a quorum of the Board of Directors.
3. Any amendment of these By-Laws shall require the affirmative two-thirds (2/3) vote of a quorum of the Board of Directors.
4. The amendment of these By-Laws to cause the termination of this agreement sooner than the end of a fixed contractual term shall require that specific written notice of the proposed change be sent by registered or certified mail to the chief executive officer of the Member and to the regular and alternate representative of the Member on the Board of Directors, no less than thirty (30) days prior to a meeting at which this matter is proposed and that the amendment as proposed or as amended at a Board meeting be approved by the affirmative vote of the Board of Directors as provided for in Article XVIII of these By-Laws.

L. No one serving on the Board of Directors or Executive Committee shall receive any salary or other payment from the Agency and any salary, compensation, payment or expenses for such representative shall be paid by each Member separate from this Contract. Provided, however, that the Chair, Vice Chair, Treasurer and such other persons as are given the right to reimbursement by the Executive Committee and may be reimbursed for the actual cost of expenses incurred on behalf of the Agency.

ARTICLE VI. THE EXECUTIVE COMMITTEE

A. The term for the seven (7) Executive Committee positions shall be three (3) years. The terms of the Executive Committee positions shall be staggered so that no more than three (3) positions shall come up for re-election in any one fiscal year. If any vacancy should occur in the Executive Committee, the Chair shall fill that position by appointment for the remainder of the unexpired term with the advice and consent of the remaining Members on the Executive Committee. If a vacancy shall occur in the position of Chair, the Vice Chair shall assume the position of Chair and appoint a new Vice Chair with the advice and consent of the remaining Members on the Executive Committee. If a vacancy should occur in the position of Vice Chair or Treasurer, the Executive Committee shall, by election, select from amongst its members, a new Vice Chair or Treasurer to serve the remaining unexpired term of said office. If both the position of Chair and Vice Chair are vacant, the Executive Committee shall fill those positions by election, and the persons selected shall fill out the unexpired terms of the persons they replace.

The first election for the 7 Executive Committee members shall be at the full Board meeting in the last quarter of fiscal year 2016 for terms beginning the fiscal year immediately following December 31, 2016. As soon as possible after this election, the Executive Committee shall determine, by any means the Executive Committee shall adopt, which Executive Committee members shall have initial terms of 3 years, 2 years and 1 year. Subsequent terms for all Executive

Committee members shall be for 3 years. There shall be no limit to the number of terms a person may serve on the Executive Committee.

B. At its first meeting in the first quarter of each fiscal year, the Executive Committee shall elect from amongst its members a Chair, a Vice-Chair and a Treasurer whose terms shall be for 1 year. There shall be no limit to the number of terms the people elected to these offices may serve in that office and each officer shall continue in office until a successor has been elected. The duties of these officers are set out further in these By-Laws.

C. The Chair, Vice Chair and Treasurer shall be elected to those positions by election of the Executive Committee, and shall be members of the Executive Committee at the time of their election to their respective positions and during their entire terms in said positions. The Executive Committee's election for the positions of Chair, Vice Chair and Treasurer shall be held at the next regular or special meeting of the Executive Committee following the election held by the Board of Directors for Executive Committee Members referenced previously herein.

D. The Chair shall be the Chief Executive Officer of the Agency. The Chair shall preside at all meetings of the Board and the Executive Committee at which the Chair is present. The Chair may request information from any officer of the Board or the Agency or any employee or independent contractor of the Agency. The Chair shall vote on all matters that come before the Board or Committees on which the Chair serves. The Chair shall be a non-voting ex-officio member of all committees of the Agency on which the Chair does not directly serve. The Chair shall have such other powers as are set forth in these By-Laws and such other powers as he or she may be given from time to time by action of the Board.

E. The Vice Chair shall carry out all duties of the Chair of the Board during the absence, refusal or inability of the Chair to perform such duties and shall carry out such other functions as are assigned from time to time by the Chair or the Board of Directors.

F. The Treasurer shall:

1. Have charge and custody of and be responsible for all funds and securities of the Agency; receive and give all receipts for moneys due and payable to the Agency from any source whatsoever; deposit all such moneys in the name of the Agency in such banks, savings and loan associations or other depositories as shall be selected by the Board of Directors or the Executive Committee; and, invest the funds of such Agency as are not immediately required in such securities as the Board of Directors or the Executive Committee shall specifically or generally select from time to time. The Treasurer shall maintain or supervise the keeping of the financial books and records of the Agency.
2. In the absence of the Treasurer, or in the event of the inability or refusal of such officers to act, the Chair shall perform the duties of the Treasurer, and, when so acting, shall have all of the powers of and be subject to all of the restrictions upon the Treasurer.
3. In general, perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him/her by the Board of Directors or the Executive Committee.
4. The Executive Committee may select a financial institution to carry out some of the functions which would otherwise be assigned to a Treasurer.

5. The funds of the Agency shall only be invested in the manner permitted by law for the investment of the funds of Illinois Libraries.

G. The Executive Committee shall have the following powers:

1. Hiring of Agency agents, non-clerical employees and independent contractors;
2. Setting of compensation for all persons, firms and corporations employed by the Agency;
3. Setting of fidelity bonding requirements for employees or other persons;
4. Approval and amendment of the annual budget of the Agency;
5. The acceptance of new Members by at least the affirmative two-thirds (2/3) vote of a quorum of the Executive Committee. The Board of Directors may establish general standards to be used by the Executive Committee in determining whether to admit new Members;
6. Resolution of disputes over the scope of pooled self-insurance coverage provided by the Agency;
7. Approval of educational and other programs relating to risk reduction;
8. Recommendations regarding operating expenditures, the Pool Contribution Factor and Annual and Supplementary Payments;
9. The determination of Adjusted Payments or credits and any other sums owed the Agency;
10. The recommendation to the full Board of Directors of rules and regulations regarding the payout of funds on behalf of the Agency, and the determination of which persons or groups thereof of the Agency shall have the authority to authorize various levels of payment.
11. To elect the Chair, Vice Chair and Treasurer of the Agency.
12. To approve the Annual Audit of the financial affairs of the Agency prepared pursuant to these By-Laws and to deliver said approved audit to each Member.
13. The recommendation to the full Board of Directors of reasonable and necessary loss reduction and prevention procedures which the Board may make mandatory for the Members.

H. The Executive Committee shall have the power to establish both standing and ad hoc committees. The Chair may also establish ad hoc committees which do not conflict with those established by the Executive Committee. Unless the Executive Committee of the Agency shall establish some other procedure, the selection of members of the Board of Directors who shall serve on such committees and chair them shall reside with the Executive Committee. It is contemplated that members of the Executive Committee shall regularly be chosen to chair committees. Non-voting and non-paid persons who are not members of the Board of Directors may be selected to serve on committees of the Agency, but every committee must have a majority of its Members be selected from the Board of Directors.

ARTICLE VII. MEETINGS OF THE BOARD OF DIRECTORS.

A. Regular meetings of the Board of Directors shall be held at least two (2) times a year, one in the second quarter and the second to be held in the last quarter of the fiscal year. Any item of business may be considered at a regular meeting, but only items shown on the Agenda may be voted upon. Special meetings of the Board of Directors may be called by its Chair, or by 25% of the membership. The Chair shall give at least five (5) days written notice of regular or special meetings to the authorized and alternate representatives of each Member and an agenda specifying the subject of any special meeting shall accompany such notice. Business conducted at special meetings shall be limited to those items specified in the agenda.

B. The time, date and location of regular and special meetings of the Board of Directors shall be determined by the Chair or by the convenor(s) of a special meeting.

C. Minutes of all regular and special meetings of the Board of Directors, Executive Committee and any other Committee shall be sent to all Members of the Board of Directors after approval by the relevant Board or Committee.

ARTICLE VIII. OTHER AGENCY OFFICERS.

A. Other Officers of the Agency (excluding the Chair, Vice-Chair and Treasurer) shall be established from time to time by the Board of Directors. All Agency officers shall be selected by the Board of Directors unless authority to do so is assigned to the Executive Committee.

B. The Agency may purchase a fidelity bond to assure the fidelity of the officers of the Agency who have the right to authorize the transfer or payment of Agency funds in such amount as shall be set from time to time by the Board of Directors.

ARTICLE IX. FINANCES AND AGENCY RISK MANAGEMENT.

A. The Agency shall determine its fiscal year.

B. The annual payments from the Members shall be in an amount sufficient to fund the administrative expenses of the Agency, the Joint Risk Management Fund, the purchase of Conventional Insurance, and other costs relating to the services and projects of the Agency. In determining the amount of the Annual Payment due from each Member, the Board of Directors may take into consideration some or all of the following factors:

1. Population of the municipality(ies) district or system served by the library, library district or library system;
2. Property values of the municipality(ies) district or system served by the library, library district or library system;
3. Number of vehicles owned by the governmental body and the use made of the vehicles;
4. The size and scope of the governmental programs of the Member;

5. The payroll of the Member;
6. The budget and revenue of the Member;
7. The claims and loss experience of the Member;
8. Expenses to operate the Agency;
9. Such other factors as the Board and/or Executive Committee shall deem relevant.

C. The Annual Payments due shall be based, in whole or in part, upon a formula which may vary from year to year. This formula must be applied equally to all Members similarly situated during such period of time as it is utilized.

D. It is the responsibility of each Member to provide the Agency with accurate information relating to the factors used in determining the amount of the annual payment due from each Member pursuant to this Article VIII. In the event the Board or Executive Committee determines that a Member has failed to report to the Agency accurate information relating to these factors, then the Board or Executive Committee shall have the authority to impose the following remedies:

1. To assess against the Member the amount which properly would have been charged as that Member's annual payment for all years for which improper information was provided by the Member. Interest at the maximum rate permitted by law shall be charged on all amounts equal to the proper sum which should have been charged as an annual payment less any payments actually made by the Member for all applicable years; and
2. In the event the Board or Executive Committee determines that a Member has intentionally or with reckless disregard failed to report to the Agency accurate information relating to these factors, then, for each year for which improper information was so reported by the Member to the Agency, an amount equal to 25% of the difference between what should have been the Member's proper annual payment for that year and the actual payment charged to the Member. For example, if due to a Member's improper reporting it appears that a Member's annual payment should have been \$80,000.00, but rather was \$60,000.00; the Member would be charged, pursuant to this sub-paragraph, the sum of \$20,000.00 plus a penalty of \$5,000.00, that being 25% of the difference between \$80,000.00 and \$60,000.00.

E. A Member accused of improper reporting pursuant to paragraph D above, shall have the right to a hearing before the full Board before any decision of the Agency is made final. The procedure to be used for such a hearing shall be the same as is provided for a Member who may be expelled from the Agency or as otherwise determined reasonable by the Board. Any

decision of the Board of Directors is final.

F. As part of its determination of each member's Annual Payment, the Board of Directors may grant debits or credits to Members with above or below average loss or claims records for a period of no more than five (5) years immediately preceding the fiscal year for which contributions are to be determined. The annual amount of such debits or credits may not vary more than 33½% above or below the amount which the Member would pay if it were not to have been granted the debit or credit. When admitting a new Member, the Board or Executive Committee may establish the rate and amount which the new Member shall pay for at least two fiscal years and may take into consideration, in setting such a rate, any loss and claims experience of the new Member during the period of time prior to the new Member joining the Agency, as well as other factors and formula other than those described above in this Article.

G. Calls for Supplementary Payments may be made by the Board of Directors, if the Agency has not fully funded the Joint Risk Management Fund for that year; providing, however, that such additional sums may be called for in a total amount attributable to any one year of not more than 100% of the regular Annual Payment for that year. The Board shall also make calls for Supplementary Payments from Members which have withdrawn or been expelled for years during which they were Members. The forwarding of such Annual and Supplementary Payments within a time specified in notices to the Members, giving them not more than forty-five (45) days to make such payments, shall be of the essence of this contract. Supplementary Payments shall only be required by the Board of Directors in a situation in which there is a reasonable concern that the sum remaining from the Annual Payments will not be sufficient to meet the responsibilities of the Agency established in these By-Laws. Members shall be responsible for Supplementary Payments during the entire life of the Agency and thereafter when claims or expenses need be paid which are attributable to the year of membership when the event out of which the expense or claim occurred. Supplementary Payments may be called for in a number of individual requests provided that the total amount of the Supplementary Payments per fiscal year may not exceed the maximum amount permitted.

H. The Board may permit the Annual or Supplementary Payments to be paid on a schedule determined by the Board of Directors. The amount of any Supplementary Payments required shall be based upon the same formula as was used in establishing the Annual Payment for that year.

I. The Board of Directors, at any time, may allocate a portion of the Joint Risk Management Fund for any fiscal year during which the Agency has been in existence, into a separate account to be known as the Contingency Fund. The money in this account may be utilized to pay claims and expenses of the Agency attributable to any year during which the Agency is in existence. In the creation of and with regard to payments to the Contingency Fund, it is one of the desires of the Members to be able to consider purchasing less Conventional Insurance of any kind and to fund losses previously covered within the scope of such insurance from the Contingency Fund. It is anticipated that claims for such losses will occur infrequently but will require significant amounts of money. Amounts of money sufficient to cover such claims can best be achieved through the accumulation of funds over a number of claims' years. Any Member which leaves the Agency, in any way, shall not have any claim against the funds within the Contingency Fund, except for the payment of claims during the years in which it

was a Member of the Agency. Any new Member which joins the Agency shall be entitled to the use of the monies within the Contingency Fund for claims which occurred during the period of its membership in the Agency. In the event that the Agency should terminate, any surplus amounts within the Contingency Fund which are available after all claims and expenses of the Agency have been paid, shall be returned to all of those Members which contributed to the Contingency Fund in the proportion to which they made contributions to the Fund.

J. If, for any year during which the Agency was in existence, all claims known or unknown have either been paid or provision has been made for such payment, the Board of Directors as then constituted shall distribute surplus funds to the Members who constituted the membership of the Agency in that prior fiscal year, except members who have been expelled from the Agency.

K. If claims or expenses of the Agency for any fiscal year, in which the return of surplus funds have been made, exceed funds available, the Members shall be called upon to repay to the Agency, within a period of time of not less than sixty (60) days after notice, any amounts, then needed for reserves or to make payments, for the claim year in question, as had been previously distributed to them as refunds, rebates or other repayment of surplus funds. The Board shall determine the extent to which the Contingency Fund may be used to fund reserves or to pay some or all of such claims before a call for the return of some or all of the returned surplus funds for the claim year in question is made. Members shall also be obligated to make Supplementary Payments, up to the maximum allowed amount, for losses or claims which fall within the scope and amount of coverage which the Agency agreed to cover through Joint Self-Insurance rather than through levels of coverage which were to be paid from the proceeds of Conventional Insurance of any kind.

L. Except as provided above, all cases where the Agency has purchased Conventional Insurance of any kind, the Members shall look solely to the provider of the Conventional Insurance coverage for the payment of claims or losses within the scope of coverage of the policies purchased. Neither the Joint Risk Management Fund or Contingency Fund, nor funds procured through Supplementary Payments, shall be used to pay claims or losses within the dollar amount and scope of coverage assumed by an insurance company which has sold Conventional Insurance of any kind to the Agency. Provided, however, that the Board of Directors may authorize the use of Agency funds to pay such claims or losses or the costs of litigation of a Member against such Conventional Insurance provider which contends that a claim or loss has not been paid as contractually required by the Conventional Insurance company.

M. A budget for the Agency shall be approved by the Board of Directors for each fiscal year. That budget shall confirm and authorize the payment of any funds made earlier during that first fiscal year as well as such funds as are estimated to be required during the remainder of that fiscal year.

N. The Board of Directors shall provide to the Members an annual audit of the financial affairs of the Agency to be made by a certified public accountant at the end of each fiscal year in accordance with the generally accepted auditing principles. The annual report shall be delivered to each Member.

O. The Board of Directors may require reports from all agents and independent

contractors including attorneys with regard to the status of their work for the Agency, problems encountered during the performance of their duties, and recommendations for improvements in the performance of the Agency including their efforts on the Agency's behalf.

ARTICLE X. SCOPE OF LOSS PROTECTION.

In the absence of a motion by the Board of Directors expanding or contracting the scope of loss protection furnished by the Agency, the Agency shall provide loss protection from its self-insured retention funds only to the extent that protection would be accorded within the terms of the first level Conventional Insurance held from time to time by the Agency for the benefit of its Members. The intent of this Contract and By-Laws shall be that except to the extent to which the scope of coverage provided by the Agency is specifically expanded by action of the Board of Directors, the Members herein do not intend to utilize the Joint Risk Management Fund or Contingency Fund of the Agency to cover claims or losses except where the conventional insurance covers the claim or loss. Claims shall be paid in the order in which they are settled or adjudicated and members shall have no additional right to indemnification or payment on their behalf if all available funds and conventional insurance coverages of the Agency have been expended. Provided, however, that without limiting the generality thereof, except in the amount and to the extent paid for by the conventional insurance purchased by the Agency, the Agency shall not provide self-insurance pooled coverage in the following areas:

- A. Punitive or exemplary damages.
- B. Liability of individuals otherwise covered for acts committed outside the scope of their duties and powers.
- C. Those portions of causes of action seeking only non-monetary claims such as injunction, mandamus and declaratory relief.
- D. The payment of the attorneys' fees of opposing counsel or other court costs where a judgment providing no other monetary relief to the plaintiff is entered, subject to court order.
- E. Those portions of causes of action where the plaintiff seeks no damages but only the return of tax funds or any other fund alleged to have been paid or received by the Member in error or without authority in law.
- F. Those portions of causes of actions grounded solely in contract except for validly extended contractual obligations of Members to indemnify third-parties. For a contractual obligation of a Member to indemnify third parties to be validly extended, it must be approved by the Chair or Program Administrator in writing through the issuance of a Certificate of Protection/ Insurance specifically naming the Member and the third party to whom a contractual obligation to indemnify is being extended. The Board may establish guidelines in determining whether to extend a contractual obligation to indemnify third parties.
- G. Those portions of causes of action seeking only back pay or retroactive salary increases based upon alleged discrimination.

H. Those portions of causes of action alleging improper acts by officers of Members who serve as officers rather than just delegates to the Boards of intergovernmental agencies.

I. Continuing damages for an action of a Member, where the Member has been requested to terminate the practice during litigation by the written request of the Board and refuses to do so within no more than 30 days thereafter.

By entering into this Contract and By-Laws, each Member of the Agency agrees to be bound by a decision of the Board that a particular matter presented to the Agency for defense and indemnification is or is not within the scope of coverage provided by the Agency. Any decision of the Board under this Contract and By-Laws shall be final in the absence of fraud or a gross abuse of its discretion.

ARTICLE XI. CONVENTIONAL INSURANCE.

The Agency may purchase excess, conventional insurance from a company approved by the Department of Insurance to write such coverage in Illinois in such amounts as shall be approved by the Board of Directors.

In the event that a series of losses should deplete the amounts which could be raised from Annual and all Supplementary Payments and all Conventional Insurance coverages available from the applicable, then the payment of such uncovered valid loss shall be the obligation of the individual Member or Members against which the claim was made and perfected by judgment or settlement. Unless otherwise provided for, the Agency shall make payments from the Joint Risk Management Fund and the Conventional Insurance proceeds in the order in which the judgments against the Agency have been entered or settlements of claims have been reached.

ARTICLE XII. OBLIGATIONS OF MEMBERS.

The obligations of Members of the Agency shall be as follows:

A. To appropriately budget for, to levy for and to promptly pay all Annual and Supplementary or other payments to the Agency at such times and in such amounts as shall be established by the Board of Directors within the scope of this agreement. Any delinquent payments shall have added to them an amount equal to the highest interest rate allowed by statute to be paid by an Illinois unit of local government on the date of delinquency.

B. To select an authorized representative to serve on the Board of Directors and to select an alternate representative.

C. To allow the Agency reasonable access to all facilities of the Member and all records including but not limited to financial records which relate to the purpose or powers of the Agency.

D. To allow attorneys employed by the Agency to represent the Member in investigation, settlement discussions and all levels of litigation including subrogation, arising out of any claim made against the Member within the scope of loss protection furnished by the Agency.

E. To furnish full cooperation with the Agency's attorneys, auditors, claims adjusters and any agent, employee, officer or independent contractor of the Agency relating to the purpose and powers of the Agency.

F. To follow in its operations all loss reduction and prevention procedures established by the Agency within its purpose and powers.

G. To report to the Agency or its designated Claims Administrator within the time periods set by the Board of Directors with the following items:

1. Any statutory notice of claim, a summons and complaint or other pleading before a court or agency for which coverage is sought.
2. A written demand for monetary relief for which coverage is sought.
3. To report to the Agency or its Claims Administrator at the earliest practicable moment any information of an occurrence received by the Member and from which the Member could reasonable conclude that coverage will be sought.

In the event that the items set forth above are not submitted to the Agency or its designated Claims Administrator within the time periods set by the Board of Directors, the Agency, through the Executive Committee, may, in whole or in part, decline to provide a defense to the Member or to extend the funds of the Agency for the payment of losses or damages incurred. In reaching its decision, the Agency shall consider whether the Agency was prejudiced in its ability to investigate and defend the claim due to the failure of the Member to promptly furnish notice of the claim to the Agency or its designated Claims Administrator. Any Member may, within thirty (30) days after receiving such a decision of the Agency, request, in writing, that the Board take official action to affirm or reverse that decision under the procedures described in Section IX(j) of this Contract. In the absence of fraud or a gross abuse of discretion, the decision of the Agency or the Board shall be final.

H. In the event that the Agency shall be required to expend funds for administrative, legal or other costs brought about by the failure of a Member to pay sums owed the Agency or to take other actions required under this contract and By-Laws, such amounts expended shall be added to the sums due the Agency and shall be payable by the Member.

ARTICLE XIII. LIABILITY OF BOARD OF DIRECTORS OR OFFICERS.

The Members of the Board of Directors or officers of the Agency should use ordinary care and reasonable diligence in the exercise of their power and in the performance of their duties hereunder; they shall not be liable for any mistake of judgment or other action made, taken or omitted by them in good faith; nor for any action taken or omitted by any agent, employee or independent contractor selected with reasonable care; nor for loss incurred through investment of Agency funds, or failure to invest. No Director shall be liable for any action taken or omitted by any other Director. No Director shall be required to give a bond or other security to guarantee the faithful performance of their duties hereunder. The Agency may

purchase Conventional Insurance providing liability coverage for such Directors or officers to cover actions which arise solely out of the Director's or officer's duties and obligations as a Director or officer of the Agency. Where no such insurance has been purchased to provide liability coverage for such Directors or officers, or the amount of the Conventional Insurance purchased shall be inadequate to cover all such claims, the Joint Risk Management Fund shall be utilized to defend and pay such claims on behalf of such Directors or officers for acts taken within the scope of their duties.

ARTICLE XIV. NO THIRD-PARTY BENEFICIARIES.

The scope of coverage of the Agency shall extend only to the Members and this intergovernmental agreement is not intended to, nor does it grant, any rights, including, but not limited to, the right to an interpretation of its provisions or benefits to inure to any third parties. Any language in Conventional Insurance policies expanding the scope of coverage to any third-parties extends to the Members only, and not to such third-parties.

ARTICLE XV. OPTIONAL DEFENSE BY MEMBER.

Whenever the Agency proposes to settle any pending claim or suit where the amount of that proposed settlement shall exceed an amount established from time to time by the Board, the Member shall be given advance notice of that settlement. Such notice may be given by the establishment of a reserve amount or new reserve amount. The officers, contractors and employees of the Agency shall, however, endeavor to give specific oral or written notice to a Member of the exact amount of any proposed settlement at least seven (7) days prior to the date at which the Agency proposes to bind itself to pay such settlement amount. It is recognized by the Members that under some circumstances the Agency may not be able to give seven (7) days' prior oral or written notice of the proposed settlement. The officers, employees or independent contractors of the Agency shall attempt to give the Members as much notice of the settlement as is possible under the circumstances of each case.

In the event that a Member should disagree with the amount at which the Agency proposes to settle a case or claim, the authorized representative of the Member on the Board of Directors of the Agency, the alternative representative, or the President or Chief Executive Officer of the Member shall notify the Chair of the Agency in writing that the Member exercises its right to prevent the Agency from reaching a settlement at the agreed-upon amount. In cases where such a written objection is received, the Agency will not settle the case without the consent of the Member. In the event that the Agency does not settle a case based upon the objection of a Member, the Agency shall continue to provide a defense to the defendants unless the Member should desire to itself undertake the defense. In the event that the case or claim is eventually resolved through a settlement or judgment in an amount less than the amount at which the case could have been previously settled by the Agency, then the Member which has undertaken the costs of its own defense shall be entitled to its additional actual costs, including attorneys' fees, up to the level at which its costs and the prior allocated costs of the Agency, including attorneys' fees, equal the amount at which the case could have been settled by the Agency. To the extent that the case or claim is resolved through settlement or judgment at an amount greater than that at which the case or claim could have been previously settled by the Agency, the Member shall be obligated to pay to the Agency, within thirty (30) days upon receipt of written notice, that portions of the settlement or judgment, plus all other allocated costs of the Agency, which

exceeded the sum of money at which the case could have been earlier settled by the Agency. Such payments shall be unlimited in amount and the Agency shall not be required to advance the payment due from the Member. If at any time the amount of the allocated costs of the Agency devoted to the case shall equal or exceed the amount at which the case could have been settled, the Agency may require periodic payments from the Member if the Member wishes to have the Agency continue to provide the defense.

Allocated costs shall mean those costs which are allocated to individual cases under the bookkeeping and accounting system utilized by the Agency. The Agency may establish the amount at which it could have settled the case through a written settlement demand by the claimant, or through other competent evidence of the availability of the settlement at a particular sum.

To the extent that payment shall be made from a conventional insurance carrier, the provision of this Article shall prevail when not contrary to those insurance contracts.

ARTICLE XVI. CONTRACTUAL OBLIGATION.

This document shall constitute a contract among those entities become Members of the Agency. The obligations and responsibilities of the Members set forth herein including the obligation to take no action inconsistent with these By-Laws as originally written or validly amended shall remain a continuing obligation and responsibility of the Member. The terms of this Contract may be enforced in a court of law by the Agency or any of its Members. Should the Agency be required to enforce the terms of this Agreement against a Member in a court of law and the Agency be the prevailing party, the Member (or former Member) against which the claim is brought shall pay the Agency's costs and attorney's fees within sixty (60) days after the litigation is terminated.

The consideration for the duties herewith imposed upon the Members to take certain actions and to refrain from certain other actions shall be based upon the mutual promises and agreements of the Members set forth herein. This Contract and By-Laws may be executed in duplicate originals and its passage shall be evidenced by a certified copy of an ordinance or resolution passed by a majority of the Members. Provided, however, that except to the extent of the limited financial contributions to the Agency agreed to herein or such additional obligations as may come about through amendments to these By-Laws, no Member agrees or contracts herein to be held responsible for any claims arising out of workers' compensation statutes, in tort, or contracts made against any other Member. The contracting parties intend in the creation of the Agency to establish an organization for Joint Risk Management only within the scope herein set out and have not herein created as between Member and Member any relationship of surety, indemnification or responsibility for the debts of or claims against any Member.

ARTICLE XVII. EXPULSION OF MEMBERS.

A. By the affirmative vote of two-thirds (2/3) of the entire membership of the Board of Directors, any Member may be expelled. Such expulsion may be carried out for one or more of the following reasons:

1. Failure to make any payments due to the Agency;
2. Failure to undertake or continue loss reduction and prevention procedures adopted by the Agency;
3. Failure to allow the Agency reasonable access to all facilities of the Member and to all records which relate to the purpose or powers of the Agency;
4. Failure to furnish full cooperation with the Agency's attorneys, claims adjusters, and any agent, employee, officer or independent contractor of the Agency relating to the purpose and powers of the Agency;
5. Failure to carry out any obligation of a Member which impairs the ability of the Agency to carry out its purpose or powers;

B. No Member may be expelled except after notice from the Chair of the alleged failure along with reasonable opportunity of not less than thirty (30) days to cure the alleged failure. The Member may request a hearing before the Board before any decision is made as to whether the expulsion shall take place. The Board shall set the date for a hearing which shall not be less than fifteen (15) days after the expiration of the time to cure has passed. A decision by the Board to expel a Member after notice and hearing and a failure to cure the alleged defect shall be final unless the Board shall be found by a court to have committed fraud or a gross abuse of discretion. The Board of Directors may establish the date at which the expulsion of the Member shall be effective at any time not less than thirty (30) days after the vote expelling the Member has been made by the Board of Directors except that the expulsion of a Member for reason A1 may be made effective immediately. If the motion to expel the Member made by the Board of Directors or a subsequent motion does not state the time at which the expulsion shall take place, such expulsion shall take place thirty (30) days after the date of the vote by the Board of Directors expelling the Member.

C. After expulsion, the former Member shall continue to be fully obligated for its portion of any claim against the assets of the Agency which was created during the term of its Membership along with any other unfulfilled obligations as if it was still a Member of the Agency. The Agency shall continue to provide coverage for all claims which would have been covered prior to the expulsion except that it shall be excused from such coverage if the actions of the Member prevent the Agency from providing an adequate defense on its behalf. The expelled Member shall, after expulsion, no longer be entitled to participate or vote on the Board of Directors and shall not be entitled to any refund or other return of surplus funds which may be authorized by the Agency for any year for which the expelled entity was a Member of the Agency nor shall the expelled Member be entitled to the return of any funds declared by the Agency to be surplus from the Contingency Fund except if so permitted elsewhere in this Agreement.

ARTICLE XVIII. TERMINATION OF THE AGENCY.

A. If, at the conclusion of any fixed term of the Agency, the Board of Directors does not vote to continue the existence of the Agency, or at any time upon a 3/4ths vote of the

entire Board of Directors at a regular or special meeting thereof, then the Agency shall cease its existence at the close of the then current fiscal year. Under those circumstances, the Board of Directors shall continue to meet on such a schedule as shall be necessary to carry out the winding up of the affairs of the Agency. It is contemplated that such meetings may continue for some substantial period of time in order to accomplish this task.

B. All Members upon a general termination of the Agency shall remain fully obligated for their portion of any claim against the assets of the Joint Risk Management Fund which was created during the term of their membership along with any other unfulfilled obligations, including, but not limited to calls for Supplementary Payments for years of their membership which may be required and called for in subsequent years.

SIGNATURE PAGE

LIRA

FIRST AMENDED CONTRACT AND BY-LAWS

DECEMBER 31, 2016

Signature

Name: _____
Chair

Signature

Name: _____
Vice-Chair

Dated: _____

RESOLUTION 2019-2
A RESOLUTION OF THE BARRINGTON PUBLIC LIBRARY DISTRICT AUTHORIZING
MEMBERSHIP IN THE LIBRARIES OF ILLINOIS RISK AGENCY

WHEREAS, Section 10 of Article VII of the Illinois Constitution of 1970 authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or by ordinance; and

WHEREAS, the Illinois Governmental Cooperation Act, 5 ILCS 220/1 et seq (1998) contains provisions specifically authorizing units of local government to enter into intergovernmental agreements to jointly provide areas of coverage for liability or loss and authorizes each public agency member of the contract to utilize its funds to protect, wholly or partially, any public agency member of the contract against liability or loss in the designated insurance areas; and

WHEREAS, a large number of Illinois units of local government and intergovernmental agencies have entered into intergovernmental contracts to provide comprehensive self-insurance cooperatives to protect said agencies from various types of losses; and

WHEREAS, certain Illinois Libraries and the Illinois Library Association have determined it to be appropriate to create such an intergovernmental contract which shall establish the Libraries of Illinois Risk Agency ("LIRA"); and

WHEREAS, after study and investigation, it has been determined that the best method of achieving the goals of comprehensive insurance and insurance-like coverages and risk management services for the Barrington Public Library District can be achieved by participating in LIRA and by entering into a contractual relationship with LIRA and its members; and

WHEREAS, Barrington Public Library District and LIRA desire to utilize all defenses and immunities available to governmental bodies in this state under statutory or common-law authority; and

WHEREAS, the stated purposes, organizational structure and other governance provisions contained within the Contract and By-Laws document, which has been submitted to the governing board of this body for adoption, represents the position shared by this governing board; and

WHEREAS, the governing board of the Barrington Public Library District finds that it is in its best interest to become a member of the LIRA under the submitted Contract and By-Laws;

NOW, THEREFORE, BE IT RESOLVED BY THE President and Board of Library Trustees of the Barrington Public Library District, Cook, Lake, Kane, and McHenry Counties, Illinois as follows:

SECTION 1: That the President and Secretary or other executive and secretariat officers are hereby authorized to execute the Contract and By-Laws of the Libraries of Illinois Risk Agency.

SECTION 2: The powers of LIRA, unless the Contract and By-Laws be amended under its terms, shall be limited to those contained within the Contract and By-Laws and Agency Policies.

SECTION 3: The obligation of this unit of local government or intergovernmental contractual or other approved entity to fully participate in such operations shall be effected in accordance with that Contract and By-Laws and any amendments thereto adopted as provided for therein.

SECTION 4: Except to the extent of the financial contributions to LIRA set forth in the Contract and By-Laws, no contracting party, by authorizing the execution of the Contract and By- Laws, acknowledges or accepts any responsibility in any way for claims due to the property losses, claims in tort or contract or other claims or losses made against any other Member of LIRA.

SECTION 5: That the Executive Director of the Barrington Public Library District is appointed to be the library's representative on the LIRA Board of Directors and the Finance Manager of the Barrington Public Library District is appointed to be the District's alternative representative as provided for in the LIRA Contract and By-Laws.

SECTION 6: This Resolution shall be in full force and effect from and after its passage.

PASSED this 13th day of May, 2019.

AYES: Carr, Clifford, Minner, Pintozzi, Pizzi, Tenyer

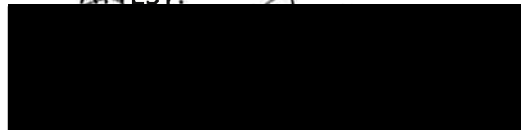
NAYS: Ø

ABSENT: Peters

President



ATTEST:



Secretary

**Pay Grade Assignments
July 1, 2019**

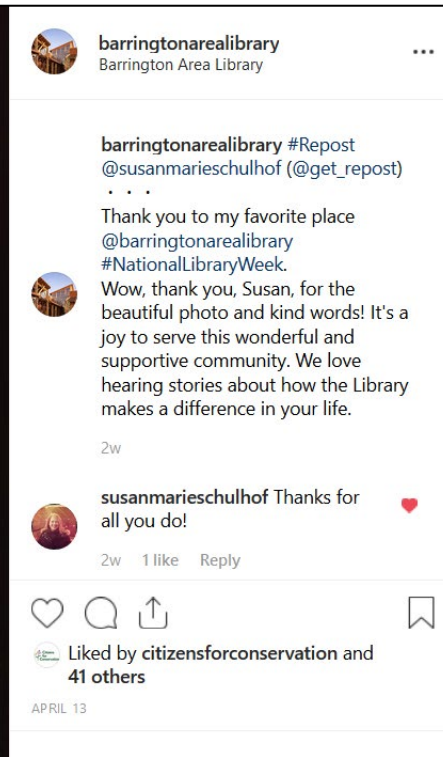
	FLSA	Job Title	Minimum	Midpoint	Maximum
Grade 1	NE	Page	\$19,799	\$24,601	\$29,338
			\$10.15	\$12.62	\$15.05
Grade 2	NE	(empty)	\$21,401	\$26,789	\$32,134
			\$10.98	\$13.74	\$16.48
Grade 3	NE	(empty)	\$23,435	\$29,251	\$35,131
			\$12.02	\$15.00	\$18.02
Grade 4	NE	Material Services Associate	\$25,622	\$32,033	\$38,465
			\$13.14	\$16.43	\$19.73
Grade 5	NE	Customer Service Associate	\$28,043	\$35,085	\$42,085
		Material Services Outreach Associate	\$14.38	\$17.99	\$21.58
		Technical Services Associate I			
Grade 6	NE	Technical Services Associate II	\$30,735	\$38,403	\$46,092
		Customer Service Senior Associate	\$15.76	\$19.69	\$23.64
		Custodian			
Grade 7	NE	Technical Services Assistant	\$33,680	\$42,053	\$50,468
			\$17.27	\$21.57	\$25.88
Grade 8	NE	Help Desk Support	\$36,876	\$46,075	\$55,355
		Assistant Librarian	\$18.91	\$23.63	\$28.39
Grade 9	NE	(empty)	\$40,423	\$50,564	\$60,644
			\$20.73	\$25.93	\$31.10
Grade 10	NE	Office Manager	\$44,319	\$55,399	\$66,499
		Graphic Artist	\$22.73	\$28.41	\$34.10
Grade 11	NE	Digital Services Specialist	\$48,605	\$60,781	\$72,917
			\$24.93	\$31.17	\$37.39
Grade 12	E	Librarian	\$51,206	\$63,987	\$76,789
		Material Services Manager	\$26.26	\$32.81	\$39.38
		Customer Services Manager			
		Building Services Manager			
Grade 13	E	IT Manager	\$58,498	\$73,158	\$87,777
		Public Information Manager	\$30.00	\$37.52	\$45.01
		Digital Services Manager			
		HR Specialist			
		Finance Manager			
Grade 14	E	Head of Technical Services	\$64,243	\$80,269	\$96,334
		Head of Adult Services	\$32.95	\$41.16	\$49.40
		Head of Youth Services			
Grade 15	E	Head of Operations	\$70,494	\$88,142	\$105,791
			\$36.15	\$45.20	\$54.25

AUDIENCE:

Facebook Total Page Likes: 3,107

Twitter Total Followers: 3,671

Instagram Total Followers: 1,102



We love unsolicited fan mail, like this lovely photo and post from a customer during National Library Week. Her post and our repost had dozens of likes and comments on Instagram and Twitter.

Our social audience loves seeing their favorite Library staff members, and they've never seen them quite like this before! These fun photos promoted the photo gallery/scavenger hunt we had in the Gallery during One Author One Barrington, and this post had hundreds of likes and engagements between Facebook and Instagram.





barringtonarealibrary
Barrington Area Library

...

barringtonarealibrary Kids, once upon a time, you grabbed a booth in your local diner, ordered a malt and some fries, then made your own soundtrack on a tabletop or wall-mount jukebox. And it was fabulous. Library customer Jeff Kitz has made several cool projects in our MakerLab (and even taught a class here), but this one sets a new standard. Our vinyl cutter made the Select-O-Matic graphic, and our 3D printer recreated the Seeburg logo. Jeff did the incredible work of restoring the interior and mechanics. How can BALibrary inspire and encourage your next dream project?
#librariesofinstagram #librarylife #makerlab #makers #jukebox #jukeboxrestoration #jukebox



J C
1 review
★★★★★ a month ago
Knowledgeable staff, outstanding facility and awesome collections....couldn't ask for any more from a library!
👍 1

From Google Reviews

A video is worth a thousand words, and we were very appreciative when MakerLab expert Jeff Kitz shared this video of his jukebox restoration project with us. We shared it on Instagram and Facebook, racking up hundreds of views. It's the ideal way for people to learn about the equipment and the potential found in the MakerLab.



Mrs. Nisbet @inspired_apple1
Apr 26 · Barrington

Loving our story time @balibrary #leadersarereaders @sascardinals



barringtonarealibrary
Barrington Area Library

...

barringtonarealibrary Wait, wait - we know that storyteller! Looks like Executive Director Jesse Henning got his chance to shine on the Story Fest Story Stage today! Thanks for sharing the photo, @lizajane83

Speaking of Library staff, another very popular Instagram post this month featured Executive Director Jesse Henning taking his turn on the Story Fest stage! Even better? This photo was shared with us by a program attendee.



Liked by wjohnk and 44 others



NBS Library @NBSLibrary
4 days ago

Story Fest at the Barrington Area Library was a fantastic way to spend a Sunday afternoon! I was happy to see so many Barrington 220 families there. #NBSColtPride @balibrary



STATISTICS APRIL 2019

MEMBERSHIP

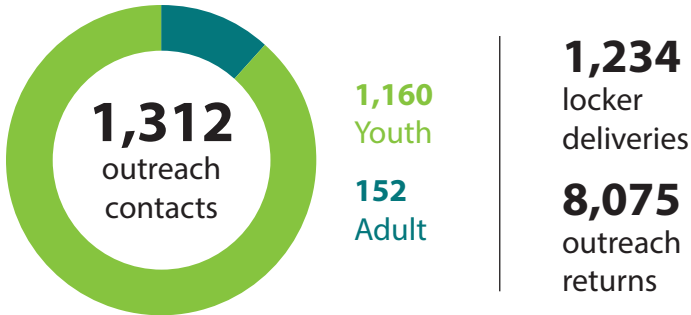
30,641 ▲3.9%
current cardholders

114 new cardholders
69% cardholdership rate
71.3% ▲0.3% households active in the last year

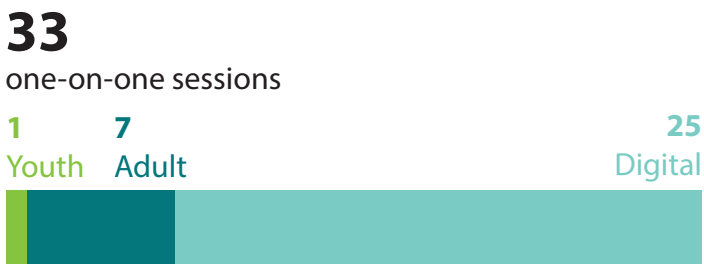
COLLECTION

179,313 library items
25,110 ▼8.7% digital subscription uses

OUTREACH



PROGRAMS



CHECKOUTS

62,780 ▼10.5% total checkouts



- TOP 5 MOST CHECKED OUT**
1. A Star is Born 🎬
 2. The Crimes of Grindelwald 🎬
 3. Green Book 🎬
 4. Mary, Queen of Scots
 5. Bohemian Rhapsody 🎬

SPACE

25,390 ▼7.8% library visits

116 meeting room uses
960 study room uses
520 MakerLab visits

TECHNOLOGY

21,069 wi-fi sessions
1,819 internet computer uses

100,526 website hits